

**REGULAR MONTHLY BOARD MEETING
AT THE VILLAGE HALL
JULY 12, 2023
STARTING AT 18:30:00/6:30:00**

AT 18:30:00/6:30:00 MAYOR SOUVA CALLED THE MEETING TO ORDER, THOSE IN ATTENDANCE RECITED THE PLEDGE OF ALLEGIANCE.

PRESENT WERE: MAYOR MARK SOUVA

TRUSTEES: SHAREEF STOKELY, KIM VOGT, KERRY COLTON, PATTY BATES

CLERK: KIMBERLY AUGUSTINE

DPW: SUPERINTENDENT RICHARD ROSS

GUESTS: CHRIS BARBOZA, LEWIS ALEXANDER, BILL ST. LOUIS, JUDY ST. LOUIS, DIANE MAHAR

RACOG:

 <p style="text-align: center;">RACOG UPDATES</p> <ul style="list-style-type: none"> <p>• Infrastructure Session Would there be any interest in having an infrastructure session focused on sharing the different projects in the region and having partner organizations there?</p> <p>• Associate Circuit Rider Chris Barboza has been attending meetings as the contracted Associate Circuit Rider. He will be covering meetings for me when I am out the third week of July.</p> <p>• RACOG Banners RACOG decided to hold off on the banners, since there are a lot of other banners already out there, like for the veterans.</p> <p>• University at Albany Policy Research Center April Roggio and a colleague of her's met with several municipalities prior to last RACOG board meeting.</p> <p>• Wilna/Carthage/Deferiet Comprehensive Plan The commission will be starting to work on the joint comprehensive plan for the town of Wilna, and villages of Carthage and Deferiet.</p> <p>• Digital Radar Signs The village of Lowville ordered two of these signs and have been using them. The group probably has until the end of summer to purchase using existing pricing.</p> <p>• LED Lighting We will be starting to close out the LGEG grant with Wilna and Carthage, since they are the only two to have gotten their final bills from NYPA so far.</p> <div style="text-align: center; margin-top: 20px;">  <p>UPCOMING Next RACOG Meeting September 27, 2023 TBD</p> <p>Tug Hill Sage Nominations As part of the NYS Tug Hill Commission 50th anniversary celebration, we are seeking nominations for Tug Hill Sages. Nominations are due August 15, 2023. To nominate someone click here.</p> <p>MetroCount Traffic Counting System Available to Municipalities Free of Charge The NYS Tug Hill Commission is offering the use of its traffic counting system for free. To sign up for it, you can click here.</p> </div> <p style="text-align: right; font-size: small;">PAGE 01</p>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top; padding: 5px;"> <p style="text-align: center; color: #0070C0;">TRAININGS</p> <ul style="list-style-type: none"> <p>• Reading and Interpreting Site Plans Webinar This introductory session will provide attendees with the basics on the information and level of detail to be expected for concept, preliminary, and final site plans. Location: Webinar Dates: July 12, 2023 - 12:00 PM to 1:00 PM Website/Registration: Register by sending the participant's name, email address and municipality via email to nypf@nypf.org.</p> <p>• "WE ARE STILL HERE: THE MICHÍ SAAGIG NISHNAABEG" Join Chief Laurie Carr, Chief of the Hiawatha First Nation Council, and Assistant Professor Chadwick Cowie, for an introduction to the Michí Saagig Nishnaabeg, the Nation itself, and the confederacy it belongs to. Location: South Lewis Central School Auditorium Dates: July 28, 2023 - 6:30 PM Website: Registration</p> <p>• Highway Departments and Town Budgets with Laird Petrie This session will cover the statutory duties of both the town board and the highway superintendent when it comes to highway operations including the highway budget, hiring and firing highway workers, and control of highway equipment. Location: Town of Trenton Municipal Center Dates: August 23, 2023 - 6:30 PM to 8:30 PM Website/Registration: Call 315-785-2380 or email tughill@tughill.org to register for this free workshop.</p> </td> <td style="width: 50%; vertical-align: top; padding: 5px;"> <p style="text-align: center; color: #0070C0;">GRANTS</p> <ul style="list-style-type: none"> <p>• NYS Consolidated Funding Application (CFA) The NYS Consolidated Funding applications are now open. Due Date: July 28, 2023 Website: https://regionalcouncils.ny.gov/</p> <p>• NYSDEC Arbor Day Grant Competitive grant funding is now available for municipalities, Indian Nations, and not-for-profit organizations for urban and community forestry projects. Due Date: DEC01-UCF1-2023 - June 21, 2023, DEC01-UCF2-2023 - August 16, 2023. Website: grantsmanagement.ny.gov/</p> <p>• Northern Border Regional Commission 2023 Catalyst Program The Catalyst Program is designed to stimulate economic growth and inspire partnerships that improve rural economic vitality across the four-state NBRC region. Due Date: Unknown Website: https://www.nbrc.gov/content/Catalyst</p> <p>• DEC "Regenerate NY" Forestry Cost Share The purpose of this grant program is to assist private landowners to support the regeneration of forests. Due Date: October 6, 2023 Website: https://www.dec.ny.gov/lands/119950.html</p> <p>• NYSDEC Launches Green Purchasing Communities Program The program provides an easy to administer green procurement program for local governments and provides the community with recognition for implementing it. Due Date: Unknown Website: Unknown</p> </td> </tr> </table> <p style="text-align: right; font-size: small;">PAGE 02</p>	<p style="text-align: center; color: #0070C0;">TRAININGS</p> <ul style="list-style-type: none"> <p>• Reading and Interpreting Site Plans Webinar This introductory session will provide attendees with the basics on the information and level of detail to be expected for concept, preliminary, and final site plans. 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DPW:

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
REGULAR MONTHLY VILLAGE MEETING MINUTES
AT THE VILLAGE HALL
JULY 12, 2023
18:30:00

Topped off hanging flower pots at Band Stand
Mowed all Village properties
Marked out main sewer line that goes from the High Lift Station to Sewer Plant
Replaced tubing in CL-17 Analyzer Stoddard Road Water Plant
Ordered Motor Assembly for CL-17 Analyzer Stoddard Road Water Plant
Ordered maintenance kit for CL-17 Analyzer, DPD tablets and a Curb Stop clean out tool
Read all Village and Town of Denmark's Water Meters
F-250 taken to Caskinettes to find out why power outlet was not working two blown fuse's
Marked out Sewer and Water lines for Eric Fleming at 10101 Grove Street and
Filled in hole next to Steve Petrus at 2932 Cataract street
Went out to Lewis County Sign Shop to have two No Parking signs made up for the Park
Weed wacked around two manhole covers on Maple Ave
Organized all past year Sewer Reports into separate folders/filed
Wrote letter of Recommendation for Richard Ross to get his Grade D Water Operator License
Swept shop floors at Village Garage
Cleaned Village Office bathroom
Main Sewer Line plugged on High Street had to have jetted out cause blockage in the line
Mowed around Fire Hydrants from Stoddard Road Water Plant to Village line
Weed wacked around Village signs
Topped off all self-watering flower pots
Sent monthly Water Reports to DOH
Weed wacked underneath and around bridge rail across from Fire Station
Took monthly Water and Sewer Samples to Converse Labs
Called in two UFPO one for fixing curb stop at William Parker place at 2901 Maiden Lane and the other one is replacing Fire Hydrant up next to Edward Pillans at 9784 on High Street
Started and ran all three Trash Pumps that are stored at the Wastewater Plant
Started up both Generators that are at the Village Hall
Opened three Main Water Valve Boxes to make sure we can get on them just in case we need to shut the water off when replacing the Fire Hydrant on High Street

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WORK ORDER					
Project Name: Village of Copenhagen		Owner: Village of Copenhagen Date: 7/11/23			
Project Number: 3108		Description of Work performed: <i>Changed hydrant on Rt 12 by Cottage Inn & replace curbbox on Martin LN</i>			
LABOR:	Regular Hours	Overtime Hours	EQUIPMENT:	Hours	
<i>Tony Zubrzycki</i>	<i>7:00-2:30</i>		<i>Cat 303</i>	<i>7:00-2:30</i>	
<i>Cody Zubrzycki</i>	<i>7:00-2:30</i>		<i>Chevy Dump Truck</i>	<i>7:00-2:30</i>	
			<i>Chevy Crew Truck</i>	<i>7:00-2:30</i>	
MATERIAL:			ACKNOWLEDGEMENT		
	Quantity	Unit	I herewith acknowledge that the materials, labor, equipment and other items shown on this sheet were used in the construction work identified above.		
<i>Hydrant Anchor Pipe</i>	<i>1</i>		<i>[Signature]</i> North Country Contractors, LLC		
<i>5" Blue T Bolts</i>	<i>12</i>		<i>[Signature]</i> Field Engineer/Owners Representative		
<i>10" rubber gasket</i>	<i>2</i>				
<i>Concrete Blocks</i>	<i>2</i>				
<i>Gravel</i>	<i>1 Load</i>				
<i>* Fork Lunch 12:00-12:30</i>					

VILLAGE OF COPENHAGEN
 PO BOX 237
 COPENHAGEN, NY 13626

TEAM EJP Syracuse, NY
 241 Farrell Road
 Syracuse, NY 13209
 Telephone: 315-451-1272

7/12/23 Bid ID: 5511549 COPENHAGEN - HYDRANT Page 2

Quantity	Sell Per	Description	Unit Price	Extended Price
NON-CANCELLABLE AND NO CREDIT WILL BE OFFERED.				

ALL MATERIAL IS SUBJECT TO 30% RESTOCKING FEE				

TEAM EJP IS NOT ABLE TO CERTIFY PRODUCT COMPLIANCE FOR AMERICAN IRON & STEEL PRODUCTS AND DOES NOT ACCEPT ANY LIABILITY FOR ANY STATEMENTS MADE BY MANUFACTURERS THAT ARE LATER DETERMINED TO BE FALSE				

1	EA	5W HYD 5-6 OL 6MJ NST 50N	3,500.00	3,500.00
1	EA	6W HYD TOP EXT	448.95	448.95

THANK YOU,

JAMES HERBOLTZ
 TEAM E-J, PRESCOTT
 OFFICE: 315-451-1272
 CELL: 315-418-7017

TEAM EJP 24 HOUR EMERGENCY
 SERVICE LINE:
 1-800-451-2488
 WWW.EJPPRESCOTT.COM

Subtotal:	3,948.75
Tax:	.00

COPENHAGEN CARES: NO UPDATE AT THIS TIME

FIRE DEPARTMENT UPDATE:

RUTLAND FD- NO UPDATE AT THIS TIME

COPENHAGEN FIRE DEPARTMENT INC.- NO UPDATE AT THIS TIME

NEW BUSINESS

VILLAGE TAXES WERE DUE AS OF JUNE, 30, 2023

AS OF 7.11.23, \$223,314.70 HAS BEEN COLLECTED

\$63,025.02 TAXES

\$3,151.28 LATE PENALTY

TOTAL \$66,176.30 STILL OWED

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WATER BILLS HAVE BEEN MAILED OUT. THEY ARE DUE BY AUGUST 15, 2023.

LETTER FROM Z. BROUTY

From: zbrouty
Sent: Monday, July 10, 2023 4:01 PM
To: Copenhagen Clerk
Subject: Mud and manure on woodbattle road

Hi my name is Zane brouty. I travel down woodbatte road almost every day. A lot of time on motorcycle. The farm on the end of woodbatte road crosses there cows there and never scrapes the road. Its very dangerous with the amount of mud and manure in the road. I was wondering if there is anyway he can be mandated to scrape the road after the cows cross.

Thanks,
Zane

Sent from my Verizon, Samsung Galaxy smartphone

THE BOARD IS OF THE UNDERSTANDING THAT THERE ARE LAWS ENCOMPASSING THIS MATTER. THEREFORE THE BOARD WILL BE FOLLOWING UP WITH TOWN OF DENMARK SUPERVISOR DOYLE, AS WELL AS HIGHWAY SUPERINTENDENT MAHAR.

LETTER FROM CASANDRA BUELL

Good morning, Mark

I received a call this morning from NYS DOT regarding a potential project in the Village of Copenhagen. While I do not have evidence of a formal permit or application, I do believe that

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Stewarts is looking to do some substantial upgrades to its existing facility in the Village of Copenhagen. Being that the [Village Copenhagen’s Site Plan Review Law](#) (zoning law) requires that all commercial uses within the Village which have been established prior to the effective date of this law (July 25, 2019) which are altered to increase their exterior ground coverage by more than 25% shall require a site plan review and approval by the Village Board prior to issuance of a land use permit by the enforcement officer. I haven’t seen site plans of the project but, if you do, I suggest that Stewart’s is referred to your Zoning Enforcement Officer to discuss whether or not they exceed that 25% threshold. If the proposed project does warrant a site plan review, the application will need to be filed with the Village and, if accepted, it should be sent to County Planning Board for review because it is on a NYS ROW. After the Village receives a decision from the County Planning Board, they can then make their decision. For more information on how the County Planning Board works, check out our [website](#).

The Village of Copenhagen Site Plan Review law lists the Lewis County Building Codes Department as its enforcement officer so I have copied them, along with my staff and NYS DOT, in on this correspondence to keep everyone in the loop.

Let me know if you have any questions or concerns.

Casandra Buell, AICP

Director of Planning and Community Development

THE BOARD WILL BE FOLLOWING UP WITH MS. BUELL, STEWART'S SHOPS, AND WITH SAID PROPERTY OWNER.

VILLAGE RECORDS TO BE DESTROYED

2009	EASTERN SHORE- RISK MAN. MATERIAL DISKS
2014-2015	E.S. INSURANCE POLICY
2015-2016	E.S. INSURANCE POLICY
2009	FOY INS. PEERLESS

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2006-2013	FOY INS. PEERLESS
2006-2013	BACKGROUND CHECK FOR EMPLOYEE SEX OFFENDERS- NONE
2015-2016	E.S. PROPOSAL
2006-2013	SUMMER REC. MEDICAL & PERMISSION SLIPS
2011-2012	E.S. INSURANCE POLICY

A MOTION WAS MADE BY TRUSTEE BATES AND SECONDED BY TRUSTEE VOGT, TO APPROVE OF THESE LISTED DOCUMENTS TO BE DESTROYED VIA PAPER SHREDDER.

TRUSTEE STOKELY YAY
 TRUSTEE VOGT YAY
 TRUSTEE COLTON YAY
 TRUSTEE BATES YAY
 MAYOR SOUVA YAY

ALL YAYS, MOTION CARRIED

PROPER STORAGE FOR VILLAGE RECORDS

WINDOW CLERK ALEXANDER HAS ASKED IF THE BOARD CAN APPROVE, FOR THE CLERK'S OFFICE TO BUY PROPER ARCHIVAL STORAGE UNITS. OUR HISTORICAL DOCUMENTS HAVE NOT BEEN PRESERVED CORRECTLY, AND WOULD LIKE TO SAVE THE MOST HISTORICAL DOCUMENTS WE CAN. THE BOARD WOULD LIKE TO FIGURE OUT WHAT BUDGET LINE IT COULD FROM, AND POSSIBLY BUDGET FOR 'THIS' IN 2024-2025.

OLD BUSINESS

DPW HAS ASKED NY COUNTY TO MAKE NO PARKING SIGNS. THE SIGNS SHOULD BE HERE IN ABOUT 2 WEEKS.

THREE BIDS FOR BANDSTAND; ROOF, ELECTRICITY, AND GUTTERS.

AS OF JULY 12TH, TRUSTEE STOKELY HAS REACHED OUT TO THREE DIFFERENT CONTRACTORS.

HE HAS RECEIVED 1 QUOTE BACK SO FAR.

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JEFF SPRINGS- STATUE MOLD

THE BOARD HAS APPROVED FOR JEFF SPRINGS TO FIXED THE STATUE FOR \$1500.

WIFI IN THE VILLAGE

THE BOX ON THE VILLAGE HALL WAS MOVED 7.11.23, TO A BETTER LOCATION. WIFI BOX HAS BEEN ESTABLISHED AT THE BANDSTAND. SIGNS WILL PLACES THROUGHOUT THE COMMUNITY, TO ANNOUNCE THERE IS WIFI IN THE VILLAGE.

7.12.23 THE WIFI IS TO ESTABLISHED IN THE FIRE HALL AREA.

**LEWIS COUNTY SOIL & DRAINAGE CAMERAS THROUGHOUT THE VILLAGE.
NO UPDATE**

WASTE WATER TREATMENT PROJECT

BIDS SENT TO BOND ATTORNEY, FOR THE RANGE OF 500K-600K BOARD IS WAITING FOR A BUDGET FROM BARTON & LOGUIDICE.

BARTON & LOGUIDICE

BOARD IS CONCERNED THAT TOO MUCH MONEY IS BEING SPENT ON THE 2110.003.001 PROJECT, MONTHLY BILLS RANGE FROM 10K- 17K. MAYOR SOUVA IS GOING TO GO OVER BUDGET, TO SEE IF WE HAVE ANY MORE MONEY.

ANCA

TRUSTEE VOGT IS GATHERING JANUARY 2022-PRESENT POWER BILLS. THIS IS SO ANCA CAN DO A PROFICIENT AUDIT

TREASURER REPORT

NO REPORT FROM NC CPA

APPROVAL OF JUNE MINUTES

A MOTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE BATES, TO APPROVE OF THE JUNE MINUTES,

TRUSTEE STOKELY	YAY
TRUSTEE VOGT	YAY
TRUSTEE COLTON	YAY

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TRUSTEE BATES YAY
MAYOR SOUVA YAY
ALL YAYS, MOTION CARRIED

APPROVAL OF JUNE AUDITED FINANCIALS

A MOTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE BATES,
TO APPROVE OF THE JUNE AUDITED FINANCIALS.

TRUSTEE STOKELY YAY
TRUSTEE VOGT YAY
TRUSTEE COLTON YAY
TRUSTEE BATES YAY
MAYOR SOUVA YAY
ALL YAYS, MOTION CARRIED

APPROVAL OF JULY UNAUDITED FINANCIALS

A MOTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE
STOKELY, TO APPROVE OF THE JULY UNAUDITED FINANCIALS.

TRUSTEE STOKELY YAY
TRUSTEE VOGT YAY
TRUSTEE COLTON YAY
TRUSTEE BATES YAY
MAYOR SOUVA YAY
ALL YAYS, MOTION CARRIED

A MOTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE
STOKELY, TO PAY THE BILLS.

TRUSTEE STOKELY YAY
TRUSTEE VOGT YAY
TRUSTEE COLTON YAY
TRUSTEE BATES YAY
MAYOR SOUVA YAY
ALL YAYS, MOTION CARRIED

ADJOURNMENT

A MOTION WAS MADE BY TRUSTEE BATES AND SECONDED BY TRUSTEE
COLTON,

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TO ADJOURN THE MEETING.

TRUSTEE STOKELY	YAY
TRUSTEE VOGT	YAY
TRUSTEE COLTON	YAY
TRUSTEE BATES	YAY
MAYOR SOUVA	YAY

ALL YAYS, MOTION CARRIED

ADJOURNMENT 19:30:00/7:30 P.M.

MAYOR SOUVA

CLERK AUGUSTINE