

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
APRIL 10, 2024



PLANNING AND COMMUNITY DEVELOPMENT
P: 315-376-5422

Casandra Buell
Director
casandrabuell@lewiscounty.ny.gov

March 21, 2024

MUNICIPAL BOARD: VILLAGE OF COPENHAGEN VILLAGE BOARD

239 L & M REFERRAL RE: Site Plan Review for the proposed relocation and expansion of the Stewart's Shop gas canopy located at 9914 and 9906 State Route 12 in the Village of Copenhagen.

**Tax Map Parcels: #123.11-04-15.000, #123.11-04-14.000 and #123.11-04-13.000
Stewart's Shops – Applicant**

The Lewis County Planning Board reviewed the above-referenced referral at its regular meeting held on Thursday, March 21, 2024, pursuant to General Municipal Law, Article 12-B, Section 239-M.

The following action was taken on the proposal:

 X Approve w/ Conditions

CONDITIONS:

Please see next page →

If you have any questions regarding this action, please do not hesitate to contact this office.

Sincerely,

A handwritten signature in cursive script that reads "Casandra Buell".

Director

Planning and Community Development

NOTE: Pursuant to General Municipal Law, Article 12-B, Section 239-M, within thirty (30) days after taking final action, you are required to file a report of your final action with the County Planning Board. FAILURE TO DO SO COULD INVALIDATE YOUR ACTION.

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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Village of Copenhagen Village Board
Site Plan Review – Stewart’s Shops, Applicant
Reviewed at the March 21, 2024 Lewis County Planning Board Regular Meeting

CONDITIONS:

1. According to the submitted SEAF, the project site, or any portion of it, is located in or adjacent to an area designated as sensitive for archeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory and is near sites that could be listed on the National Register of Historic Places. Applicant should obtain a No Effect finding from SHPO prior to any ground disturbance activities.
2. The applicant has not proposed any updates to their current signage. If changes to the existing signage are needed, prior to the issuance of the appropriate permit, the applicant should provide updated sign plans to the Village Board, who must ensure compliance with Article 4, Section 410.3.g is maintained.
3. The Environmental Resource Mapper identified a Confined River at the site as well as a rare animal (unspecified bats). Additionally, identified in proximity is a Freshwater Wetland Checkzone and a Waterbody Classification for Lakes- C. Consultation with the NYS DEC for clearance on the proposed action prior to the issuance of a permit is required.
4. Prior to permit approval, the Village Board should ensure compliance with Article 4, Section 430 regarding parking and loading standards, as well as ensuring compliance with ADA standards.
5. If the proposed action is approved, the applicant should consult with the Village Board and DPW before, during, and after construction to ensure no public utilities are negatively impacted by this project.
6. While the lighting appears to be appropriate for the proposed action, prior to approval, the Village Board should ensure the proposed lighting aligns with the intent of Article 4, Section 450.
7. The Village Board should review all landscaping plans and determine if the provided plans comply with the intent of Article 4, Section 440.1. The aforementioned section states that *“Along a property line facing a residential property, a 20-foot-wide evergreen planting shall be provided to effectively buffer and screen the use from noise and view”*. Given that there are residential properties that border the property behind the store, compliance with Article 4, Section 440 is required. The Village Board should consider if Article 4, Section 440.1.a applies to this site.
8. Compliance with all Local, State, and Federal regulatory requirements for this type of facility and the products stored.

Non-Binding Note:

- A) The Village of Copenhagen may want to reevaluate Article 4 Section 440 regarding the 20’ evergreen buffer as the County Planning Board feels that this may be a bit excessive within the constraints of the Village and the Board may wish to update the zoning to a more satisfiable width.

THE BOARD HAS REVIEWED THE LEWIS COUNTY PLANNING BOARD RECOMMENDATIONS, AND THEY FEEL THE APPLICANT HAS SATISFIED THE PLANNING BOARDS CONDITIONS. THEY ALSO AGREE THAT STEWART’S SITE PLAN COMPLIES WITH GENERAL CRITERIA.

RESOLUTION 32-2024

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A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE VOGT, AND SECONDED BY TRUSTEE BATES, TO APPROVE STEWART'S SITE PLAN.

TRUSTEE KIM VOGT	YES
TRUSTEE KERRY COLTON	YES
TRUSTEE PATTY BATES	YES
TRUSTEE DIANE MAHAR	YES
MAYOR MARK SOUVA	YES
ALL IN FAVOR, MOTION CARRIED	

RESOLUTION 32-2024 APPROVED APRIL 10, 2024

LEWIS COUNTY DRAINAGE

NO UPDATE

ANCA

SHAWNEA HAS COMPLETED BENCHMARKING REPORT, WHICH HAS BEEN POSTED TO COPENHAGEN'S WEBSITE

LED CAMERAS

WAITING ON TRAINING, BEFORE SIGNING THE FINAL CONTRACT.

DEER RIVER RETAINING WALL

WILL RESUME DISCUSSION IN THE SPRING

COMMUNITY BOARD

DELAYED-WILL RESUME IN SPRING

WINDSTREAM

ATTORNEY RODO FROM NYC, HAS CONTACT THE VILLAGE AND MAYOR SOUVA BECAUSE HE REPRESENTS A FIRE STATION THAT WINDSTREAM IS OVERCHARGING LIKE THE VILLAGE. SO MAYOR SOUVA AND MR. RODO ARE GOING TO BE WORKING THIS TOGETHER.

WINDENMARK

THE VILLAGE BOARD HAS DECIDED TO APPLY FOR WINDENMARK FUNDING. THE PROJECT THEY HAVE CHOSEN IS BARRELS OVER FIRE HYDRANTS DURING THE WINTER MONTHS.

EARTH PLANTERS

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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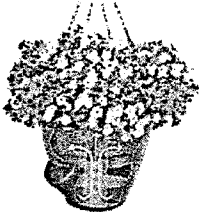


2024 Factory Direct Price List



Model Number	Made in the USA	Description (TOD = Top Outside Diameter BOD = Bottom Outside Diameter)	LIST PRICE	Quantity Discount's (*see details below) *Any Combination of Ground Models
<u>EPPS22</u>		Pro-Series 22 Hanging Basket <ul style="list-style-type: none"> • 22" TOD x 16 1/4" H • Water Capacity: 4 Gallons • Soil Capacity: 1 Cubic Ft 	\$249	Min. Opening Order (12) \$219 (24) \$209 (48) \$199
<u>EPPS16</u>		Pro-Series 16 Hanging Basket <ul style="list-style-type: none"> • 16" TOD x 14" H • Water Capacity: 2 Gallons • Soil Capacity: 0.5 Cubic Ft 	\$239	Min. Opening Order (12) \$209 (24) \$199 (48) \$189
<u>EPBSA20</u>	Heavy Duty Hanging Basket Pole Brackets 	Single-Arm Bracket <ul style="list-style-type: none"> • 22 1/8" L x 9 1/4" H 	\$159	No Discounts Available
<u>EPBDA20</u>		Double-Arm Bracket <ul style="list-style-type: none"> • 22 1/8" L x 9 1/4" H (per arm) 	\$239	
<u>EPBWM20</u>		Single Arm Wall Mount <ul style="list-style-type: none"> • 20 3/8" L x 9 3/4" H (Wall mount hardware not included) 	\$189	
<u>EPMV21</u>	Urban Vase Series 	Urban Vase 21 <ul style="list-style-type: none"> • 21" TOD x 18" H • Bottom OD: 12" • Water Capacity: 7 Gallons • Soil Capacity: 1.2 Cubic Ft. 	\$299	Min. Opening Order: (12): \$269
<u>EPMV31</u>		Urban Vase 31 – NOW 50% Heavier!!! <ul style="list-style-type: none"> • 31" TOD x 25 1/2" H • Bottom OD: 19" • Water Capacity: 18 Gallons • Soil Capacity: 3.2 Cubic Ft. 	\$529	Min. Opening Order: (12): \$499
<u>EPMV41</u>		Urban Vase 41 <ul style="list-style-type: none"> • 41" TOD x 36" H • Bottom OD: 26" • Water Capacity: 40 Gallons • Soil Capacity: 7.2 Cubic Ft. 	\$699	Min. Opening Order: (12): \$669
<u>EPMTS32</u>	Metropolitan Series 	Metropolitan Tapered Square <ul style="list-style-type: none"> • 32" TOD x 26" H • Bottom OD: 24" • Water Capacity: 30 Gallons • Soil Capacity: 4.2 Cubic Ft 	\$599	Min. Opening Order: (12) \$559
<u>EPMTR40</u>		Metropolitan Tapered Rectangle <ul style="list-style-type: none"> • 40" L x 22" W x 24" H • Bottom OD: 36" • Water Capacity: 30 Gallons • Soil Capacity: 3.0 Cubic Ft 	\$599	Min. Opening Order: (12) \$559
<u>EPLR40</u>	Urban Rectangle 	Urban Rectangle <ul style="list-style-type: none"> • 40" L x 22" W x 24" H • Water Capacity: 30 Gallons • Soil Capacity: 3.0 Cubic Feet <p><i>Note: Flat Wall Resin Planters Expand/Contract up to 10%</i></p>	\$639	Min. Opening Order: (12): \$579

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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Product	Quantity	Unit Cost	Extended Price
			
Pro-Series			
22 Self Watering Hanging Basket - Black (#EPPS22-)	3	\$199.00	\$597.00
List \$249: 22" Top Diameter x 16.5" H Water Capacity: 4 Gal			
Subtotal before Discounts: (subtotal based on List Price)		\$747.00	
Discount Applied:		-\$150.00	
Shipping:		\$124.00 via UPS Ground	
Tax:		\$0.00	
Payment method:		Request For Quote	
Total:		\$721.00	

A MOTION WAS MADE BY TRUSTEE BATES, AND SECONDED BY TRUSTEE MAHAR, TO ACCEPT THE QUOTE PRESENTED BY EARTH PLANTERS, FOR THREE HANGING BASKETS IN FRONT OF THE VILLAGE OFFICE FOR \$721.00; COMING FROM BUDGET LINE A8810.4 COMMUNITY BEAUTIFICATION.

TRUSTEE KIM VOGT YES
 TRUSTEE KERRY COLTON YES
 TRUSTEE PATTY BATES YES
 TRUSTEE DIANE MAHAR YES
 MAYOR MARK SOUVA YES
 ALL IN FAVOR, MOTION CARRIED

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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APPROVED APRIL 10, 2024

NEW BUSINESS

WILLIAMSON LAW BOOK RENEWAL

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
APRIL 10, 2024

Williamson Law Book Company
790 Canning Parkway Victor, New York 14564

March 15, 2024

Village of Copenhagen
Box 237
Copenhagen, NY 13626

ANNUAL SOFTWARE SUPPORT CONTRACT

Enclosed is an invoice renewing your Software Support coverage for the following program(s)

Water / Sewer Billing
(4/1/24 through 3/31/25)

This agreement is between Williamson Law Book Company (WLB) and the Village of Copenhagen (customer) and will provide annual software support and maintenance as described herein.

Williamson Law Book Company agrees to provide the customer with:

- Support to assist with the above-named software program(s). Support will be provided by internet, phone or fax during normal business hours.
- Notice of all program enhancements and their benefits.
- All state mandated changes at no extra charge.

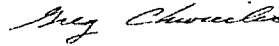
The customer agrees to:

- Maintain hardware in proper working condition.
- Make continued efforts to work with and properly use WLB software.
- Train new personnel in the event of employee turnover. (Additional training may be purchased from WLB)

Charges for this Software Support shall be \$1,817.00 as specified on the enclosed invoice.

*****Please sign and return one copy of this contract with your payment*****

Thank you,



Williamson Law Book Company

Accepted for the Village of Copenhagen

By: _____ Title: _____ Date: _____

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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INVOICE NO. **200739**
CUSTOMER I.D. NO. **V1COPENHAGEN**

BILL TO:

**Village of Copenhagen
Accounts Payable
Box 237
Copenhagen, NY 13626**

SHIP TO:

**Village of Copenhagen
Village Clerk's Office
9915 St. Route 12
Copenhagen, NY 13626**

DATE	SHIP VIA	F.O.B.	TERMS		
03/15/24			Due Date: 04/14/24		
	P.O. NUMBER	SALES REPRESENTATIVE			
		Greg Chwiecko			
REQ.	SHIP	PART NO.	DESCRIPTION	PRICE	AMOUNT
			*WLB Water/Sewer Softwre Support Contract from 4-1 to 3-31		1817.00
			Invoice subtotal		1817.00
			Invoice total		1817.00

We appreciate your continued patronage!

WILLIAMSON LAW BOOK COMPANY certifies that the above account is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or settled; that taxes from which the municipality is exempt are not included; and that the amount claimed is actually due.

Agnes A. Main
AGNES A. MAIN, Authorized Signature

INTEREST WILL BE CHARGED ON LATE PAYMENTS AT THE RATE OF 18% PER ANUM.

A MOTION WAS MADE BY TRUSTEE BATES, AND SECONDED BY TRUSTEE VOGT, TO RENEWAL THE ANNUAL CONTRACT WITH WILLIAMSON LAW BOOK, FOR WATER & SEWER SOFTWARE.

TRUSTEE KIM VOGT YES
TRUSTEE KERRY COLTON YES
TRUSTEE PATTY BATES YES
TRUSTEE DIANE MAHAR YES
MAYOR MARK SOUVA YES
ALL IN FAVOR, MOTION CARRIED

APPROVED APRIL 10, 2024

SPDES RENEWAL APPLICATION

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Water, Bureau of Water Permits
625 Broadway, Albany, New York 12233-3505
P: (518) 402-8111 F: (518) 402-9029
www.dec.ny.gov

March 25, 2024

VILLAGE OF COPENHAGEN
PO BOX 237
COPENHAGEN, NY 13626

Re: **State Pollutant Discharge Elimination System (SPDES) Renewal Notice**
Facility: V-COPENHAGEN WWTF
SPDES No.: NY0257711

Dear Permittee,

The New York State Department of Environmental Conservation (NYSDEC) administers a centralized process for the renewal of State Pollutant Discharge Elimination System (SPDES) permits in accordance with the Environmental Benefit Permit Strategy (EBPS) and the Uniform Procedures Act (6 NYCRR 621.11).

The (SPDES) permit for **V-COPENHAGEN WWTF** expires on **01/31/2025**. To maintain your permit coverage, you are required by law to submit a renewal application at least 180 days prior to the expiration date of your current permit. The due date for your renewal application is **8/4/2024**.

Failure to provide a timely and complete application may result in the expiration of the permit and possible enforcement for operating with an expired permit.

Below is information that is currently on file for the facility. If any of the information below is incorrect, please indicate corrections on the enclosed renewal application form.

Discharge Class: 07
DEC ID: 6-2322-00029
SPDES No.: NY0257711
Current Permittee/Legally Responsible Party: VILLAGE OF COPENHAGEN
DEC Region: 6



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If changes to operations have been made affecting the discharge, a separate permit modification application must be submitted to the Regional Permit Administrator for the DEC region listed above, in addition to this renewal application. Additional information on permit modifications and further instructions on submitting this renewal application can be found within the enclosed forms.

Submit the application form electronically to: SPDESRenewals@dec.ny.gov

Alternatively, the renewal application may be mailed to:

Chief Permit Administrator
New York State Department of Environmental Conservation
Division of Environmental Permits
625 Broadway, Albany, NY 12233-1750

IMPORTANT NOTICE: Do not submit both electronic and paper copies. This will lead to additional processing time.

Any questions on how to complete this form, please contact
SPDESRenewals@dec.ny.gov

Any technical questions about the permit and your discharge, please contact
PermitCoordinator@dec.ny.gov or Bureau of Water Permits at (518) 402 - 8111

Sincerely,
SPDES Permit Coordinator

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NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
State Pollutant Discharge Elimination System (SPDES) Permit
RENEWAL APPLICATION
For Industrial & Municipal Discharges (Class 07)

DEC ID: 6-2322-00029
SPDES Number: NY0257711
Permittee Name: VILLAGE OF COPENHAGEN

Failure to completely answer these questions may result in the permit expiring and thereby leaving the facility without permit coverage. Continued discharge without permit coverage could result in enforcement action, including fines. Attach extra explanation pages if necessary. Keep a copy of the application and all attachments for the facility's records.

Section 1 – Permittee

Instructions: For permittees other than a sole proprietor or municipality, the permittee must be registered with the NYS Department of State (NYS DOS). A search of the NYS DOS website can be made at <https://apps.dos.ny.gov/publicInquiry/>

1. For permittees other than a sole proprietor or municipality, what is the exact name of the entity taking responsibility for the facility, as listed in the NYS DOS Corporation and Business Entity Database DOS link?

2. Does the name of the current permittee match the permittee entity name exactly as written above?

Yes

No

If not, please list the new permittee name or, if there is not a new permittee, e.g. there has not been a change in ownership, but the name written is incorrect, please correct and provide the complete name:

Please attach documentation of new permittee name, i.e. NYS DOS filing.

- If the entity is not registered with NYSDOS, please attach documentation of the permittee name, i.e. filing in another state, or other documentation if the entity is not listed in a state database.

The Department will review this information to determine if the permit needs to be transferred or if corrections need to be made. If the permittee has changed because of a sale or transfer to a new owner/operator/lessee, please attach an "Application for Permit Transfer Form". The form is available at <https://dec.ny.gov/regulatory/permits-licenses/environmental-permits/forms-requirements>

SPDES Permit Renewal Application
Non 02 Discharge
Page | 1

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3. Has there been a change to the mailing address for the permittee?

Yes

No

If yes, please provide new address below:

Street: _____

City: _____ State: _____ Zip: _____

4. Please provide permittee contact information for questions about this application below:

Contact Name: _____

Contact Title: _____

Phone Number: _____

Email Address: _____

Section 2 – Self-Evaluation Questions

Instructions: Base the answers to the following questions on the wastewater flow through the collection system, the treatment process, and the final effluent discharge. Any changes that might affect the wastewater discharge require notification to the DEC and a request to modify the permit. See the DEC's website at <https://dec.ny.gov/regulatory/permits-licenses/wastewater-stormwater-water-withdrawal/spdes-permit-program> for details.

1. Have there been any facility expansions or other modifications, production increase or decrease of 20% or more, changed products, changed production methods, use of new water treatment chemicals, changed primary SIC classification, changed water intake quantities or locations, or increases in discharge flow rate through any outfall point?

Yes

No

2. Have there been any changes in wastewater collection methods, treatment or disposal; including plans to alter the method of sludge treatment, conditioning, or disposal?

Yes

No

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3. Has there been any monitoring of your facility's effluent(s) that indicates the presence of pollutants which are not authorized by your present SPDES permit or the presence of toxicity?

Yes

No

4. Have there been any changes or additions to stormwater conveyances at the facility, including ditch or pipe outfalls? Ditch and pipe outfalls are defined in federal regulations (40 CFR Parts 122, 123 & 124) as discharges associated with industrial activity and thereby subject to federal storm water permit regulations.

Yes

No

5. Are there any outfalls, bypasses, overflows, or combined sewer overflow points in the system not presently authorized by your SPDES permit?

Yes

No

6. Have there been any changes which could cause a violation of permit conditions?

Yes

No

7. Have there been any SPDES permit violations, petroleum or chemical spills and leaks, or wastewater treatment plant upsets which resulted in unauthorized pollutants being released to the surface or ground waters of the State, which, are reportable to the DEC?

Yes

No

Additional Considerations for Publicly Owned Treatment Works (POTW)

8. Is the facility accepting or planning to accept industrial waste, hazardous waste, landfill leachate, septage, or other wastes containing pollutants not covered by the SPDES permit or which would constitute a change in the volume or character of pollutants? Note: Notification to DEC is required in advance of acceptance of new waste streams in accordance with 6 NYCRR 750-2.9 and TOGS 1.3.8.

Yes

No

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9. Are there any proposals for sewer extensions? Note: Sewer extensions, public or private, must be reviewed and approved in accordance with 6 NYCRR Part 750-2.10 before construction and connection to any conveyance tributary to a SPDES permitted discharge.

Yes

No

Section 3 – Facility Status

Please indicate which of the following best describes the situation at your facility:

None of the questions on the Self Evaluation apply to the facility at this time, and an application for a modification to the SPDES permit is not planned.

Some of the questions on the Self Evaluation apply to the facility at this time, indicating that the SPDES permit for this facility may need to be modified. Note: Generally, modifications to the treatment system or wastestream will require a full permit modification.

A permit modification application has been sent to the DEC's regional permit administrator.

A permit modification application will be submitted to the DEC's regional permit administrator.

The questions on the Self Evaluation List have not helped determine whether the permit needs to be modified at this time. Please provide explanation below:

Section 4 – Other Contact/Address Changes

1. Has there been a change to the facility address?

Yes

No

If yes, please provide new facility address below:

Street: _____

City: _____ State: _____ Zip: _____

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2. Has there been a change to the facility contact?

Yes

No

If yes, please provide new contact information below:

Contact Name: _____

Contact Title: _____

Phone Number: _____

Email Address: _____

3. Has there been a change to the SPDES billing address?

Yes

No

If yes, please provide new contact information below:

Organization Name: _____

Street: _____

City: _____ State: _____ Zip: _____

4. Has there been a change to the SPDES billing contact?

Yes

No

If yes, please provide new contact information below:

Contact Name: _____

Contact Title: _____

Phone Number: _____

Email Address: _____

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Section 5 – Certification

Instructions: Certification for a SPDES application must be signed by a person who has the authority detailed under 40 CFR Part 122.22(a), EPA's Code of Federal Regulations. Examples of authorized application signatories are listed below in the Acceptable Signatories chart.

Failure to provide a timely and complete application may result in the expiration of the permit.

Acceptable Signatories for the Renewal Application:

Legally Responsible Party Type	Signatory
Corporation	Responsible corporate officer, or Manager with authority to make major capital investment decisions and assures long term compliance with environmental laws
Partnership (LP, LLP)	General Partner
Limited Liability Company (LLC)	Managing Member or Manager of the LLC
Municipality, State, Federal or other public agency	Ranking elected official or principal executive officer
Sole Proprietorship	Proprietor

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Print Name of Signatory: _____

Signatory Title: _____

Permittee Name: _____

Signatory Signature: _____

Date Signed: _____

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A MOTION WAS MADE BY TRUSTEE VOGT, AND SECONDED BY TRUSTEE BATES, TO RENEW STATE POLLUTANT DISCHARGE ELIMINATION SYSTEM (SPDES) PERMIT.

TRUSTEE KIM VOGT YES
TRUSTEE KERRY COLTON YES
TRUSTEE PATTY BATES YES
TRUSTEE DIANE MAHAR YES
MAYOR MARK SOUVA YES
ALL IN FAVOR, MOTION CARRIED

APPROVED APRIL 10, 2024

CLINT BARLOW JR
WATER & SEWER CONNECTION

Village of Copenhagen
Water and Sewer Connection Application
WATER SEWER

Application No. _____

Instructions: An application for water or sewer service must be submitted to the Village. Please complete the following Application:

Property Owner Information

Application Date: 3/19/24
Property Information: _____
Section: Block: Lot: _____
Property location (street address): 3015 Mechanic Street Copenhagen NY 13622
Property Owner: Clint Barlow Jr
Company _____
Address: PO Box 92 Copenhagen NY 13626
Email: Clintbarlow@yahoo.com
Office #: Cell #: Fax #: 315-955-8727

Applicant Information Same as Above

Applicant Name _____
Company: _____
Address: _____
Email: _____
Office #: Cell #: Fax #: _____

Contractor Information (If Used)

Last Name: First Name: _____
Company: _____
Address: _____
Address: _____
Office #: Cell #: Fax #: _____
License #: License expiration date: _____
Requested Connections and information: _____

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Use of property where connection is requested: Residential Commercial

Connection status: New Replacement

Type of connection(s): Water Gravity Sewer Sewer force main

Size of water connection: ¾" 1" (required for long service lines)
 2" other

Size of sewer connection: 4" 6" 2" (force main to gravity)
 2" (force main to force main) Other

Length of sewer connection in feet _____

(1 per 75 feet min.) Number of proposed cleanouts _____

Distance from bldg. to water curb box (may require the installation of a meter pit if over 50 ft) ft _____

Yes No Will a street need to be opened **in order for** the utility connection to be made?

NA Yes No Has an application for a street opening permit been submitted to appropriate agency?

Length of water utility trench in the street ROW Feet _____ NA _____

Length of sewer utility trench in the street ROW Feet _____ NA _____

NA Village County State Owner of the street or ROW that will be opened for the utility connection work

Installation & Inspection Expectations

Commercial properties may require a back-flow prevention device for the water connection and/or a grease trap for the sewer

THREE QUARTER INCH (3/4") WATER SERVICE LINE AND TAP:

The Village Copenhagen supplies the following: Tap into existing water main, corporation stop, curb stop, curb box (box & rod), up to ten feet (10 feet.) of copper (corporation stop to curb stop), meter and remote and inspections.

The applicant supplies the following: All work from curb box to house piping.

ONE INCH (1") WATER SERVICE LINE AND TAP:

The Village Copenhagen supplies the following: Tap into existing water main, corporation stop, curb stop, curb box (box & rod), up to ten feet (10 feet.) of copper (corporation stop to curb stop), meter and remote and inspections.

The applicant supplies the following: All work from curb box to house piping.

RESIDENTIAL ¾" or 1" METER PIT

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Approved meter pit available from the Village for a fee.

TWO-INCH (2") TAP – ONLY TO EXISTING WATER MAIN:

The Village Copenhagen supplies the following: Tap into existing water main, corporation stop, and inspections.

The applicant supplies the following: All work from corporation stop to building piping, including water meter; make and model of

meter and remote must be approved by the village.

WASTEWATER CONNECTION:

The Village of Copenhagen supplies the following: Inspection

The applicant supplies the following: All work

TWO-INCH (2") TAP – ONLY TO EXISTING FORCE MAIN:

NOTE: Force main connection requires engineering plans and report to be submitted to and approved by the village engineer and a

sewer service agreement to be signed.

The Village of Copenhagen supplies the following: Sewer service agreement, service saddle, corporation stop & inspections.

The applicant supplies the following: All work from tap (including tap) to house piping.

WASTEWATER SERVICE LINE INSPECTION:

The Village of Copenhagen supplies the following: Inspection

The applicant supplies the following: All work.

WATER SERVICE CONNECTION TO EXISTING CURB BOX (3/4"):

The Village of Copenhagen supplies the following: Meter, remote and inspections.

The applicant supplies the following: All work from corporation stop to house piping.

I certify that the above information is accurate, and I am or am authorized by the owner to file this application on their behalf.

Applicant's Signature Date  3/19/24

RESOLUTION 33-2024

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE VOGT, AND SECONDED BY TRUSTEE BATES, TO ACCEPT THE APPLICATION FOR SEWER & WATER FROM CLINT BARLOW. ANY WORK THAT NEEDS TO BE MADE TO GET WATER LINE TO MR. BARLOW'S PROPERTY LINE IS ON THE VILLAGE.

TRUSTEE KIM VOGT	YES
TRUSTEE KERRY COLTON	YES
TRUSTEE PATTY BATES	YES
TRUSTEE DIANE MAHAR	YES
MAYOR MARK SOUVA	YES
ALL IN FAVOR, MOTION CARRIED	

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES**

APRIL 10, 2024

RESOLUTION 33-2024 APPROVED APRIL 10, 2024

BROCK SMYKLA WATER REQUEST

Scott M. Doyle, Supervisor
(315) 767-5368

Prudence L. Greene, Clerk
(315) 493-3846 Ext: 1

Patrick Mahar, Superintendent of Highways
(315) 493-3846 Ext 2

*Town of Denmark
3707 Roberts Road
Canthage, NY 13626*

Council Members

Fred Wadsworth

Frank Fazio

Darlene Rowsam

Peter Jones

Village of Copenhagen
PO Box 237
Copenhagen, NY 1326

April 3, 2024

Re: Brock Smykla Request for Additional Water User

Board Members,

We have received a request from Brock Smykla to add water service for a property that he is subdividing so a family member can build a new modular home. The property has yet to be issued a 911 address, as they have to go through the subdivision process with the Planning Board for approval. That said, it would be south of address 2260 County Rte 194, Copenhagen.

I'm hoping this can be added to your agenda this month, so I can advise our board at our meeting April 15, 2024.

Thanks in advance for your assistance.

Scott M. Doyle

Scott M. Doyle
Denmark Supervisor

Phone: 315-767-5368

cc: Clerk Prudence Greene

RESOLUTION 34-2024

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE VOGT, AND SECONDED BY TRUSTEE COLTON, TO ACCEPT THE REQUEST FROM THE TOWN OF DENMARK ASKING TO CONNECT BROCK SMYKLA TO THE VILLAGE WATER SYSTEM.

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
APRIL 10, 2024**

TRUSTEE KIM VOGT YES
 TRUSTEE KERRY COLTON YES
 TRUSTEE PATTY BATES YES
 TRUSTEE DIANE MAHAR YES
 MAYOR MARK SOUVA YES
 ALL IN FAVOR, MOTION CARRIED

RESOLUTION 34-2024 APPROVED APRIL 10, 2024

MILLERS TURF FOR LAGOONS



Miller's Turf, Inc.
 8624 State Route 26
 Lowville NY 13367
 315-376-6509
 315-376-6502 fax
 info@millersturf.com

NYSDEC Pesticide Business Registration: 15663
 NYSDEC Pesticide Applicator Certification: C6866133

Village of Copenhagen Wastewater
 Mill St
 Copenhagen NY 13626

Service Address
 Village of Copenhagen Wastewater
 Mill St
 Copenhagen NY 13626

mtabolt20@gmail.com
 315-345-6552

You recently requested pricing information for Service in 2024. Here is our 2 application quote:

Estimate Description	Amount
Vegetation Control Includes area around the edges of Lagoons (May1-15,16-30)	275.00
Round Up Vegetation Control	0.00
Esplenade Herbicide	0.00
Vegetation Control Includes area around the edges of Lagoons (July1-15,16-30)	275.00
Round Up Vegetation Control	0.00
Esplenade Herbicide	0.00
Subtotal	\$550.00
Sales Tax	\$44.00
Total	\$594.00

These are approximate dates of the application and are dependent on weather and other unforeseen circumstances. Miller's Turf will notify you of changes.
 The property owner or owner's agent may request the specific date or dates of the applications to be provided and, if so requested, the pesticide applicator or business must inform of the specific dates and include that date or dates in the contract.
 ANY FERTILIZER LISTED IS INCLUDED AT NO ADDITIONAL CHARGE

Miller's Turf works hard to maintain a reputation of quality. We look forward to the opportunity to serve you.
A copy of the label for all our pesticides is available on our website.
 (includes brand names, generic names, EPA numbers and precautionary information)
WWW.MILLERSTURF.COM

 Print Name

 Date

Marcus Roggie 4/3/2024
 Signature of pesticide applicator

 Your E-Mail Address

Marcus Roggie
 Pesticide applicator

 Authorized Signature

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
APRIL 10, 2024**

RESOLUTION 35-2024

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE VOGT, AND SECONDED BY TRUSTEE BATES, TO ACCEPT THE ESTIMATE SUPPLIED BY MILLER'S TURF FOR VEGETATION CONTROL AROUND THE SEWER LAGOONS; COSTING \$550.00.

TRUSTEE KIM VOGT	YES
TRUSTEE KERRY COLTON	YES
TRUSTEE PATTY BATES	YES
TRUSTEE DIANE MAHAR	YES
MAYOR MARK SOUVA	YES
ALL IN FAVOR, MOTION CARRIED	

RESOLUTION 35-2024 APPROVED APRIL 10, 2024

RESOLUTION 36-2024

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE BATES, AND SECONDED BY TRUSTEE MAHAR, TO ADOPT THE 2024-2025 BUDGET.

TRUSTEE KIM VOGT	YES
TRUSTEE KERRY COLTON	YES
TRUSTEE PATTY BATES	YES
TRUSTEE DIANE MAHAR	YES
MAYOR MARK SOUVA	YES
ALL IN FAVOR, MOTION CARRIED	

RESOLUTION 36-2024 APPROVED APRIL 10, 2024

OPEN FORUM

FINANCIALS

TREASURER REPORT

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
APRIL 10, 2024

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF COPENHAGEN:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of March, 2024:

DATED: April 5, 2024

TREASURER

	Balance 02/29/2024	Increases	Decreases	Balance 03/31/2024
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	86,549.48	1,580.00	69,930.02	18,199.46
CASH - SAVINGS	649,440.26	11.00	0.00	649,451.26
FETTY CASH	212.27	0.00	0.00	212.27
TOTAL	736,202.01	1,591.00	69,930.02	667,862.99
F WATER FUND				
CASH - CHECKING	25,503.04	88,364.41	1,435.83	112,431.62
CASH - SAVINGS	123,152.37	2.09	0.00	123,154.46
TOTAL	148,655.41	88,366.50	1,435.83	235,566.08
G SEWER FUND				
CASH - CHECKING	30,463.68	137,200.83	21,881.60	145,782.91
CASH - SAVINGS	101,274.73	1.71	0.00	101,276.44
TOTAL	131,738.41	137,202.54	21,881.60	247,059.35
H CAPITAL FUND				
CASH - CHECKING	197,226.63	23,491.84	68,256.70	132,461.77
TOTAL	197,226.63	23,491.84	68,256.70	132,461.77
SF FIRE DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TA TRUST & AGENCY				
CASH - CHECKING	1,789.48	13,896.36	13,454.07	2,231.77
TOTAL	1,789.48	13,896.36	13,454.07	2,231.77
TOTAL ALL FUNDS	1,215,611.94	264,548.24	194,958.22	1,285,201.96

MARCH AUDITED ABSTRACTS

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
APRIL 10, 2024

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - TOWNWIDE

VILLAGE OF COPENHAGEN

Page 1 of 4

LEWIS COUNTY, NEW YORK

DATE OF AUDIT: 03/01/2024

NUMBER 010

TOTAL CLAIMS: \$35,300.12

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Date

Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
435	Adirondack Lightning Protect 778728/FIRE INSPECTION SPLIT 4 WAYS	A1620.4	30.00	4754 03/15/2024
435	Adirondack Lightning Protect 778728/FIRE INSPECTION SPLIT 4 WAYS	A1640.4	30.00	4754 03/15/2024
436	National Grid 10552-94106 3.18.24/STREETLIGHTS	A5182.4	525.88	4755 03/15/2024
437	Excellus 0000381161169/EMPLOYEE HEALTH INSURANCE	A9060.8	1,222.14	4756 03/15/2024
438	Advanced Business Systems, Inc 604312 4.3.24/MONTHLY CONTRACT	A1325.4	456.00	4773 03/22/2024
439	Terry McKeever 2.13.24/50 MILE INSPECTION	A8510.4	31.25	4758 03/15/2024
439	Terry McKeever 2.8.24/50 MILE INSPECTION	A8510.4	31.25	4758 03/15/2024
439	Terry McKeever 2.27.24/50 MILE INSPECTION	A8510.4	31.25	4758 03/15/2024
439	Terry McKeever 2.20.24/50 MILE INSPECTION	A8510.4	31.25	4758 03/15/2024
439	Terry McKeever 1.2.24/50 MILE INSPECTION	A8510.4	31.25	4758 03/15/2024
439	Terry McKeever 1.11.24/50 MILE INSPECTION	A8510.4	31.25	4758 03/15/2024
439	Terry McKeever 1.30.24/50 MILE INSPECTION	A8510.4	31.25	4758 03/15/2024
439	Terry McKeever 1.23.24/50 MILE INSPECTION	A8510.4	31.25	4758 03/15/2024
440	TERRY GROFF 107617/2009 ISUZU ADJUSTED REAR BRAKES & INSPECTION	A1640.4	140.00	4759 03/15/2024
441	Lewis County Solid Waste/ Rec 2.29.24/3.18 TONS	A8160.4	318.00	4760 03/15/2024
441	Lewis County Solid Waste/ Rec 2.13.24 35249/2.74 TONS	A8160.4	274.00	4760 03/15/2024
441	Lewis County Solid Waste/ Rec 2.20.24 35660/2.32 TONS	A8160.4	232.00	4760 03/15/2024

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
APRIL 10, 2024**

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - TOWNWIDE

VILLAGE OF COPENHAGEN

Page 2 of 4

LEWIS COUNTY, NEW YORK

DATE OF AUDIT: 03/01/2024

NUMBER 010

TOTAL CLAIMS: \$35,300.12

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
441	Lewis County Solid Waste/ Rec 2.6.24 34654/2.59 TONS	A8160.4	259.00	4760 03/15/2024
442	Charter Communications 143657501030124/ACC:143657501 MONTHLY INTERNET FEB/MAR/APR	A1620.4	389.97	4761 03/15/2024
443	Sherman Electric Inc 428737 3.7.24/EXT LIGHT LED & 2 FIRE ALARMS	A1620.2	83.85	4762 03/15/2024
444	UNITED RADIO 610012788/4 HIGHWAYS RADIOS ARPA MONIES	A1650.44	7,720.00	4763 03/15/2024
445	Farney's Inc. Home & Building 210593/1/2 sheets treated plywood	A8810.4	93.26	4764 03/15/2024
446	Glider Oil 739315 228892-2/VILLAGE HALL 114.5 GALLONS DIESEL	A5110.4	369.75	4765 03/15/2024
447	Glider Oil 756098 228892-11/VILLAGE HALL 452.4 GALLONS PROPANE	A1620.4	803.89	4766 03/15/2024
448	Postmaster 4.1.24-4.1.25/PO BOX ANNUAL PAYMENT	A1620.4	100.00	4767 03/15/2024
449	Great America Financial Serv. 36039039/MONTHLY COPIER CONTRACT	A1325.2	248.76	4768 03/15/2024
450	First National Bank of Omaha 2.22.24-3.22.24/CC	A1325.2	921.51	4769 03/15/2024
451	National Grid 78849-27107 4.5.24/VILLAGE HALL	A1620.4	235.06	4770 03/15/2024

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
APRIL 10, 2024**

ABSTRACT OF AUDITED VOUCHERS

WATER FUND

VILLAGE OF COPENHAGEN

Page 3 of 4

LEWIS COUNTY, NEW YORK

DATE OF AUDIT: 03/01/2024

NUMBER 010

TOTAL CLAIMS: \$35,300.12

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
245	Great America Financial Serv. 36039039/MONTHLY COPIER CONTRACT	F1325.2	248.76	2712 03/15/2024
246	VERIZON 457-321-554-0001-80/PHONE LINE	F1325.2	18.91	2713 03/15/2024
246	VERIZON 557-321-608-0001-93/PHONE LINE	F1325.2	48.38	2713 03/15/2024
247	Converse Laboratories, Inc 69058/MONTHLY DRINKING WATER TESTING	F8330.4	30.00	2714 03/15/2024
248	Adirondack Lightning Protect 778728/FIRE INSPECTIONS DIVIDED 4 WAYS	F1325.2	30.00	2715 03/15/2024
249	Slack Chemical Co, Inc 467299/MONTHLY CHEMICALS AND ICE MELT	F8330.4	314.45	2716 03/15/2024
249	Slack Chemical Co, Inc 207039/RETURN OF DEPOSIT	F8330.4	-80.00	2716 03/15/2024

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
APRIL 10, 2024

ABSTRACT OF AUDITED VOUCHERS

SEWER FUND

VILLAGE OF COPENHAGEN

Page 4 of 4

LEWIS COUNTY, NEW YORK

DATE OF AUDIT: 03/01/2024

NUMBER 010

TOTAL CLAIMS: \$35,300.12

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
204	Great America Financial Serv. 36039039/MONTHLY COPIER PAYMENT	G1325.4	248.76	2506 03/15/2024
205	VERIZON 557-321-608-0001-93/MONTHLY PHONE LINE	G8130.4	48.38	2507 03/15/2024
205	VERIZON 457-321-554-0001-80/MONTHLY PHONE LINE	G8130.4	18.91	2507 03/15/2024
206	PENN POWER GROUP 4570524/MOTOR SERVICED HIGH LIFT STATION	G8130.4	695.00	2508 03/15/2024
207	SIEWERT EQUIPMENT ROCH26643/POWER OUTAGE AT LIFT STATION	G8130.4	2,373.00	2509 03/15/2024
208	Converse Laboratories, Inc 69059/MONTHLY TESTING	G8130.4	90.00	2510 03/15/2024
209	Adirondack Lightning Protect 778728/FIRE INSPECTIONS	G8130.4	30.00	2511 03/15/2024
210	SIEWERT EQUIPMENT 2.8.24/GORMAN RUPP SERIES PUMP	G8130.44	14,426.00	2512 03/15/2024
211	KENDALL, WALTON & BURROWS 6559/SERVICES RENDERED	G1420.4	2,056.50	2513 03/15/2024

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
APRIL 10, 2024**

APRIL UNAUDITED ABSTRACTS

A MOTION WAS MADE BY TRUSTEE BATES, AND SECONDED BY TRUSTEE MAHAR, TO PAY THE BILLS FOR THE MONTH OF APRIL.

TRUSTEE KIM VOGT	YES
TRUSTEE KERRY COLTON	YES
TRUSTEE PATTY BATES	YES
TRUSTEE DIANE MAHAR	YES
MAYOR MARK SOUVA	YES
ALL IN FAVOR, MOTION CARRIED	

APPROVED APRIL 10, 2024

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
APRIL 10, 2024

04/10/24 11:53:15

VILLAGE OF COPENHAGEN
Abstract of Unaudited Vouchers
SEWER FUND

Total Claims: \$59,150.75

04/01/24

Number 011

Voucher #	Claimant	Account #	Amount	Check	Date
212	National Grid 03410-54000 2.9.24-3.12.24/ROBERT RD PUMP	G8130.4	25.00	2514	03/19/24
213	National Grid 35310-60002 2.9.24-3.12.24/MAIN ST SEWER PLANT	G8130.4	783.66	2515	03/19/24
214	National Grid 13141-04009 2.9.24-3.12.24/MAIN ST LIFT	G8130.4	382.13	2516	03/19/24
215	National Grid 06310-45004 2.9.24-3.12.24/CATARACT ST PUMP	G8130.4	31.44	2517	03/19/24
216	KIM AUGUSTINE 12.18.23-3.14.24/46.2 MILES @.67	G1325.2	29.83		
216	KIM AUGUSTINE 3.19.24-4.9.24/33 MILES @.67	G1325.2	22.11		
217	VERIZON 457-321-554-0001-80/10367 STODDARD ST LINE	G8130.4	19.31		
217	VERIZON 557-321-608-0001-93/2915 MILL ST LINE	G8130.4	47.65		
218	Enviromental Facilities Corp. LOAN ID 1652/PROJECT C6-6036-01-00 ANNUAL PAYMENT	G9750.6	54,703.00		
219	Great America Financial Serv. 36260361/MONTHLY OFFICE EQUIPMENT CONTRACT	G1325.2	226.13		
220	Converse Laboratories, Inc 69279/MONTHLY WASTE WATER TESTING	G8130.4	90.00		
221	Ti Sales, Inc INV0168212/ANNUAL EXTENDED MAINTENANCE CONTRACT	G1325.2	1,077.50		
222	Glider Oil 770120 228892-6/LIFT PLANT PROPANE 143.1 GALLONS	G8130.4	221.73		
223	Williamson Law Book Co 200739/ANNUAL WATER/SEWER CONTRACT	G8130.4	908.50		
224	Glider Oil 779908 228892-3/DYED FUEL OIL 198.3 GALLONS	G8130.4	582.76		
Total:			59,150.75		

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
APRIL 10, 2024**

ADJOURNMENT

A MOTION WAS MADE BY TRUSTEE BATES, AND SECONDED BY TRUSTEE MAHAR FOR ADJOURNMENT.

TRUSTEE KIM VOGT	YES
TRUSTEE KERRY COLTON	YES
TRUSTEE PATTY BATES	YES
TRUSTEE DIANE MAHAR	YES
MAYOR MARK SOUVA	YES
ALL IN FAVOR, MOTION CARRIED	

APPROVED APRIL 10, 2024

MEETING CLOSED AT 20:08:00/8:08PM

**NEXT MEETING MAY 8TH
SEE YOU THEN!**

KIMBERLY AUGUSTINE- CLERK/TREASURER