



**Department of
Transportation**

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

KENNETH M. BIBBINS, P.E.
Regional Director

May 27, 2022

Village of Copenhagen
PO Box 237, 9915 State Route 12
Copenhagen, NY 13626
Attn: Mr. Mark Souva
Mayor

Dear Mr. Souva:

The New York State Department of Transportation is committed to assisting our Municipal partners in responding to emergencies that affect the transportation system. In the instance a local Highway System is impacted by an event, NYSDOT forces can normally only offer assistance when a Governor's Emergency Declaration has been made.

In the absence of a Governor's Emergency Declaration and/or suspension of Highway Law §55, NYSDOT forces can assist local Municipalities with issues on the local Highway System if a Shared Services Agreement has been entered into between the Municipality and New York State. By executing an Agreement beforehand, emergency needs on your Highway System can be addressed without having to wait for paperwork to be processed or an Emergency Declaration to be enacted.

Last year we sent you a letter inviting you to enter into an Emergency Shared Service Agreement, but do not believe that we received a response.

At this time, we are inviting you to reconsider. A new blank Shared Services Agreement form is attached for your consideration. On page one under Item #4, please check your preferred term of agreement (check box 2- or 4-year), the start & end dates, then sign and date under the "MUNICIPALITY" at the bottom of the page. Schedule A on Page 2 can be left blank, as the need will dictate what information is placed here.

Please return the signed Agreement to the following address:

New York State Department of Transportation
ATTN: Stephen Rajner, 9th Floor, Dulles State Office Building
317 Washington St.
Watertown, NY 13601

Once all signatures have been made an executed copy will be returned for your records.

If you have any questions on this matter, please feel free to contact me at:

Phone: (315) 785-2316

Email: Stephen.Rajner@dot.ny.gov

Sincerely,

A handwritten signature in black ink, appearing to read 'Stephen Rajner', written over a horizontal line.

Stephen Rajner, P.E.

Assistant Regional Director of Operations

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Enclosure: Shared Service Agreement