



To: Mayor Mark Souza
Copenhagen Village Trustees
From: Copenhagen CARES Collaborative
Date: April 12, 2022
Re: Permission to set up a tent

To Whom it Concerns:

- The Copenhagen CARES Collaborative is submitting a formal request for approval of the temporary set up of 2 – 20'x 40' tents.
- These tents would be set up during the Memorial Day Parade and the celebration to follow.
- The Collaborative is in the process of working with the local Legion and VFW Posts to expand and enhance the events on Monday May 30, 2022.
- We are requesting that that the village allow the set-up pf these two tents in the “River Park”, next to The Town Talk.
- They would be set up either early that morning or the evening before, depending on the weather, within that 24- hours.
- The tents will be secured to the ground with rope and weights to decrease risk of them moving.
- The tents will then be removed and taken down immediately following the event, estimated to end by 2:00 pm on May 30, 2022.

We are asking for your consideration of our collaborative’s request, and thank you in advance for the approval of said request. If you have any questions, please contact Molly Williams at 315 778-9076 or Christine Vogt at 315-771-1976.

Respectfully submitted,

Molly Williams
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