

**Copenhagen Volunteer Fire Department
Main Street
Copenhagen, New York**

BOARD OF DIRECTORS Meeting Minutes

Held on: July 28, 2022

Minutes Taken by: Diana Russell

Copenhagen Volunteer Fire Department (herein after referred to as CVFD)

Members Present (Attendance sheet attached hereto)

James Henry-President Present

Terry Williams-VP Present

Brandy Kuehnle-Treasure Absent

Diana Russell-Secretary Present

**Also present: Jerry Flanders, Lynn Henry, Roger Bates, TJ Williams, Bill Henry
-Gerald Carter**

**Call to Order by President, James Henry at 7 p.m.*

-Next Friday is the Yourden Funeral in Deerfield at 3pm. Anyone available to go to Sally Cooper's calling hours tomorrow night, let TJ know.

-ice machine is fixed

MOTION PROPOSED BY: LYNN HENRY

To get ice machine fixed.

SECOND: ROGER BATES

ALL IN FAVOR

MOTION CARRIED

-Pinsky will have best practices taken care of shortly.

-Gerald Carter-the Village said that they got the County ready to come at no cost to anyone to dig the ditch out. They need permission to go onto our property. Jim indicated that when they write all of the paperwork up, we will be all set. We are going to contact Matt Cooper to check the grade of the property. Gerald said that the lowest part of Jodi's yard is higher than Ken Clark's yard. We just need all of their requests in writing. Terry indicated that it was mentioned in the meeting. Terry indicated he called and talked to the Superintendent of Lowville and there is nothing on the calendar for doing the ditch for the Village. They will get ahold of Terry again tomorrow. If the County won't come in to do it for nothing, we have to figure it out. We need the county to come in off Washington Street so that our track and parking lot don't get tore up. We need something from the Village asking for the easement/right of way so that we can get that taken care of. It will go to our lawyer and then go from there. We are told that the issue starts at the River and then it gets backed up. We will get back to Gerald Carter with what the county/Village decide.

-Jim will get with Brandy to figure out what is going on. We need to get all the books back and go through Nimo, Spectrum, credit cards, all prepaid and get the bills to turn in to the village. We have copies of what were sent to the Village. We have to get the bank statements from January-March. We have one credit union statement. We have late fees on a lot of stuff. FASNY account has to be attended to. We voted to put the \$100 in and we are waiting for the check. We need to also fill the cards out for the FASNY account to change the signatories. Any bills will be signed off here before going to the Village.

-Water bill for Town of Watson will be sent.

-TJ will set up a meeting with the Village to figure out the process for the bills to get paid.

-Village Policies/Procedures for bill paying will be sent to our attorney for review.

-Jerry asked when we are starting to review the bills again? Before the meeting to sign off that they are good for payment.

-All Bills should be coming to our department before sent to village for payment. The Village cannot go to companies for a bill to be paid from the department.

-Brush truck is over inspection, other 2 due in September.

-TJ indicated there was bickering about a member of ours that got suspended. The Village's attorney is sending a letter on their decision. We are having our attorney review our bylaws. Will send a letter also to Jefferson County.

-What are we doing with squad car? Let it go for \$800.00

MOTION PROPOSED BY: LYNN HENRY

To get rid of squad car for \$800, \$700 into WSB savings account/\$100 to FASNY acct..

SECOND: ROGER BATES

ALL IN FAVOR

MOTION CARRIED

-Need another invoice to make sure we are at \$0 balance with our attorney.

-Village should not be holding any checks for the 2% fund. They should be forwarded to the FD.

-Checking account, we need to take out \$15,000 for audits to begin with. Sending a letter to Brad Pinsky for a 5 year overview of our accounts.

-Meetings, we missed a meeting at Town of Harrisburg. We need to get there. As a

Board, we need to delegate people to go to certain meetings. We will discuss who goes to what meeting at the next Board meeting.

-We approved out of 2% to pay \$899.50 to Lewis Uniform for service pins for firemans banquet, \$148.45 for Suburban diesel, \$750.17 to Bobcat of Watertown, \$20.00 Terry Groff truck inspection (Hauler), \$871.05 Terry Groff for fixing the Rescue.

MOTION PROPOSED BY: TJ WILLIAMS

To send above mentioned bills to be paid by the Village

SECOND: BILL HENRY

ALL IN FAVOR

MOTION CARRIED

-We will go through the financial procedures and see what still applies.

MOTION PROPOSED BY: BILL HENRY

Motion to Adjourn Board of Directors Meeting

SECOND: TJ WILLIAMS

ALL IN FAVOR

MOTION CARRIED

**Meeting of the Board of Directors of the CVFD adjourned by Motion at 8 p.m.*

****Minutes of the July 28, 2022 Board of Directors Meeting taken and transcribed by Diana Russell, Notary Public, in and for the State of New York.**