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CONBOY, MCKAY, BACHMAN & KENDALL, LLP

Serving Northern New York Since 1876

Watertown Office
December 2, 2021

VIA EMAIL TO: kvogt@villageofcopenhagen.com

Village of Copenhagen
ATTN: Kim Vogt, Deputy Mayor
PO Box 237
Copenhagen, NY 13626

RE: Proposal for Legal Services
CMBK File No.: 3981.0129

Dear Deputy Mayor Vogt and Village Board Members:

This letter is written in response to Deputy Mayor Vogt's inquiry seeking a proposal pertaining to the Village's interest in retaining new attorneys for its general purposes commencing on or about January 1, 2022. This letter will attempt to explain our interest in, and qualifications for, that position.

MUNICIPAL EXPERIENCE

We have extensive Municipal Law experience and we have routinely served as general legal counsel to the City of Watertown and a number of Towns and Villages in the North Country over several decades. In this capacity, we provide legal advice to municipal clients in respect to the day-to-day operation of those municipalities. Those services include assisting governing Boards, Planning Boards and Zoning Boards of Appeal. Services include the adoption of Resolutions, Ordinances, Local Laws and the administration and enforcement of the same as needs arise. We are actively involved in many renewable energy matters (solar and wind) and various Improvement Districts (water, sewer, light) on behalf of several municipalities. We routinely represent a variety of municipal clients in State and Local Courts, and defend those same municipalities in all tax certiorari proceedings challenging local tax assessments.

In addition to the above, we routinely represent a number of municipalities on any number of municipal matters and/or litigation matters where local counsel are unavailable, unable, or unwilling, to proceed.

A listing of municipal clients may be provided to you upon request. A more complete description of the Firm, its attorneys, and various practice groups can be reviewed at www.cmbk.com.

PROPOSED BILLING SCHEDULE

The hourly rate for attorneys here at CMBK vary according to experience and practice area. The firm customarily provides legal services to municipal clients at a blended rate of \$195 per hour for attorneys and \$140 per hour for paralegals, billed in one-tenth hour increments and on a monthly basis. We do not require a retainer from municipal clients.

PROFESSIONAL LIABILITY INSURANCE

We maintain Professional Liability Insurance and the limits of coverage are \$1,000,000.

CONFLICTS OF INTEREST

Our representation of municipal clients presents, to our knowledge, no conflicts of interest. However, our practice is to perform routine conflict of interest checks to ensure that no conflict, or appearance of impropriety, might arise.

Thank you for the opportunity to present our proposal for performance of legal services for your municipality. Please contact me or my primary paralegal, Sue, with any questions or concerns you might have in regard to this proposal or if you would like to arrange for an interview.

Again, thank you for your consideration.

Very truly yours,

CONBOY, MCKAY, BACHMAN & KENDALL, LLP

/s/ James A. Burrows

James A. Burrows

JAB/sjw