

**Copenhagen Volunteer Fire Department
Main Street
Copenhagen, New York**

BOARD OF DIRECTORS Meeting Minutes

Held on: June 16, 2022

Minutes Taken by: Diana Russell

Copenhagen Volunteer Fire Department (herein after referred to as CVFD)

Members Present (Attendance sheet attached hereto)

James Henry-President Present

Terry Williams-VP Present

Brandy Kuehnle-Treasure Absent

Diana Russell-Secretary Present

Also present: Lynn Henry, Roger Bates, Gerald Snyder, Jerry Flanders, Bryan Sheitz, Bill Henry, Paul Wheeler, TJ Williams

**Call to Order by President, James Henry at 7 p.m.*

-Jim indicated June 20th, Town of Denmark Meeting, anyone that can go, go at 6 p.m.

-Lewis County Taxes-the check needs to be revised based on timing of payment payable by 6/30

MOTION PROPOSED BY : LYNN HENRY

Pay tax bill.

SECOND: TJ WILLIAMS

ALL IN FAVOR

MOTION CARRIED

MOTION PROPOSED BY: LYNN HENRY

Take property off of tax rolls.

SECOND: BILL HENRY

ALL IN FAVOR

MOTION CARRIED

-Violation Letter read: Will contact the Village. Letter not dated and no details on the notice. Need a policy of what they are looking for. We have property that is used for training on our grounds.

-Town of Watson letter read-Bill Henry will take it to get it resolved and we will get an update at monthly meeting.

-Jim got materials from Brandy from January-present to send to the Village Clerk. Diana will make a voucher/requisition form for the Village. We will be setting up a separate email for that process.

- Jerry indicated we have members that we haven't seen in a long time. There is a possibility of exemptions. Chief will contact the two members.
- Jerry indicated that it is parade season. What vehicles are we taking to the parades? Chief is in charge of apparatus.
- Terry called Brad Pinsky about SOPs, 7/11 and 7/12 he is available. We will have to do 7/11 because Jefferson County Parade is 7/12. We can meet at 6:30 p.m.
- Audit-finding a CPA. No one will return calls. Jerry asked about bank accounts. We need the bank statements. Brandy will be asked.
- Financial reports-Balance sheet is needed.
- Fundraiser money-should it be in general account or separate account? Need a separate account. If we do an account, should be through FASNY, suggested by Jerry.
- Brought up that the village is attempting to help with the ditch. It is not their land, so they can't do anything with it.
- Fuel quote? We will check with Kevin again.
- Camera System-Bill called STAT, and the only way to get into the system is to log on to our camera computer.
- Meeting with the Village-for those that don't know, we had a meeting with town people, 2 from each we cover-2 Village trustees and attorneys. Trying to hash out specifics, see Terry or Jim after the meeting. Mark read a prepared statement that they are not trying to dissolve the department, we are working to resolve differences and move forward.
- A lot of people are doing community days, maybe we should look into it to get community support. Having hamburgers and hot dogs and an open house type of thing at the end of summer, beginning of school. Terry is in charge with some help.
- We will get all of the exemption papers set to go. We will have a meeting with Jim, Di and TJ to get them done.
- Lynn suggests that Terry write down the CPAs that are contacted and put them on our letterhead and give them to the entities that we contract with and this is who we have contacted and no one will call us back. Apparently there is someone else from the area calling the CPAs, asking about the audit.
- Tj and Jim met with PESH for final stages. We are all set. They are sending closing letters. No fines, no penalties. Everything was turned in.
- Meeting with Line Officers in a week. Wear the turn out gear and proper stuff. If on a

fire scene, we need to be prudent.

-status on rescue-parts are ordered. Common axle, shouldn't be long.

MOTION PROPOSED BY : BILL HENRY

Motion to Adjourn Board of Directors Meeting

SECOND: ROGER BATES

ALL IN FAVOR

MOTION CARRIED

**Meeting of the Board of Directors of the CVFD adjourned by Motion at 7:28 p.m.*

****Minutes of the June 16, 2022 Board of Directors Meeting taken and transcribed by Diana Russell, Notary Public, in and for the State of New York.**