

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES

BOARD PACKET

AT THE VILLAGE HALL

MARCH 16, 2024

18:30:00/6:30:00

PLEDGE OF ALLEGIANCE

APPROVAL OF FEBRUARY MINUTES

UPDATES FROM

RACOG



RIVER AREA COUNCIL OF GOVERNMENTS

March 2024

MUNICIPAL MANAGEMENT MONTHLY ANNOUNCEMENTS

RACOG UPDATES

• **Economic Visioning Summit Planning**

March 29, 2024 at the Carthage Elk's from 9am to noon, with lunch to follow. Registration: tinyurl.com/racogsummit2024

• **COG Survey**

Municipalities may get communication from University of Albany about a survey related to how the River Area Council of Governments partners with other organizations. They want to show how COGs can be a benefit to the rest of NYS.

• **Local Government Student Activity**

Mickey will be attending both the Lewis County and Jefferson County Youth Bureaus and continuing working with Kyle Wilbur from NYS Department of State.

• **Fort Drum Intern**

We are still actively looking for Fort Drum interns. There has been some changeover in the Fort Drum department and we might be able to get some interns.

• **Associate Circuit Rider**

Amber Swan is the new Associate Circuit Rider. She will be covering meetings mainly on the second Wednesdays and third Mondays of the month.

• **Comprehensive Plans**

There are two multiple municipality comprehensive plans going on in the RACOG region. The town of Wilna, villages of Carthage and Deferiet. Also, the town of Denmark, villages of Castorland and Copenhagen.

• **New Officers**

The new officers for RACOG are Paul Smith as chair and Yvonne Boliver as vice chair.



UPCOMING

Next RACOG Meeting

May 30, 2024 @ 6:00 PM

TBD

Tug Hill Commission Local Government Conference

May 1 - 2, 2024

Turning Stone Resort

[Click Here](#)

RACOG Economic Visioning Summit

March 29, 2024

Carthage Elks

[Click Here](#)

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
BOARD PACKET
MARCH 16, 2024**

TRAININGS

- **Tug Hill Birds**

Join Irene Mazzocchi, Region 6 DEC wildlife biologist (newly retired), and Linda Gibbs, Community Programs Director for Tug Hill Tomorrow Land Trust, for a lesson on Tug Hill birds.

Location: Webinar

Dates: March 12, 2024 @ 6:00pm

Website/Registration: [Click Here](#)

- **Can solar help your farm's bottom line?**

Come share your insights and concerns, and learn how solar can work with farming rather than against it.

Location: JCC – Lewis County Education Center 7395 East Road Lowville, NY 13367

Dates: March 28, 2024 @ 12:00pm to 2:00pm

Website/Registration: [Click Here](#)

- **RACOG Economic Visioning Summit**

There will be presentations on the Denmark Highway Garage and Solar Project, Fort Drum Regional Impact, Lowville DRI, Traffic Data, Carthage Area Hospital, Double Play Community Center, and a Jeopardy Game.

Location: Webinar

Dates: March 29, 2024 @ 9:00am to noon (lunch to follow)

Website/Registration: [Click Here](#)

- **Highway Foundational Webinars**

Join the New York State Local Technical Assistance Program Center (NYS LTAP) for their ongoing series of free foundational webinars focused on the important principles key to local highway agency operations and management.

Location: Webinars

Dates: Various Dates

Website/Registration: [Click Here](#)

GRANTS

- **Naturally Lewis 2024 Grants**

The Lewis County Development Corporation's Community Economic Development Program recently announced four grant programs available in 2024.

Due Date: Various Dates

Website:

<https://naturallylewis.com/growing-opportunities/cedf?fbclid=IwAR2DiSf1djiXKo00TotQRINk9XhfCF7X3fmhAoWdwDWoLS2t1vtng1qllBtI>

- **2024-2025 Records Management Grant**

The New York State Archives has announced that they are now accepting applications for the 2024-2025 Local Government Records Management Improvement Fund (LGRMIF) grant cycle.

Due Date: March 11, 2024

Website:

<https://www.archives.nysed.gov/grants/lgrmif-grants>

- **New V-Fire Grants**

The New York State Fiscal Year (SFY) 2023-2024 Volunteer Fire Infrastructure & Response Equipment (V-FIRE) grant program is a state-funded \$25,000,000 competitive grant program that supports the enhancement of the security and safety of the citizens of New York State by providing critical funding to strengthen volunteer fire departments and districts statewide.

Due Date: April 30, 2024 @ 5:00pm

Website: [Click Here](#)

- **NYSDEC Launches Green Purchasing Communities Program**

The program provides an easy to administer green procurement program for local governments and provides the community with recognition for implementing it.

Due Date: Unknown

Website: Unknown

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
BOARD PACKET
MARCH 16, 2024

DPW

Report for March 2024

- Started up walk behind generator to let it run for a little bit
- Started up small generator to let it run for a little bit
- Greased up snowblower
- Snowblowed sidewalks
- Keeping track of Dean Vote trailer on Grove St the meter
- Dean Vote meter at trailer is ok
- Changed meter head at Ray Bancroft's house
- Snowblowed all Fire Hydrants
- Greased up loader
- Called in UFPO
- Washed windows on garbage truck
- Called in UFPO for pole replacement in front of 10190 Washington St.
- Washed the F-250
- Picked up more Hypo for the month
- Picked up three more bags of ice melt
- Refixed manhole cover on Stoddard in the village
- Sent out water report to DOH for the month
- Called in UFPO for boring texting on Stewarts new property
- Marked water and sewer for boring on Stewarts new property
- Dropped off Garbage truck up to Groffs for breaks and inspection
- Swept and cleaned bathroom
- Vacuumed floors in village hall
- Took water and sewer samples to Converse Labs for the month
- Picked up two new smoke detectors and a new Exit sign for the village office
- Replace two smoke detectors in the clerk's office and file room
- Replaced hallway Exit sign
- Fire Extinguishers Inspection is done for the year
- Did monthly Inspection of Emergency lights, Carbon Monoxide detectors, Smoke detectors, and Fire Extinguishers for the month
- Got the new village radios all set up
- Drove around village to check coverage of village radios
- Drove to Slack Chemicals to check coverage of radios
- Reset clock at village hall

VILLAGE ENGINEER- NO UPDATE

COPENHAGEN CARES

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
BOARD PACKET
MARCH 16, 2024**

PROPERTY MAINTENANCE UPDATE

FIRE DEPARTMENT UPDATE

RUTLAND FD

COPENHAGEN FD INC

PUBLIC COMMENTS

OLD BUSINESS

WATER PROJECT FUNDING SCENARIOS

**ABS COPIER & COMPUTERS CONTRACT- THE CONTRACT NEED TO BE SIGNED NOW, IN
ORDER TO RETURN EQUIPMENT ON TIME.**

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
BOARD PACKET
MARCH 16, 2024**

Connecting you and your business technology needs since 1991!

Proposed Solution

Prepared for: COPENHAGEN VILLAGE OF

After working with you and your staff to obtain a comprehensive view of your current document management and printing processes, we are proud to offer you the enclosed proposal. Using our years of expertise and training, as well as our numerous business relationships with world class providers, we are able to provide you with this comprehensive solution. We hope that you will see that this program is both financially and technologically beneficial for your organization and we look forward to many years of serving you!

Equipment

Qty	Manufacturer / Model	Description
1	Kyocera Omnia - TASKalfa 2554ci	25/25 PPM A3 Color MFP
1	Kyocera Keyboard Holder 10	Keyboard Tray Kit
1	Kyocera Keyboard	Micro keyboard to fit in keyboard holder.
1	Kyocera NK-7130	Numeric Keypad
1	Kyocera DP-7160	320 Sheet DSDP
1	Kyocera PF-7140	Additional Dual 500 Sheet Paper Trays - Up to Ledger
1	Kyocera PinPoint Scan 3	PinPoint Scan 3 - Business application for simplifying scanning documents to an individuals workstation.

Lease Option:

FMV Lease

*payments do not include sales tax or additional document fees from the leasing company

60 Months
\$214.38
Copier Only

60 Months
\$393.90
Copier & Upgraded Computers



*Pricing includes setup, delivery, installation and training
**ABS will provide data sanitation for any Kyocera equipment being removed at no additional cost to the customer
***Pricing based on OMNIA Partners Contract #R191102. You must register at www.omniapartners.com to receive pricing.

Service Agreement Included in Lease Payment

Service Agreement includes all parts, labor, service calls, preventative maintenance calls, and toner cartridges, excluding paper and staples.

This agreement will include **18,000** monochrome prints **annually**.
Additional monochrome pages will be billed **annually @ \$0.01** per page.

This agreement will include **6,000** color prints **annually**.
Additional color pages will be billed **annually @ \$0.063** per page.

Quote Acceptance Signature: _____

Date: _____

Proposed pricing is valid for 30 days.

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
BOARD PACKET
MARCH 16, 2024

SALES QUOTE



Sales Quote No: SQ1324
 Date: 3/11/24
 Account No: 68842290

Bill To: COPENHAGEN VILLAGE OF
 P O BOX 237
 MAIN STREET
 COPENHAGEN, NY 13626

Ship To: COPENHAGEN VILLAGE OF
 P O BOX 237
 MAIN STREET
 COPENHAGEN, NY 13626

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
Cody Horbacz		UPS	2-15 NET40	4/10/24
Notes				

Item No	Description	Quantity	UM	Price	Disc	Amount
21JN003YUS	Lenovo Notebook TP E16 G1 I5 16G 256G 11P	5.00	EA	\$1,028.88	0.00	\$5,144.40
5WS0A23681	LENOVO ONSITE UPGRADE - EXTENDED SERVICE AGREEMENT - 3 YEARS - ON-SITE	5.00	EA	\$89.00	0.00	\$445.00
Setup	Setup, Installation, Configuration and Data Transfer	8.00	EA	\$179.00	0.00	\$1,432.00
DK30A2DHU	StarTech.com Hybrid USB-C/USB-A Dock - Dual HDMI/DP - Laptop Docking Station	1.00	EA	\$211.88	0.00	\$211.88
DP2HDMI	DisplayPort to HDMI Cable	1.00	EA	\$25.99	0.00	\$25.99
MK710	Logitech Wireless Desktop MK710 Mouse/Keyboard	1.00	EA	\$89.00	0.00	\$89.00

Subtotal	\$7,348.27
Discount	\$0.00
Freight	\$0.00
Sales Tax	\$0.00
Sales Order Total	\$7,348.27

Your acceptance of this quote and signature belows signifies acceptance of the above stated terms, items and prices. Pricing shown does not include sales tax. Hardware pricing is subject to change after fourteen days from the quote date.

If leasing or HaaR, a signed agreement will be required before your order is processed. If purchasing, 100% of the hardware cost and 50% of the labor cost will be required as a deposit before your order is processed. The remaining balance will be due upon delivery of the hardware. Any order cancellations will be subject to a 20% restocking fee and will be at the discretion of ABS.

Signature: _____

Name: _____

Title: _____

Date: _____

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
BOARD PACKET
MARCH 16, 2024

SALES QUOTE



Sales Quote No: SQ1323
 Date: 3/11/24
 Account No: 68842290

Bill To: COPENHAGEN VILLAGE OF
 P O BOX 237
 MAIN STREET
 COPENHAGEN, NY 13626

Ship To: COPENHAGEN VILLAGE OF
 P O BOX 237
 MAIN STREET
 COPENHAGEN, NY 13626

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
Cody Horbacz		UPS	2-15 NET40	4/10/24
Notes				

Item No	Description	Quantity	UM	Price	Disc	Amount
CDM-13i5	Carbon Systems Graphite 13th Gen Core i5 Desktop 250GB 3YADV	1.00	EA	\$1,078.98	0.00	\$1,078.98
Setup	Setup Installation and Data Transfer	2.00	EA	\$179.00	0.00	\$358.00

Subtotal	\$1,436.98
Discount	\$0.00
Freight	\$0.00
Sales Tax	\$0.00
Sales Order Total	\$1,436.98

Your acceptance of this quote and signature belows signifies acceptance of the above stated terms, items and prices. Pricing shown does not include sales tax. Hardware pricing is subject to change after fourteen days from the quote date.

If leasing or HaaR, a signed agreement will be required before your order is processed. If purchasing, 100% of the hardware cost and 50% of the labor cost will be required as a deposit before your order is processed. The remaining balance will be due upon delivery of the hardware. Any order cancellations will be subject to a 20% restocking fee and will be at the discretion of ABS.

Signature: _____

Name: _____

Title: _____

Date: _____

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES

BOARD PACKET

MARCH 16, 2024

PIPING SURVEY- IN FINAL STAGES OF COMPLETION. THERE ARE STILL SEVERAL RESIDENTS THAT HE CAN NOT GET AHOLD OF, BUT THE BULK HAVE BEEN COMPLETED.

LEWIS COUNTY DRAINAGE

ANCA

LED CAMERAS- CANDELA WILL BE RETURNING TO THE MUNICIPALITIES ON 3/13. DURING THIS TIME THEY WILL BE INSTALLING ALL APPROVED FIXTURES.

WINDSTREAM

DEER RIVER RETAINING WALL- WILL RESUME DISCUSSION IN THE SPRING

SNOW ON THE SIDEWALKS

COMMUNITY BOARD

DELAYED-WILL RESUME IN SPRING

PARKING ON LOUD STREET REMINDER

LOCAL LAW #1 OF THE YEAR 2011

SECTION 7: NO PERSON SHALL PARK A VEHICLE AT ANY TIME UPON ANY OF THE FOLLOWING STREETS OR PARTS THEREOF: LOUD STREET, WEST SIDE, THE ENTIRE LENGTH

NEW BUSINESS

WINDENMARK- JOHN MCGRAW

WALTER KENNEL BARN- REQUEST

AS EXPLAINED TO ME, YEARS AGO THE KENNEL FARM SPLIT THEIR MAIN WATER LINE AFTER THE HOUSE METER. ONE FOR THE MAIN HOUSE AND ONE FOR TENANT & BARN. MR. KENNEL REQUEST TO CLOSE THE BARN ACCOUNT, BECAUSE THEY NO LONGER HAVE TENANTS OR A WORKING FARM.

OPEN FORUM

FINANCIALS

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
BOARD PACKET
MARCH 16, 2024**

TREASURER REPORT

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF COPENHAGEN:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of February, 2024:

DATED: March 8, 2024

TREASURER

	Balance 01/31/2024	Increases	Decreases	Balance 02/29/2024
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	73,594.31	46,618.81	33,663.64	86,549.48
CASH - SAVINGS	649,429.96	10.30	0.00	649,440.26
PETTY CASH	212.27	0.00	0.00	212.27
TOTAL	723,236.54	46,629.11	33,663.64	736,202.01
F WATER FUND				
CASH - CHECKING	33,637.03	0.00	8,133.99	25,503.04
CASH - SAVINGS	123,150.42	1.95	0.00	123,152.37
TOTAL	156,787.45	1.95	8,133.99	148,655.41
G SEWER FUND				
CASH - CHECKING	37,688.22	0.00	7,224.54	30,463.68
CASH - SAVINGS	101,268.01	6.72	0.00	101,274.73
TOTAL	138,956.23	6.72	7,224.54	131,738.41
H CAPITAL FUND				
CASH - CHECKING	600,000.00	1,364,258.97	1,767,032.34	197,226.63
TOTAL	600,000.00	1,364,258.97	1,767,032.34	197,226.63
SF FIRE DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TA TRUST & AGENCY				
CASH - CHECKING	2,919.25	11,445.90	12,575.67	1,789.48
TOTAL	2,919.25	11,445.90	12,575.67	1,789.48
TOTAL ALL FUNDS	1,621,899.47	1,422,342.65	1,828,630.18	1,215,611.94

FEBRUARY AUDITED ABSTRACTS

MARCH UNAUDITED ABSTRACTS

	ABSTRACT NUMBERS	TOTAL AMOUNTS
GENERAL	435-451	15572.47
WATER	245-249	610.50

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
BOARD PACKET
MARCH 16, 2024**

SEWER	204-209	3504.05
-------	---------	---------

ADJOURNMENT

**NEXT MEETING APRIL 10TH
SEE YOU THEN!**