

**VILLAGE OF COPENHAGEN BOARD OF TRUSTEES  
REGULAR MEETING MINUTES**

November 10, 2021, 2021 6:30 PM  
@Village Hall

Mayor Mark Souva  
Trustee Benjamin Snyder  
Trustee Gerald Shambo  
Trustee Kim Vogt  
Trustee Shareef Stokely

**Attendance**

In Attendance: **CLERK:** Lori Wheeler **Trustees:** Mayor Mark Souva, Trustee Gerald Snyder, and Trustee Ben Shambo **Via Zoom:** Trustee Shareef Stokely and Trustee Kim Vogt

**DPW:** David Potocki and Rich Ross

**Audience:** CVFD Chief TJ Williams, Scott Alexander, and Frank Fazio

**Via Zoom:** Mickey Deitrich, Julie Deveines, Ken Clarke, Julie Abass, and Jerry Flanders

**Meeting called To Order**

Meeting was called to order at 6:30 p.m. by Mayor Mark Souva. Pledge of Allegiance followed.

**Minutes**

A motion was made by Trustee Shambo and was seconded by Trustee Snyder to approve the October 13, 2021, Regular Meeting Minutes

Vote taken:

Trustee Stokely – Aye (via zoom)

Trustee Snyder – Aye

Trustee Vogt – Aye (via zoom)

Trustee Shambo – Aye

Mayor Souva – Aye

All Ayes- Motion Carried

**DPW Report:**

**DPW REPORT FOR NOVEMBER 2021**

- filled in potholes on edge of road on Cataract St.
- bandstand all stained
- trimmed up branches that were hanging over sidewalks around village
- removed a dead jack rabbit up on Cataract St.
- put new wipers on Garbage truck
- picked up a bag of cement to fix the floor down at Stoddard water plant
- picked up a trap for the potting soil for the big flowerpots
- brought over Christmas decorations to get bulbs changed
- called to get three quotes about tree removal out back of shop
- called Whites about getting small Kubota serviced
- put lagoon boat away for the season
- removed mower deck off small Kubota for the season
- wiped down interior of F-450
- swept out both garages
- wiped down interior of F-250
- washed the outside of F-250

- washed the outside of loader
- turned water off at 10089 grove street
- turned water off at Ice Cream shop on mill street
- drove around village and cleaned out catch basins
- pulled plugs on planters on main drag
- had flow meter at sewer plant calibrated for the year
- Casimir Bigda had water leak in his basement all fixed
- changed batteries in the Village office Remote Telemetry Unit
- all flowerpots are moved off main drag
- got sample bottles for POFA 226 AND POFS 228 for 4 quarter
- replaced Pat Baker meter head at 10132 Washington street
- picked up all smashed pumpkins down at band stand
- dumped out potting soil out of flowerpots
- removed wooden flowerpots from bandstand and out front of village office
- turned on heater at high lift station
- did leak check around village and found a couple high readings
- replaced meter over at trailer next to old milk plant 9882 Maple Ave.
- took down Cancer Bow at band stand
- turned on both furnaces at Woodbottle water plant
- got more Hypo for Stoddard water plant
- turned off water at riverside cemetery
- called UFPO for reconditioning a pole on Cataract St.
- picked up F-450 from Groffs from being serviced
- located water shut off at 9938 NYS Rt. 12
- ordered two rain gages for water and sewer plants
- ordered 3 packs of DPD 4 Total for chlorine
- took portable water tank up to waste plant for the season

DPW also reported that they replaced a copper line at the Stoddard Road water plant to repair a leak. The Village of Carthage assisted them, and Terry Groff helped dig to get to line.

- a. DPW also obtained three quotes to remove the tree by the Village Hall discussed in last month's meeting. The quotes were as follows: Eager Beaver Tree Service, Inc.-remove, stump, and haul debris away for \$1200., Bill Elliott & Sons-remove, stump, and haul debris away for \$1700., and Davis Tree Service-remove, stump and haul debris away for \$1750.

**Resolution 46-2021.**

Trustee Shambo made a motion and Trustee Snyder seconded the motion to hire Eager Beaver Tree Service, Inc to remove the large maple tree, stump, and haul debris away for the amount of \$1200.

Vote taken:

- Trustee Stokely (Via zoom) – Aye
- Trustee Snyder – Aye
- Trustee Vogt (via zoom) – Aye
- Trustee Shambo – Aye
- Mayor Souva – Aye
- All Ayes- Motion Carried

**Copenhagen Volunteer Fire Department:**

- a. The Board was given a copy of CVFD minutes to review.
- b. Chief Williams had nothing to report

## Correspondence

- a. There was one sealed bid for the purchase of the phone booth.  
Mel Evans offered \$100 for it.

### Resolution 47-2021

Trustee Vogt (via zoom) made a motion, seconded by Trustee Stokely(via zoom) for a resolution to sell the phone booth to Mel Evans for \$100.

Vote taken:

Trustee Stokely (Via zoom) – Aye  
Trustee Snyder – Aye  
Trustee Vogt (via zoom) – Aye  
Trustee Shambo – Aye  
Mayor Souva – Aye  
All Ayes- Motion Carried

- b. The Village received a letter from Hollie Powis regarding outstanding snow removal invoice from December 10, 2020:

POWIS CONTRACTING  
9421 Number Three Rd, PO Box 48  
Copenhagen, NY 13626  
Office: {315} 688-2529  
Email: [powiscontracting@westelcom.com](mailto:powiscontracting@westelcom.com) / [powiscontracting@gmail.com](mailto:powiscontracting@gmail.com)  
Woman Owned Enterprise

10/15/2021

Village of Copenhagen  
9915 State Route 12  
Copenhagen, NY 13626

RE: Emergency snow removal in February 2020

To Whom It May Concern:

Powis Contracting Inc was called in for emergency service for the Village on February 29<sup>th</sup> 2020 by then acting Mayor Ken Clark. We were asked to bring equipment and labor to remove snow so the state would be able to pick it up because the state was on a very tight time frame. Since we were employed as a service we did not have certified payroll representing rates. Please let us know if you have any questions or concerns

Thank you

Hollie Powis  
Vice President  
Powis Contracting Inc

Discussion was held amongst the Board of Trustees about this letter and situation.

**Resolution 48-2021**

Trustee Vogt (via zoom) offered a motion for resolution to rescind previous Resolution 8-2021 that required Powis Contracting to give the Village certified payroll before payment could be made for snow removal. The motion was seconded by Trustee Stokely (via zoom).

Vote taken:

- Trustee Stokely (Via zoom) – Aye
- Trustee Snyder – No
- Trustee Vogt (via zoom) – Aye
- Trustee Shambo – No
- Mayor Souva – Aye
- 3 Ayes, 2 No’s- Motion Carried

The decision to pay them or not is tabled until the December 8, 2021 meeting.

- c. Letter from Guadalupe Chapa regarding his September 2021 sewer bill. His water/sewer bills have been estimated from 06/2019 -03/2021. He had an actual meter reading done for September 2021 sewer and bill was quite a bit higher than normal. No one knows why he was estimated for so long.

**New Business**

- a. The Board received a copy of the Town of Denmark Fire Contract. The contract is pending adoption for a public hearing at the Town of Denmark on November 15, 2021.

**Resolution 49-2021**

Trustee Vogt (via zoom) offered a motion for resolution seconded by Trustee Shambo to accept the Town of Denmark Fire Protection contract if it is adopted after the Town of Denmark public hearing.

Vote taken:

- Trustee Stokely (Via zoom) – Aye
- Trustee Snyder – Aye
- Trustee Vogt (via zoom) – Aye
- Trustee Shambo – Aye
- Mayor Souva – Aye
- All Ayes- Motion Carried

- b. Clerk Wheeler presented the Board with all unpaid Village taxes to be sent to Lewis County to be levied. The total to be levied is \$33,022.66.

**Resolution 50-2021**

Trustee Vogt (via zoom) offered a motion for resolution and Trustee Snyder seconded the motion to send \$33,022.66 to Lewis County to be levied on the Town/County taxes.

Vote taken:

- Trustee Stokely (Via zoom) – Aye
- Trustee Snyder – Aye
- Trustee Vogt (via zoom) – Aye
- Trustee Shambo – Aye
- Mayor Souva – Aye
- All Ayes- Motion Carried

c. Copenhagen CARES:

**Resolution 51-2021**

Trustee Vogt (via zoom) offered a motion and Trustee Stokely (via zoom) seconded the motion to give Copenhagen CARES money received from donations from Devere Rumble in the amount of \$500 and Hollie Powis in the amount of \$562.72 and 4 History of Copenhagen USB drives that were sold for a total of \$40. Grand total of \$1102.72.

Vote taken:

- Trustee Stokely (Via zoom) – Aye
- Trustee Snyder – Aye
- Trustee Vogt (via zoom) – Aye
- Trustee Shambo – Aye
- Mayor Souva – Aye
- All Ayes- Motion Carried

d. Clerk Wheeler asked that the Village office hours be changed because tax season was over and no one came in after 4:30 on Thursdays, there was no need to stay open until 6:00 pm.

**Resolution 52-2021**

Trustee Vogt (via zoom) offered a motion and Trustee Stokely (via zoom) seconded the motion to change the Village office hours to Tuesdays and Thursdays 8:30 am -4:40 pm. The office will be closed to the public Monday, Wednesday, and Friday.

Vote taken:

- Trustee Stokely (Via zoom) – Aye
- Trustee Snyder – Aye
- Trustee Vogt (via zoom) – Aye
- Trustee Shambo – Aye
- Mayor Souva – Aye
- All Ayes- Motion Carried

e. Mayor Souva stated that Mr. Scott Connell from Copenhagen Central School contacted him earlier in the day and asked if the Village would put a 60-minute parking limit for parking in front of the school. To be discussed at next month's meeting.

f. There were some questions of why soldiers were handing out candy on Halloween at the Village Hall. They were trying to get better community relations because it was soldiers who vandalized the Village right before Halloween.

**Old Business**

- a. Matt Cooper emailed the mayor and informed him that the drawings and specs for the Waste Water Project were in the hands of the DEC and EFC for review. Mr. Cooper is still waiting for the Bond Resolution for the Water project and is hoping to submit the application by November 17, 2021.
- b. The Williamson Payroll program is in process of getting installed and updated, the accounting has not yet.

- c. Still reviewing Smart TV's for Zoom meetings.
- d. Hyde Stone ordered the furnace/ac unit. Hoping to install next week.
- e. Paving Loud and Grove Streets-waiting for edging machine.
- f. Waiting for National Grid for the ANCA audit of Village Energy use.
- g. Mill Street Culvert- rocks have been removed. Waiting to do culvert.
- h. LED Lighting-Closed on purchase of assets November 1, 2021. Construction should start by the end of the year. Mickey Dietrich said that there is a construction meeting on Monday November 15, 2021.
- i. Clerk Wheeler notified those that needed the Harassment & Discrimination Training that is offered on November 16, 2021, at 5:00pm.
- j. The Walk Audit Grant through the Tughill Commission includes a grant for Facade and Streetscape improvement. Trustee Vogt applied for the Façade and Streetscape grant and asked for 6 planters, 2 picnic tables and paint for crosswalks.
- k. Trustee Shambo would like to table the Gazebo repair and handicap access until next year.
- l. Bandwagon Building- Trustee Shambo informed the Board that the insulation was installed, and the door should be installed sometime in February.
- m. Trustee Snyder is collecting information needed to get easements for the Maple Ave drainage.
- n. Trustee Vogt is getting a quote from the Attorney to see what the cost would be to get easements for the Washington Street Drainage project and the Maple Ave project. The projects will be on hold until next year due to weather.
- o. Voting is not moving to county. It is still in March at the Village Hall.

## Open Forum

- Scott Alexander asked what happened to the new Ford Pickup Truck bumper. Mayor Souva explained that it was an accident when DPW was backing up and the Village is getting quotes to fix it.
- Chief Williams asked if Clerk Wheeler could find out how much the Fire Department has in their building fund.
- Julie Deveines asked who was in the room and was not happy that she could not attend the meeting in person.
- Jerry Flanders informed the Board that there was a National Grid street light out between Jone's farm and where a trailer used to be.

## Approval for Claims and Bill Payment

### Resolution 53-2021

The Board reviewed the bills, and a motion was made by Trustee Shambo and was seconded by Trustee Snyder to pay the bills that are listed on Abstract # 6 dated November 10, 2021.

Vote taken:

Trustee Stokely (via zoom) – Aye

Trustee Snyder – Aye

Trustee Vogt (via zoom)– Aye

Trustee Shambo – Aye

Mayor Souva – Aye

All Ayes. Motion Carried

| Account | Voucher | Amount      |
|---------|---------|-------------|
| General | 104-126 | \$10,864.01 |
| Water   | 56-66   | \$ 3,584.78 |
| Sewer   | 49-58   | \$10,719.26 |

A motion was made by Trustee Snyder and seconded by Trustee Shambo to adjourn the meeting at 7:46p.m.

Vote taken:

Trustee Stokely (via zoom)– Aye

Trustee Snyder – Aye

Trustee Vogt (via zoom) – Aye

Trustee Shambo – Aye

Mayor Souva – Aye

All Ayes. Motion Carried

Meeting adjourned.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk