

**Copenhagen Volunteer Fire Department
Main Street
Copenhagen, New York**

BOARD OF DIRECTORS Meeting Minutes

Held on: March 17, 2022

Minutes Taken by: Diana Russell

Copenhagen Volunteer Fire Department (herein after referred to as CVFD)

Members Present (Attendance sheet attached hereto)

James Henry-President Present

Terry Williams-VP Present

Brandy Kuehnle-Treasure Absent

Diana Russell-Secretary Present

Also present: Roger Bates, Jerry Flanders, Shane Henry, Lynn Henry, Paul Wheeler, Gerald Snyder, TJ Williams

**Call to Order by President, James Henry at 7 p.m.*

-Email was sent to Terry Hannigan this afternoon to ask questions and received responses.

-responses were discussed.

-Pinckney contract was received by the Village. Contract monies will be split into two and received by the Village. The Village has to inform the Department what monies are received and when, a letter will be sent. Contract was reviewed.

-with the Village keeping the contracted money, they will have to pay all of the bills under our policies. Automatic pay will all be turned to the village. The Village budget will come out next week. The village will have to be sending out financial reports to our contracted entities every month. They will have to establish their own checking account for Department monies.

-Minutes were sent to all contracted entities. All were opened via READ RECIEPT.

-Chief's reports were established and will be going out with the minutes to all contracted entities every month.

-We have 22 active members.

-will we be making rules for the village? they will have to make their own rules and they have to let us know what the contracts are, how many they have, have to provide financial reports every month to each contracted entities.

-need to send a letter to set up a meeting with the Village Board, CVFD BOD and both attorneys to discuss all monies and billing situations.

-CPR cards are on their way.

-Training on Monday- pump operators/fire police attend 6 pm-we will start with whoever we have and continue.

-still waiting on Overhead Door.

-Jerry got a phone call from Suburban. A check was sent on March 3rd. Suburban wants to know how to apply the check. Jim will get with Brandy to discuss it. Jerry doesn't want to be on the Suburban account any longer.

-Sandy is still getting electric bills and has audit materials that Jerry needs.

-We will still look into Harrisburg monies with the County.

-need a flag and a rope.

MOTION PROPOSED BY : JERRY FLANDERS

To purchase a flag and rope through the Farneys account out of the General Fund up to \$100.00.

SECOND: BILL HENRY

ALL IN FAVOR

MOTION CARRIED

-Alex needs help with training. The Chiefs will help them. Alex has gotten ahold of TJ, if not, Bill.

-Joe Austin of Lowville indicated in the officer class, when any fire members go to a fire call, that is considered training by the Chief or training officer. Need to have an instructor present.

-Auxiliary- we have to have the discussion with them on Monday night. Their options will be discussed on Monday at their meeting

MOTION PROPOSED BY : JIM HENRY

Purchase a mailbox for the pole on the Watertown side for fuel receipts out of the general fund on the credit card or Farneys up to \$75.00.

SECOND: ROGER BATES

ALL IN FAVOR

MOTION CARRIED

-do we want to get another camera towards Guadalupe's house. Bill will get a quote.

-TJ indicated that HAZMAT was canceled. Those who need it and those who don't have it that letters were sent to, will be in May at the end of BEFO for two days.

-Back when Champion dissolved and equipment was separated, we were entitled to money that we haven't seen. It was supposed to be 50/50 and then was 60/40. We need to go to Champion meeting to bring it up.

MOTION PROPOSED BY : TJ WILLIAMS

Send a letter to the Champion Town Board what happened to the money split between West Carthage and Copenhagen.

SECOND: GERALD SNYDER

ALL IN FAVOR

MOTION CARRIED

-TJ hand delivered call records to Mark Souva, as well as last years expense report and the past 2 years of budget reports. Budget has to be changed to reflect Denmark's change.

-Diana printed off the training records. We need 3 more people. Gerald, Terry and Jordan's need to be updated. Monday, the packet will go out. Bylaws will be attached. We will get copies of policies and procedures.

-Banquet, Jim is dealing with the cards. Please give them to Jim as they come in.

-People that need HAZMAT, are they active or inactive because they don't have training? It has to be done once a year. They have to get it done this year. We are signed up on new VFIS system. There will be a training coming up to get people all set.

-the VFIS system has over 100 classes, take what you need. We will start using that for training sessions.

-Kevin Townsend said he is heading to Felts Mills to do OSHA training. He can come up and we can get it done. If we want EVOC, pick a Saturday and he will come do the inhouse portion.

-Fire Police training in Constableville April 26th, Tuesday night at 6:30 p.m.

-Audit? Jim talked to Terry Hannigan about it. He was looking for someone down south. The village said they are having someone doing ours and the FD audit. No sense in both of us doing it.

***FINAL BYLAWS WILL BE EMAILED TO ALL BOD MEMBERS TONIGHT.**

MOTION PROPOSED BY: BILL HENRY

Motion to Adjourn Board of Directors Meeting

SECOND: PAUL WHEELER

ALL IN FAVOR

MOTION CARRIED

**Meeting of the Board of Directors of the CVFD adjourned by Motion at 7:55 p.m.*

****Minutes of the March 17, 2022 Board of Directors Meeting taken and transcribed by Diana Russell, Notary Public, in and for the State of New York.**