

**Copenhagen Volunteer Fire Department
Main Street
Copenhagen, New York**

JANUARY Meeting Minutes

Held on: January 13, 2022

Minutes Taken by: Diana Russell

Copenhagen Volunteer Fire Department (herein after referred to as CVFD)

Members Present (Attendance sheet attached hereto)

James Henry-President Present

Terry Williams-VP Present

Brandy Kuehne-Treasure Absent

Diana Russell-Secretary Present

**Call to Order by at 7:00 p.m.*

**Pledge said by TJ Williams*

**Blessing on Meeting by Jerry Flanders*

-Yearly Sexual Harassment and Workplace Violence paperwork distributed and signed for by Membership and placed in Training file by the Secretary

-dues collected and signed for on the roster for 2022. Roster and dues sealed in envelope and placed in Treasurers mailbox.

**Roll Call*

**Minutes from Meeting*

-additions, corrections, deletions?

MOTION PROPOSED BY: JERRY FLANDERS

Motion to accept minutes.

SECOND: BILL HENRY

ALL IN FAVOR

MOTION CARRIED

**Treasure Report read by the President*

MOTION PROPOSED BY: LYNN HENRY

Motion to accept report.

SECOND: SHANE HENRY

ALL IN FAVOR

MOTION CARRIED

**Bills to be paid read by the President*

*-added bill of \$959.00 (\$137.00 per interior ff) for cancer coverage.
-added bill of \$600 to Drill Team for Cleaning from July to December.*

MOTION PROPOSED BY: SCOTT ALEXANDER/BILL HENRY

Motion to pay bills after the audit is completed, possibly on Monday 1/17/22.

SECOND: LYNN HENRY/ SHANE HENRY

ALL IN FAVOR

MOTION CARRIED

-added bill of \$1688 for Mark Pomerville for the replacement and hook up of the utility pole next to the department (bill was put in Treasurers box on 1/11/22).

MOTION PROPOSED BY: LYNN HENRY/PAUL WHEELER

Motion to pay the added Mark Pomerville invoice.

SECOND: JERRY FLANDERS/BILL HENRY

ALL IN FAVOR

MOTION CARRIED

**Correspondence read by Diana Russell*

MOTION PROPOSED BY: JIM HENRY/BILL HENRY

Motion to pay the Northern Dues for 35 members at \$.50 per member

SECOND: LYNN HENRY/SANDY PECK

ALL IN FAVOR

MOTION CARRIED

MOTION PROPOSED BY: SANDY PECK (WITH REGRET)

Motion to grant Ed Wood his exemption papers

SECOND: ROGER BATES

ALL IN FAVOR

MOTION CARRIED

MOTION PROPOSED BY: ROGER BATES

Motion to grant Eric Wood his exemption papers

SECOND: JERRY FLANDERS

ALL IN FAVOR

MOTION CARRIED

MOTION PROPOSED BY: JERRY FLANDERS/BILL HENRY

Motion to pay the dues for Jefferson County Fire Police Association at \$5.00 per person up to \$50.00

SECOND: ROGER BATES/SANDY PECK

ALL IN FAVOR

MOTION CARRIED

-We have not received notification for the Drill Team Association Dues as of yet.

**Chief Report-TJ Williams*

-thank you to all who have been responding to calls lately. There have been slim pickings going to the calls, but we have to provide a response. Some people are picking and choosing which calls to go on; a lift assist has to be covered as much as a house fire does. We do have issues covering the daytime calls, but we do have mutual aid coverage. We realize that people do have jobs and some work out of town, but we need to be listening to the radios.

-a message went out today on IAmResponding. There will be Hazmat Training on February 10th at 6 pm at Lowville and there will be Hazmat Training on February 16th at Felts Mills. All trainings have to be done by an instructor. PLEASE MAKE THE EFFORT TO GET TO THESE TRAININGS. We may possible be having one at our department following in March, but use these as an opportunity to get it done.

-if you DO NOT have any training completed for last year, DO NOT respond to any fire calls, just respond to the fire department.

-INTERIOR FFS, you need to have your MASKFIT AND PHYSICALS COMPLETED. There will be a fitting in Castorland in February. More info to follow.

-We did get the report from PESH. We have violations for 2 FFs without fire gear and 1 FF without an airpack. All of the other issues will be addressed with training records. We have until 2/14 to get the response in.

-we do have new policies in place, please review.

-there are varying rules about "do not cross" tape. If you are on the scene, it is our scene. If you see someone who shouldn't be there, tell them to leave or have law enforcement ask them to leave. There is no "Good Samaritan" law enforcible. If a firefighter from a different department comes on scene and starts assisting, tell them no. if you are passing a scene manned by other departments, do no stop to help.

-Thank you to Terry Williams and Shirley Cummins for taking the Chief's place at the Rodman Christmas Party.

-Thank you to Lucas Goutermount for manning the truck for the Fireworks in the village. we need a crew to help. If you volunteer, please commit to the event you are volunteering for.

-IAmResponding is going to be changed to reflect your actual position. If you aren't interior, your label will be changed to Firefighter. If you don't have your training, it will be switched to Firefighter.

-After the meeting tonight, We will get fire police the old Jefferson County Fire Police radios. We will broadcast over CHANNEL 5.

-INTERIOR FFS will need training quarterly.

*-January 24, 2022, there will be a **MANDATORY TRAINING AT THE FIRE DEPARTMENT AT 7 PM.***

-ALL training is available to be completed over the McNeil and Co. page. If you don't have the access information, it is posted on the board in the Office, or contact the Chief or the Secretary.

-Jim Henry indicated that our insurance guy teaches the EVOC class. Its 5-5-1/2 ours for the in-class portion and then we can provide the driving portion.

-Terry Williams asked if a RAM doesn't have training, does he go to the fire calls? TJ is going to get clarification.

-Right now, we only have two members who do not have the training to attend a scene.

-Thank you to all who helped hand out COVID test kits last Saturday.

-the Waugh family stopped at the hall last week and donated \$250.00 to the FD and \$250.00 to the Auxiliary

-Scott Alexander asked what we do if the paperwork isn't found for members who had training in prior years. TJ indicated that there is some extra paperwork that needs to be done, but we will get everyone taken care of.

**1st Asst Chief Report-Bill Henry-Thank you for coming to the calls*

**2nd Asst Chief Report-Shane Henry*

**President's Report-Jim Henry*

-Jim and Terry Williams went to the Harrisburg meeting and they said that the windmill money is gone. Last year we receive \$10,000 and this year \$6,000. They claim that Copenhagen and Lowville are receiving equal amounts of money. A suggestion was made that we FOIL the Harrisburg Fire Tax record to check the figures. It is a public record, and should take 10 days to respond.

MOTION PROPOSED BY: BILL HENRY

Motion to send in a FOIL request to check the Harrisburg Fire Tax report.

SECOND: PAUL WHEELER

ALL IN FAVOR

MOTION CARRIED

**Committee Reports*

Fundraising-TJ Williams-NOTHING

Nomination-Teri Henry indicated that Roger Bates and Jerry Flanders are up for a Board seat, and they plan to run again this evening.

Chaplain/Fire Police: Jerry Flanders-

-the last Tuesday of April, there will be a Fire Police Course in Constableville. We may possibly have a class here to follow.

-the State has no fire police records for anyone who has taken the fire police course prior to 1982.

-when responding to calls, please sign both sheets in the truck bay. If you don't come back to the hall following a call, please ask an officer to sign in for you.

THIS IS IMPORTANT FOR OUR FIRE REPORTS.

-Thanks to all of the Fire Police who responded to calls in the month of

December.

-if Jerry is not available as fire police captain, for daytime calls, Roger Bates is in charge, and for nighttime calls, Sandy Peck is in charge.

RAMS-TJ Williams-Alex Harris is doing well in school

Building/Grounds: Jim Henry

-Lewis County Buildings and Codes will be within 30 days to inspect the building for Fire Safety and Property Maintenance. Last visit, we needed to install an exit sign over one of the doors, a light needs to be attached.

-Jim is going to run to Farneys or Black River paper to pick up new trash cans for banquets and use, 4 or 5 dust mop handles, urinal screens, garden hoses and nozzles.

MOTION PROPOSED BY: JERRY FALNDERS/ BILL HENRY

Motion to have Jim Henry to make the purchases above up to \$500.00

SECOND: PAUL WHEELER/LYNN HENRY

ALL IN FAVOR

MOTION CARRIED

-Jim mentioned about re-doing the banquet all. We are looking into getting some quotes for pine going 5'high on the walls with wall board to go to the ceiling. We need to take the heater shells off and replace, along with new electrical covers. We will have to replace the insulation and the floor (following the wall installation.)

-TJ indicated that we do need the remodel, but maybe we have bigger problems at the moment than remodeling. We need new truck bay door seals (Overhead door will be coming tomorrow to look at the doors and give us a quote), windows are broken, the insulation needs to be done, the heaters are leaking, we are losing truck out of the truck bay, the steel on the side of the building still has to be done. We have approximately \$10,000 at the village and that could go to some other things than remodeling.

-Teri Henry indicated that the roof still needs to be fixed. Terry Williams had gotten quotes over the summer for the roof and the quotes were outrageous. There are possible grants out there for repairs. Jefferson County just put out Fire Department structure grants for repairs. Terry Williams indicated that we certainly don't have the same amount of contract money that we did last year and all of the building materials have risen in cost. Just be careful with what we are spending.

-Jim indicated that we will hold off on the remodel of the banquet room for a month and discuss it more at the BOD meeting.

-Scott Alexander indicated that we need to get a copy of the Village's budget with the exact amount of money in it for the Department

ByLaws: we have been working with Pinsky. A first draft has been sent to the BOD MEMBERS for review. There will be another meeting on Thursday 1/20 at 6:30 p.m.

Investigating-Bill Henry

-the cameras have been installed.

-TJ indicated that he had to use the cameras with the State Police following the Waugh Memorial, due to complaints about burnouts occurring. They were able to see the license plates on the vehicles and assist the State Police, so working well.

-Bill indicated that they do need to be adjusted just a bit.

Truck: TJ Williams

-there has been NO NEW TRUCK ORDERED. The prices are going up.

-the rescue truck is down at Jerome's, right now, it is currently at Penn Detroit for an oil leak, fixed cylinder ram, valves, lights, a pump test is being done on it. It needs a new blower motor. It will be there a couple more weeks.

-Scott Alexander asked about whether we increased the amount we asked for in the grant due to the rising truck costs. TJ indicated that they went back to the vendor and received a new quote for this year's prices. Scott also asked if there are any used tankers out there that could be a possibility. TJ indicated that the grant is in. The first grant we put in had the wrong wording and the second one was submitted with the correct information and that grant period should close in June and we should hear something then.

Audit-Sandy Peck

-The Audit committee is hoping to do the audit on Monday Night. They have to wait until they have the bills from Brandy to go over them.

50/50: \$5.00 to Roger Bates, who donated it back to the Department.

Banquet: Banquet will be held 4/23/22 either here or on Waterman Drive at Chuck Waugh's camp. Invites will be going out in February. Gerald Snyder indicated that we should probably do it somewhere other than at Chuck Waugh's due to mud and rain, and possible snow, in April. TJ indicated that the caterer said it may not work since there is no working kitchen at the camp. We will likely be having it right at our hall.

Budget Committee-Jim Henry

-TJ Williams indicated that we should form a budget committee so that we can make sure that all of the numbers for our budget are calculated and all set in time to submit our budgets to our contractors.

-Jim indicated the Budget Committee will consist of Jim Henry, TJ Williams, Jerry Flanders and Lynn Henry

Northern Convention: Jerry Flanders

-Convention will be the last week in August in Morristown. The Parade will be set for noon on Saturday. The Pre-convention Meeting will be May 12, 2022. Memorial Services will be held at the Catholic Church. Since Clarkson, St. Lawrence and SUNY schools are going to be going into session that week, hotels will be sparse, BE AWARE.

-we need the letter sent and submitted to the Village to approve the officials for this year.

Officials-Casimir Bigda, Randy Peck, Sandy Peck, Roger Bates, Kevin Sheitz, Paul Wheeler, Jerry Flanders.

Area Mechanic-TJ Williams

Rules Committee-Terry Williams, Bill Henry

Area Rep- Jim Henry

Delegates will be Jerry Flanders, Roger Bates, Sandy Peck and Alternate Paul Wheeler.

MOTION PROPOSED BY: JERRY FLANDERS

Motion to send the letter of approval to the Village for the Officials and Delegates.

SECOND: BILL HENRY

ALL IN FAVOR

MOTION CARRIED

**Unfinished Business*

-the Calendar for 2022 will be attached to your IAmResponding message along with these minutes.

-Terry Williams indicated that he attended the Village Board Meeting last night and they are installing the LED lights in Copenhagen.

-Jerry Flanders indicated that he received a big thank you from the Sheitz Family for all of our help surrounding the funeral.

-Regarding letters that were sent certified mail to Members who had not met their membership requirements:

-Casimir Bigda-called in and expressed that he does want to stay in, it is hard to do with a lot of work in the winter and working at night. He does have a new girlfriend and his family and he is willing to do the training and would like to stay in.

-Joe Russell-sent in a letter indicating that he is a NYS DOCCS Corrections' Officer and had been working at Great Meadow (Lake George area), but has been transferred to Marcy (Utica area) and will be home more often to make more of the commitments and training.

-Ed Wood-accepted for exemption (all equipment turned in)

-Eric Wood-accepted for exemption (all equipment turned in)

-Tim Paul attended tonight, indicated that he would like to stay in. he has been busy helping his father with new medical issues and he has just gotten busy.

-Alan Cummins attended tonight and indicated that he would like to continue to stay in.

-Matt Petrie-TJ indicated that he has expressed intentions to possibly go corporate member.

-Garrett Munden-no response.

*****Tim and Alan were asked to exit the meeting room for discussion amongst members.*****

MOTION PROPOSED BY: SANDY PECK

Motion to drop Garrett Munden from our roster.

SECOND: SCOTT ALEXANDER

ALL IN FAVOR

MOTION CARRIED

MOTION PROPOSED BY: JERRY FLANDERS

Motion to drop Austin Libby from our roster.

SECOND: BILL HENRY

ALL IN FAVOR

MOTION CARRIED

MOTION PROPOSED BY: BILL HENRY

Motion to keep Joe Russell, Casimir Bigda, Alan Cummins and Tim Paul on our roster as INACTIVE for up to 6 months, in which they have to complete their OSHA, HAZMAT, BLOODBORNE PATHOGENS, WORKPLACE VIOLENCE AND SEXUAL HARASSMENT TRAINING. If not completed within 6 months, they will be dropped from our roster.

SECOND: LYNN HENRY

PASSED WITH OPOSITION.

MOTION CARRIED

-TJ Williams will be contacting Matt Petrie again to get confirmation on him going to a corporate member.

-John Swinyer-will be a decision of the Village.

*****Tim and Alan returned to the meeting and the decision of the Membership was discussed*****

**New Business*

ELECTIONS-Board Positions open: Jerry Flanders and Roger Bates (who took over for Casimir Bigda mid-term)

AFTER ASKING FOR NOMINATIONS FROM THE FLOOR 3 TIMES:

MOTION PROPOSED BY: SANDY PECK

Motion to CLOSE THE POLLS AND HAVE THE SECRETARY CAST ONE BALLOTT EACH FOR JERRY FLANDERS AND ROGER BATES TO HAVE SEATS ON THE BOD.

*SECOND: BILL HENRY
ALL IN FAVOR
MOTION CARRIED*

-The Secretary will send a letter to the Village indicated that as of January 2023, we would like to move all of our department elections to January, instead of the January and April split.

MOTION PROPOSED BY: BILL HENRY

*Motion to have the Secretary send the letter to the Village regarding elections
SECOND: JERRY FLANDERS
ALL IN FAVOR
MOTION CARRIED*

-The Pinsky Law Conference will be held March 31-April 3, 2022 at Turning Stone.

MOTION PROPOSED BY: JERRY FLANDERS

Motion to have the conference fee, plus hotel costs for Friday and Saturday, and meals (on credit card) not to exceed \$1500.00 paid for Diana Russell, Bill Henry and Shane Henry.

*SECOND: ROGER BATES
PASSED WITH OPPOSITION
MOTION CARRIED*

MOTION PROPOSED BY: SANDY PECK/BILL HENRY

Motion to allow Jim Henry to make purchases for the Treasurer's items in an amount up to \$200.00.

*SECOND: BILL HENRY/JERRY FLANDERS
ALL IN FAVOR
MOTION CARRIED*

-Bank Account Changes

MOTION PROPOSED BY: SANDY PECK

Motion to remove Jerry Flanders from the Community Bank and FASNY accounts and replace him with Paul Wheeler. All Community Bank and FASNY accounts should now have Brandy Kuehnle, Terry Williams and Paul Wheeler as signatories.

*SECOND: JERRY FLANDERS
ALL IN FAVOR
MOTION CARRIED*

-Jerry Flanders indicated that the Northern New York Drill Team Captains & Officials meetings have been changed to 1/26/22 via zoom. Officials at 7 pm and Drill Team at

7:30 pm

**Good of the Department*

-the Committee list prepared by the President will be out next month.

MOTION PROPOSED BY: BILL HENRY
Motion to Adjourn Monthly Meeting
SECOND: ROGER BATES
ALL IN FAVOR
MOTION CARRIED

**Monthly Meeting of the CVFD adjourned by Motion at 8:56 p.m.*

****Minutes of the January 13, 2022 Monthly Meeting taken and transcribed by Diana Russell, Notary Public, in and for the State of New York.**