**VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**

**REGULAR MEETING MINUTES**

December 17, 2020 6:30 PM

@Village Hall

Mayor Kenneth Clarke

Trustee Benjamin Shambo

Trustee Gerald Snyder

Trustee Gary Parker

Trustee Kim Vogt (Via Zoom)

**Attendance**

In Attendance: **CLERK:** Sue Parker, **Treasurer Assistant:** Jim Yuhas

**GUESTS Via ZOOM**: Sam Lundy, Via Zoom: Mickey Dietrich, Matt Cooper, Jerry Flanders, Shareef Stokley, Pete Jones, Devere Rumble, Scott Doyle, Mark Souva,

**Meeting called To Order**

Meeting was called to order at 6:30 p.m. by Mayor Kenneth Clarke.

**Minutes**

Previous minutes from November 19th Public Hearings and Regular Meeting, November 24th Special Meeting and December 2nd Special Meeting were reviewed by the Board.

Trustee Shambo motioned to approve the above listed minutes from November and December. The motion was seconded by Trustee Parker.

Vote taken:

Mayor Clarke AYE

Trustee Shambo AYE

Trustee Parker AYE

Trustee Vogt AYE

Trustee Snyder AYE

With (5) AYES and (0) NAYS, the motion carried.

**Fire Department**

* TJ Williams informed the Board that the Kenworth truck is now paid off.
* Bids for new tanker are still out
* Received the remainder of the fire hydrant connections.
* Fire Department would like to have one of their members reinstated into the department. The former member is formally under suspension. Trustee Vogt said that the Board should contact the village attorney before making any decisions.
* With low membership availability due to COVID, the fire department is working to establish mutual aide agreements with other departments like Castorland and Lowville.
* The fire department split their proceeds from their chicken BBQ between the Lowville Food Pantry and the Copenhagen Food Pantry.
* The fire department donated $1,000.00 from their boot drive to Lowville Toys for Tots Program.
* Mayor Clarke stated that he was part of the Toys for Tots, Shop with a Cop Program recently. Mayor Clarke expressed how impressed he was with the program.

**DPW Business**

The Board reviewed the DPW Report.

**Open Forum**

* Jerry Flanders gave update on the library box. He said that he has been rotating the books due to overwhelming amount of donations.

**New Business**

* The Board discussed purchasing street lights from Niagara Mohawk Power Corporation.

**Resolution No. 68-2020-**a motion was made by Trustee Vogt and seconded by Trustee Parker to approve authorizing the Mayor to enter into a purchase and sale agreement with Niagara Mohawk d/b/a National Grid for the purchase of certain street lights in the Village. Final price to be determined at closing. (Resolution on File)

Vote taken:

Mayor Clarke AYE

Trustee Shambo AYE

Trustee Parker AYE

Trustee Vogt AYE

Trustee Snyder AYE

With (5) AYES and (0) NAYS, the motion carried.

**Resolution No. 69-2020**-a motion was made by Trustee Vogt and was seconded by Trustee Shambo to move forward with developing a benchmarking policy for certain buildings within the Village.

Vote taken:

Mayor Clarke AYE

Trustee Shambo AYE

Trustee Parker AYE

Trustee Vogt AYE

Trustee Snyder AYE

With (5) AYES and (0) NAYS, the motion carried.

* Jim Yuhas has been speaking with James Buono from Potentia Management and the Village has the opportunity to mount an EV Charger on the back of the village hall at no cost. The offer is free since the Village purchased indoor LED lighting. Mr. Yuhas said that the Village needs to look towards the future, and since they are being offered for free now, take advantage of it. It will cost the Village $500.00 a year to be listed in a data base so that travelers may see where they can charge their car. The Village does not have to list it. Jim said that Mr. Buono will be coming to the Village on

Monday, December 28th to see where the best place would be to install it.

**Resolution No. 70-2020**-a motion was made by Trustee Shambo and was seconded by Trustee Snyder to move forward with installing an EV Charger in the Village.

Vote taken:

Mayor Clarke AYE

Trustee Shambo AYE

Trustee Parker AYE

Trustee Vogt AYE

Trustee Snyder AYE

With (5) AYES and (0) NAYS, the motion carried.

* Trustee Vogt informed the Board that there is a grant available that the Village can apply for through the NYS Office of Community Renewal New York Main Street Program. The Village can apply for up to $20,000, and if it is granted, the Village would be required to match 5%. The grant would help fund a re-use plan for unoccupied buildings for potential multi-use located on Main Street within the Village.
* Trustee Vogt will get a copy of a resolution for each board member so that they can act on it at next meeting.
* There was a water line leak at Frank Simmons due to an old, galvanized line. The Village attached a new line to the shut-off. Mr. Simmons was billed for any material.
* The Clerk brought up her concerns with the office having to be closed in the case of quarantine. She had spoken with ABS and they quoted her on a laptap for $974.00 and they can set it up so that she can work remotely from home if needed. The Clerk informed the Board that the Village needs to be prepared just in case.

**Resolution No. 71-2020-**a motion was made by Trustee Parker and was seconded by Trustee Vogt to purchase a laptop from ABS for $974.00 for the Clerk so that it can be set up for remote use at home.

Vote taken:

Mayor Clarke AYE

Trustee Shambo AYE

Trustee Parker AYE

Trustee Vogt AYE

Trustee Snyder AYE

With (5) AYES and (0) NAYS, the motion carried.

* The Board scheduled a Special Meeting for Tuesday, December 29th at 5:00 pm via zoom, so that they can approve bills to be paid and to act on the Resolution Authorizing Grant Application for 2021 Office of Community Renewal NY Main Street Grant Funding.
* The Board agreed to follow the Federal Holiday that the President declared and allow the Village employees December 24th off. However, water and sewer still needs to be covered.
* Mayor Clarke stated that he met with DOT regarding welcome signs coming into the Village. He said there are a lot of restrictions involved.

**Old Business**

* The Clerk read letter from Claude Curley (DOH) regarding the Woodbattle Road Water Plant inspection. Mr. Curley’s letter commended the Board and Water Operators for their efforts in restoring the Facility to an operational status during the drought situation, and not having to haul water to the system.
* Mr. Curley recognized the restorations that have been done since he was last there.
* DOH is requiring “As-Built” drawings of the Woodbattle Road Plant, to date, to be submitted to their office by December 31st.
* Mr. Curley’s final determination was that the system was operating in substantial compliance with Subpart 5-1 of the NYS Sanitary Code. (Letter on File)

**Resolution No. 72-2020**-a motion was made by Trustee Parker and was seconded by Trustee Shambo to Authorize Matt Cooper to submit “As-Built” drawings for Woodbattle Road Water Facility to Department of Health.

Vote taken:

Mayor Clarke AYE

Trustee Shambo AYE

Trustee Parker AYE

Trustee Vogt AYE

Trustee Snyder AYE

With (5) AYES and (0) NAYS, the motion carried.

* Matt Cooper said there is not much to report on the water project at this time. The Village got through the emergency and filters have been installed. Still waiting on funding.
* Marcy Newman, from Rural Development, will be taking a final walk through the facility before funding will be released.
* Matt Cooper stated that the sewer funding is moving slowly.
* There was discussion regarding water and sewer for the new building that will store the ambulance. Trustee Vogt acknowledged that the Village can not give away free water and sewer but asked if the Board would waive any hook-up fees.

**Resolution No. 73-2020-**a motion was made by Trustee Vogt and was seconded by Trustee Parker to waive any water or sewer hook-up fees for the building that will be built on Washington Street to hold the ambulance.

Vote taken:

Mayor Clarke AYE

Trustee Shambo AYE

Trustee Parker AYE

Trustee Vogt AYE

Trustee Snyder AYE

With (5) AYES and (0) NAYS, the motion carried.

* Mayor Clarke brought up the issue of William Lortie’s property at 3111 Cataract Street. The Mayor stated that they still have not secured their water pipes from freezing every year. The Mayor said that he spoke with Mr. Lortie many times and he kept saying he was going to fix it.
* The Board agreed that a letter needs to be sent to Mr. Lortie giving him until December 28th to fix the problem or the water will be shut off at that address. The Mayor will contact the Sheriff’s Office to have the letter served.
* Mayor Clarke said that he had Dave Dorchester come repair ceiling at Woodbattle Road Water Plant for $80.00. He said that he had received a prior quote from someone else for $1,300.00 to do the job.
* Mickey Dietrich informed the Board that the next RACOG meeting will be January 19th.
* Mickey said that he spoke with BOCES and the bike rakes for the Village are in the process of being made. They will contact the Village as soon as they are finished.

**Approval for Claims and Bill Payme****nt**

Bills will be approved on December 29th.

A motion was made by Trustee Shambo and was seconded by Trustee Parker to adjourn the meeting at 8:00 pm. Vote taken: All in favor, motion carried.

Mayor Clerk