

**Copenhagen Volunteer Fire Department  
Main Street  
Copenhagen, New York**

**FEBRUARY Meeting Minutes**

**Held on: February 3, 2022**

**Minutes Taken by: Diana Russell**

**Copenhagen Volunteer Fire Department (herein after referred to as CVFD)**

**Members Present (Attendance sheet attached hereto)**

**James Henry-President Present**

**Terry Williams-VP Present**

**Diana Russell-Secretary Present**

**Brandy Kuehnle-Treasurer Present**

*\*Call to Order by President Jim Henry at 7: p.m.*

*\*Pledge said by TJ Williams*

*\*Blessing on Meeting by Jerry Flanders*

*\*Roll Call taken by the Secretary*

*\*\*Correspondence read by Secretary*

*(all correspondence included in file with minutes)*

*-Believe NNY Inc.*

**MOTION PROPOSED BY : JERRY FLANDERS/TERRY WILLIAMS**

*Motion to make a sponsorship in the amount of \$100 to Believe NNY out of the  
Account Games of Chance*

**SECOND: TERI HENRY/PAUL WHEELER**

**ALL IN FAVOR**

**MOTION CARRIED**

*\*Minutes from January Meeting*

*-additions, corrections, deletions?*

**MOTION PROPOSED BY:ROGER BATES**

*Motion to accept minutes.*

**SECOND: JERRY FLANDERS**

**ALL IN FAVOR**

**MOTION CARRIED**

*\*Minutes from Board of Directors Meeting*

*-additions, corrections, deletions?*

**MOTION PROPOSED BY: ROGER BATES**

*Motion to accept minutes.*  
**SECOND: PAUL WHEELER**  
**ALL IN FAVOR**  
**MOTION CARRIED**

*\*Treasurer's Report (see Treasurer's report)*

*-Questions: 2% money? Is it correct? And truck fund?*  
*-Sandy said that last month's balances were printed without reconciliation. Since then, we have gone through 5 years of bank statements and added checks, deposits and up and down. Report is now accurate except for general. There were deposits and checks not put in. Brandy indicated that the 2% may be incorrect, she will re-check on it. A question that came up was in January, there was \$75,000 approximately in the account. There should have been Denmark money deposited so should be \$99,000 in that account. Jim indicated it may have been deposited into wrong account*

*\*Bills to be paid read (see Treasurer's report)*

**MOTION PROPOSED BY: LYNN HENRY**

*Motion to accept the treasurer's report, with exception of the 2% and Truck fund balances to be reviewed.*

**SECOND: PAUL WHEELER**  
**ALL IN FAVOR**  
**MOTION CARRIED**

**MOTION PROPOSED BY: SANDY PECK/ROGER BATES**

*Motion to pay bills approved by audit committee*

**SECOND: ROGER BATES/JERRY FLANDERS**  
**ALL IN FAVOR**  
**MOTION CARRIED**

**\*Officers Reports:**

**\*Chief Report-TJ Williams**

*-Thanks to those who showed up Thursday to training. We will finish it up.*  
*-Pagers go off and tones go off and called to whatever call, we are here to provide a service, don't bitch and moan and put people down. Fire whistle goes off, lift assist or anything RESPOND.*  
*-February 10<sup>th</sup>-HAZMAT Refresher at Lowville 6 pm.*  
*-February 16<sup>th</sup>-HAZMAT Refresher at Felts Mills 6 pm LET TJ KNOW FOR SIGN UP*  
*-All firemen need HAZMAT.*  
*-February 19<sup>th</sup> 8 am Castorland-Class being held for OSHA ,PESH AND HAZMAT-LET TJ KNOW FOR SIGN UP.*  
*-Van-Terry Ferrell Fund-We submitted a letter to them, first on list '97 Ford*

*E450, 15 passenger van, all working. Our bus is broke so we are going to take it. It's free. We are going down next week, will bring back.*

*\*1<sup>st</sup> Asst. Chief Report*

*Chief Report by Bill Henry-absent*

*\*2<sup>nd</sup> Asst Chief Report*

*Chief Report by Shane Henry-absent*

*\*Fire Police-Jerry Flanders*

*-if pager goes off, we respond, if you can.*

*\*President's Report-Jim Henry*

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*\*VP Report-Terry Williams*

***\*Committee Reports:***

-BYLAWS-Diana Russell-updated on Pinsky. Bylaws should be out by next month

-AUDIT-Sandy Peck

-Thanks to Jerry, Roger and Gerald, they spent 15-20 hours over here in the last week getting the bank accounts up to date and getting the computer to match what was said. General account is still getting worked on. We are getting everything reconciled. Terry Williams went to the banks and got statements. May need to go back for more. We are actively auditing and reviewing bills before being paid. Monday night audit will meet again to go through books and doing monthly audit. Sandy will look at 2% and truck funds.

-NOMINATING-Teri Henry-nothing

-MEMBERSHIP/INVESTIGATING-Gerald Snyder-nothing

-TRUCK-TJ Williams

-talked about the van. We are picking that up.

-rescue truck is done at Jerome Fire. It is at the spring shop now. Comes back hopefully next week. Picked up next Friday. Truck is 100 percent. Had a bad spring bushing hanger that was making the noise. Valve cover was cracked so put a gasket and valve cover on it. Went right through the truck. We will have a bill Wednesday or Thursday. Motion was already made to get that paid before pick up.

-FUNDRAISING-Terry Williams-nothing

-BANQUET-TJ Williams/Jim Henry

-April 23<sup>rd</sup>. Right here at fire hall. Band will be had and Caterer is all set. Cards will go out. Prime rib, ham and turkey are the main dishes.

*MOTION PROPOSED BY : TJ WILLIAMS/SANDY PECK*

*Motion to not exceed \$10,000 to be paid out of the 2 percent fund for the banquet.*

*SECOND: LYNN HENRY/TERRY WILLIAMS*

*ALL IN FAVOR*

*MOTION CARRIED*

-GOOD & WELFARE-Jerry Flanders

-We need to say a few prayers for Mannie, he has been back and forth to Syracuse and needs our support.

-Keep Donna Cooper and her family in your prayers.

-Keep the Gaines family in prayers as well. Reception was here today.

-RAMS-none

-BUILDINGS & GROUNDS-Jim Henry

-Jim didn't get a chance to get prices on insulation for the truck bay walls.

-did get 2 quotes on the doors. Overhead door is \$2,574.50, does not include if they have to replace parts, lubricating doors and replacing windows and panel and seals on the bottom. Adirondack Garage Door \$2,741.30, replacement section is 20 weeks out, along with windows, they included rollers and parts in quotes. There have been issues with other fire companies using Adirondack Garage Door.

*MOTION PROPOSED BY: SCOTT ALEXANDER/TERRY WILLIAMS*

*Motion to have Overhead Door work on the doors for up to \$3,000 from the General Fund.*

*SECOND: PAUL WHEELER/JERRY FLANDERS*

*ALL IN FAVOR*

*MOTION CARRIED*

*MOTION PROPOSED BY: JIM HENRY*

*Motion to send the village a bill to get reimbursed for the bill for the doors.*

*SECOND: LYNN HENRY*

*ALL IN FAVOR*

*MOTION CARRIED*

-we will get exactly what's owed to us in way of budget from the Village.

-the inspector came last Friday. Need CO detector to work and replace with the 10 year one. Went to Farneys and was replaced. We are all set now.

-Truck bay heaters, one leaking, one set up. We replaced all 3 motors 4-5 years ago. There was a quote from Suburban from February of 2021 and it was \$5800 to replace them. We should get more quotes for replacement to get new. Were used when we put them in.

50/50-\$5.00-Gerald Snyder donated it back

***\*Unfinished Business***

*-Scott Alexander asked about bus out back. TJ indicated pull battery out and tow it to the road and say make me an offer OR put it on a tow truck and tow to scrap yard. It has no power, needs transmission.*

***MOTION PROPOSED BY : SCOTT ALEXANDER***

*Motion to put it out front for a week for any offer; if not gone, bring to scrap yard.*

***SECOND: ROGER BATES***

***ALL IN FAVOR***

***MOTION CARRIED***

*-Pinsky Conference-*  
Diana, Terry and Shane. Reservations have been made, conference paid for.

*-CPA-Utica got back in touch. Due to staffing and tax season, she will decline to do the audit. Stackel in Watertown was contacted. They need a profit and loss statement and a balance sheet first. Will contact others.*

***\*New Business***

***MOTION PROPOSED BY: SCOTT ALEXANDER/TERRY WILLIAMS***

*Motion to use credit card for fuel to the Island to pick up the van for up to \$500 out of the General Fund.*

***SECOND:TJ WILLIAMS/PAUL WHEELER***

***ALL IN FAVOR***

***MOTION CARRIED***

*-Brandy set up an email account for the CVFD Treasurer-we will get it out.*  
[CopenhagenFire4103@yahoo.com](mailto:CopenhagenFire4103@yahoo.com)

*-Paid Prior Policy-a review to get invoices all set.*

***MOTION PROPOSED BY: LYNN HENRY/TJ WILLIAMS***

*Motion to put Suburban Propane and Fuel on to the paid prior policy*

***SECOND: BRYAN SHEITZ/LYNN HENRY***

***ALL IN FAVOR***

***MOTION CARRIED***

*-Terry Williams indicated that there is a Believe 271 Bowling Tournament at Boonville on Sunday March 13<sup>th</sup>. We have done it 3 times. We did 4 last year. It is \$160 per team and \$100 to sponsor a lane. We sponsored in Lowville. **Anyone interested, contact Terry Williams PRIOR to the Board of Directors meeting on 2/17/22.***

-Filing cabinets- we have a bunch and Lowes has locks for \$6.00 a piece. We have 2 upstairs with personnel files that should be under lock. Will move these cabinets up.

-TJ asked about why he doesn't get a credit card bill anymore. If it's in his name, it should be given to him, by law. it is happening in other fire departments. He can get the bill and match his receipts up to it and turn it in. it changed a couple of months ago. The Comptroller won't blame the department but will blame the person whose name is on it. If things don't get paid, it goes against his credit.

*MOTION PROPOSED BY: TJ WILLIAMS*

*Motion to have the credit card statement go to the person whose name is on it to make a copy and reconcile receipts and get them to the treasurer.*

*SECOND: SCOTT ALEXANDER*

*ALL IN FAVOR*

*MOTION CARRIED*

-Members who were not in compliance were taken care of.

-Newspaper and news, there is one person that is creating the problems. There was a call to TJ correcting Jeff Cole's report. The Village has a new lawyer from Lowville. They are meeting next week and put policies in place for the FD. TJ will let us know what is going on next Wednesday. A letter will be sent to the Village to have the President or VP present to answer questions. Questions were answered but Chief isn't in charge of administrative side. Meeting is the 9<sup>th</sup>. NO ONE TALKS TO MEDIA. Have them contact the chief or president.

-We had a zoom meeting with our lawyer.

-Harrisburg sent copies of the checks sent out, it equaled \$27,000. There was \$49,000 possibly for fire protection. We are asking for their budget.

*MOTION PROPOSED BY: ROGER BATES*

*Motion to send the Harrisburg a letter for a copy of their budget*

*SECOND: LYNN HENRY*

*ALL IN FAVOR*

*MOTION CARRIED*

-Sandy asked about application that we were re-doing. We need to ask Mark where we are with that.

-Sandy indicated we need membership cards. We will print some up.

-TJ indicated that everybody needs id tags. You have to make time to get to Lewis County to get them. Get the paper from the chief.

-Terry said we need to do something with our copier. Diana will call Advanced Business

solutions to see if there is an upgrade to ours or a newer model. Sandy will also check for copiers.

-Jim indicated new committees will be in March.

-TJ indicated we need to have a budget committee. Jim will start a budget committee to be set for next month. We need to watch money.

***\*Good of the Department***

***-Scott Alexander said thank you to all for all you are doing. Everybody here is going out of their way to do things here.***

***-Jim said thank you to all who helped with the audit.***

***MOTION PROPOSED BY: ROGER BATES***

***Motion to Adjourn Monthly Meeting***

***SECOND: PAUL WHEELER***

***ALL IN FAVOR***

***MOTION CARRIED***

***\*Monthly Meeting of the CVFD adjourned by Motion at 8:18 p.m.***

***\*\*Minutes of the February 3, 2021 Monthly Meeting taken and transcribed by Diana Russell, Notary Public, in and for the State of New York.***