

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
AT THE VILLAGE HALL
MAY 8, 2024
18:30:00/6:30:00**

At 18:30:00/6:30:00 MAYOR SOUVA CALLED THE MEETING TO ORDER, THOSE IN ATTENDANCE RECITED THE PLEDGE OF ALLEGIANCE.

- PRESENT WERE: MAYOR MARK SOUVA

- TRUSTEES: KIM VOGT, KERRY COLTON, PATTY BATES, DIANE MAHAR

- CLERK: KIMBERLY AUGUSTINE

- DPW: SUPERINTENDENT RICHARD ROSS

- GUESTS: MATT COOPER, SCOTT DOYLE, GERALD CARTER

A MOTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE COLTON, TO APPROVE APRIL MEETING MINUTES.

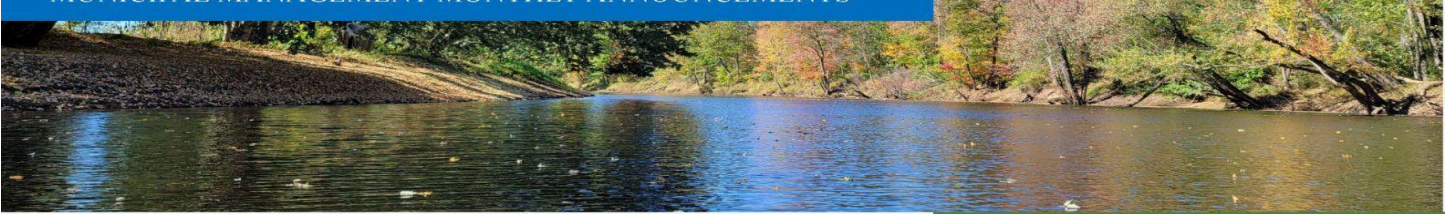
- TRUSTEE VOGT AYE
- TRUSTEE COLTON AYE
- TRUSTEE BATES AYE
- TRUSTEE MAHAR AYE
- MAYOR SOUVA AYE

ALL IN FAVOR, MOTION CARRIED.

APPROVED MAY 8, 2024

UPDATES
RACOG

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
MAY 8, 2024**



RACOG UPDATES

- **RACOG Transportation Survey**

The purpose of this survey is to identify traffic safety concerns, high-risk traffic corridors, infrastructure, planned projects, and project requests on roadways within the town/village.

<https://tinyurl.com/RACOGTransportation>

- **COG Survey**

The University at Albany has a few communities to finish getting their surveys from. There is interest in these results by state officials, so if you haven't completed or finished the surveys yet, please let me know if you need assistance in doing so.

- **Local Government Student Activity**

We are meeting with school counselors from seven school districts on May 7th to pitch what we are calling the Civic Service Student Activity Program (CSSAP) with BOCES to help students get credits toward their Civic Readiness Seal for their diploma. The Civic Readiness Seal is a fairly new program.

- **Fort Drum Intern**

Paul Shepard will be interning for the month of April with the Tug Hill Commission. He will most likely be covering some meetings in April and possible May. He is helping with the CSSAP for students.

- **Associate Circuit Rider**

We are looking for a new person to contract with for Associate Circuit Rider. Please let me know if you have anyone that might be interested.

- **Comprehensive Plans**

There are two multiple municipality comprehensive plans going on in the RACOG region. The town of Wilna, villages of Carthage and Deferiet. Also, the town of Denmark, villages of Castorland and Copenhagen.



UPCOMING

Next RACOG Meeting

May 30, 2024 @ 6:00 PM

Town of Wilna Municipal Building

Naturally Lewis Conference

June 12, 2024

3 Willows Event Center, Lyons Falls

[Click Here](#)

Black River Watershed Conference

June 13, 2024

TBD

[Click Here](#)

OTHER INFO

**Department of Labor Survey for
Businesses**

Deadline May 10, 2024

[Click Here](#)

NYS Tug Hill Commission Job Opening

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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MAY 8, 2024

TRAININGS

• **Naturally Lewis Conference**

Themed "Dear Lewis County," the 2024 Naturally Lewis Economic Development Conference is a testament to the community that has served us.

Location: 3 Willows Event Center, Lyons Falls, NY

Dates: June 12, 2024

Website/Registration: [Click Here](#)

• **Black River Watershed Conference**

The Black River Watershed Conference provides an opportunity for citizens, local leaders, and other stakeholders from local government, conservation, and agencies to come together to discuss opportunities to protect our environment, enhance recreational opportunities, and manage developing issues within the watershed.

Location: The View Arts Center, Old Forge

Dates: June 13, 2024 @ 9:00am to 3:00pm

Website/Registration: Registration Coming Soon

• **Conference on the Environment**

Using a grassroots approach to engage, support, and assist community actions that balance conservation and rural development.

Location: Boonville, Lyons Falls, and Trenton

Dates: September 18 - 20, 2024

Website/Registration: Save The Date

• **Cornell Local Roads Workshops**

Fall workshops are now available for registration.

Location: Different Locations

Dates: Various Dates

Website/Registration: [Click Here](#)

GRANTS

• **Naturally Lewis 2024 Grants**

The Lewis County Development Corporation's Community Economic Development Program recently announced four grant programs available in 2024.

Due Date: Various Dates

Website:

<https://naturallylewis.com/growing-opportunities/cedf2fbclid=IwAR2DiSf1dIXK00TotQRINk9XhfCF7X3fmhAoWdwDWoLS2t1vtng1qllBtI>

• **Municipalities Zero-emission Vehicle Rebate Program Open**

The next round of DEC's Municipal Zero-emission Vehicle (ZEV) Rebate Program will provide \$750,000 to municipalities for the purchase or lease of zero-emission light- and medium-duty fleet vehicles.

Due Date: First Come First Serve Until September 27, 2024

Website: [Click Here](#)

• **NYSDEC Launches Green Purchasing Communities Program**

The program provides an easy to administer green procurement program for local governments and provides the community with recognition for implementing it.

Due Date: Unknown

Website: Unknown

DPW

Report MAY 2024

- Turned water on at Devier Rumbles Lavender shop
- All brush around Lagunes is all done
- Put siding back on building at sewer plant
- Read all Village meters
- Did annual Fire inspection on Extinguishers, fire alarms, and emergency lights
- Cleaned out catch basins around village
- Plow is back from all seasons all fixed
- Both plows are off trucks

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES

MEETING MINUTES

MAY 8, 2024

- Greased up loader
- Greased up garbage truck
- Dumped garbage at sewer plant
- The ADWQR report is all done
- Sent a copy to DOH
- Took snowblower off tractor
- Put on Sweeper
- Swept back lawn of Village Hall
- Swept sidewalks from Village hall to church parking lot and from church to the other church
- Cleaned dirt off the backside of bandstand
- Had meeting with Koester about UV system at sewer plant
- Had meeting at old folks home on Stoddard
- Blew water out of air tank
- Cleaned brush from both sides of bridge rails on Maiden lane
- Cut down brush next to old white building
- Tow behind generator is up to sewer plant for the season
- Swept shop floor
- Fixed metal sign post on Maiden lane next to Willie Parkers
- Marked UFPO for installing flag pole at Bandwagon
- Cleaned off manhole covers on Washington street
- Re-uncovered water main valves on Washington street next to Gary parkers
- Swept next to high lift station and bandwagon
- Took brush down to Denmark green sight
- Cut tree down up to sewer plant
- Cut tree down over next to wall on Maple ave
- New pump is installed at high lift station
- Installed bulletin board next to shop
- Set out all flower pots around village
- Both snowblowers and sweeper are over to old white building for the season
- Brought over mower deck
- Mower deck is on
- Both cemetery water is turned on
- Called in UFPO on Doran Rd
- Put roof on bulletin board
- Took water and sewer samples to Converse Labs for the month
- Cut some branches off at park and bandwagon trees
- Installed new flag pole at bandwagon
- Mowed the park, bandstand, village park, and high lift station
- Sent monthly water reports to DOH for the month

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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MAYOR SOUVA
ALL IN FAVOR, MOTION CARRIED.

AYE

RESOLUTION 37-2024 APPROVED MAY 8, 2024

IT WAS ALSO WORTH NOTING THAT THE BOARD DISCUSSED THAT CATARACT & MAPLE AVE. ARE NEXT IN LINE TO HAVE THEIR MANHOLES REPAIRED CORRECTLY.

VILLAGE ENGINEER
SEWER PROJECT



Memo To: Village of Copenhagen Board

Date: May 8, 2024

From: Matt Cooper

Project No.: 2110.001/2110.003

Subject: Board Update:

1. Wastewater Treatment Facility Disinfection & Improvements Project
2. Water Supply Project

1. Wastewater Treatment Facility Disinfection & Improvements Project:

- Budget
 - Project Budget: \$1,000,000
- Funding
 - Water Quality Improvement Project (WQIP)
 - Covers 80% construction costs and inspection costs.
 - \$622,200 grant – Awarded
 - Disbursed as reimbursement after costs are paid by Village.
 - **Awaiting Village contract execution for disbursement of funds.**
 - Clean Water State Revolving Fund (CWSRF) – 0% interest, 30 yrs
 - Closing on long term loan at the completion of project.
 - Bond Anticipation Note (BAN)
 - Needed to cover project costs until long term financing.
- Schedule
 - Construction:
 - Start – July 2023
 - Completion – May 2024
 - **Disinfection start-up was completed by May 1st.**
 - **New flow meter needed.**
 - DEC Compliance
 - Submit Engineering Plans & Specifications – November 1, 2021
 - Begin Construction – May 1, 2022, Extended to July 1, 2023
 - Begin Disinfection – May 1, 2023, Extended to May 1, 2024
 - EFC Loan Closing – awaiting EFC to schedule closing after project completion.
- Action Items
 - **Execute contract with NYS for WQIP grant**
 - **Purchase new flow meter**
 - **Approve payment for S.C. Spencer Electric for \$32,510.66**

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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2. Water Supply Project- Woodbottle Road WTP Rehab:

- Budget
 - Project Budget: \$1,101,000
 - **Revised budget approximately \$800,000**

- Funding
 - Water Infrastructure Improvements Act (WIIA)
 - 60% grant of total project cost
 - \$660,600 grant – Awarded
 - **Grant Agreement required by September 30, 2024**
 - **Closing required by October 1, 2024**
 - Drinking Water State Revolving Fund (DWSRF)
 - Low interest loan for costs not covered by grant - \$440,400

- Schedule - Tasks
 - **Design – In progress (on hold)**
 - DOH Review of Drawings & Specs – Submission to DOH in Summer 2024
 - Bid – Fall 2024
 - Construction Start – Fall 2024
 - Construction Complete – Summer 2025

- Action Items
 - **Design Authorization**
 - **Complete EFC Closing Documents**

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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May 3, 2024

Mr. Mark Souva, Mayor
and Village Board
Village of Copenhagen
9915 State Route 12
Copenhagen, NY 13626

Re: WWTF Disinfection and System Improvements
Contract No. 1B – Electrical Construction

Subj: Second Payment

File: 2110.001.001

Dear Mayor Souva and Village Board Members:

Enclosed please find one (1) copy of Payment Request No. 2 for the above-referenced project for work done through April 29, 2024. The total amount of contract work and materials stored through the second payment estimate is \$58,950.00. A retainage of 5% has been withheld from the estimate per the Contract Specifications in the amount of \$2,947.50. The amount previously certified for the first payment application is \$23,491.84. Therefore, the total amount due to the contractor for the second payment is \$32,510.66.

At this time, we recommend that the Village approve and process the second payment for this Contract in the amount of \$32,510.66 to S.C. Spencer Electric, Inc.

Very truly yours,

BARTON & LOGUIDICE, D.P.C.

Taylor J. Jennings, P.E.
Managing Engineer

TJJ/tlh

Enclosures

cc: Brian Dudley, Owner, John R. Dudley Construction, Inc.

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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VILLAGE OF COPENHAGEN
DISINFECTION AND SYSTEM IMPROVEMENTS PROJECT
CONTRACT NO. 1B - ELECTRICAL CONSTRUCTION
PAYMENT NO. 2

Pay App #2

ITEM NO.	DESCRIPTION	SCHEDULED VALUE	QUANTITY COMPLETE THIS PERIOD	VALUE COMPLETE THIS PERIOD	STORED MATERIALS	QUANTITY COMPLETE TO DATE	VALUE COMPLETED AND STORED TO DATE
1	Mobilization	\$3,000.00	0%	\$0.00	\$0.00	100%	\$3,000.00
2	Bonds and Insurance	\$4,000.00	0%	\$0.00	\$0.00	100%	\$4,000.00
3	Gear Materials	\$11,000.00	34%	\$3,782.40	\$0.00	100%	\$11,000.00
4	Gear Labor	\$8,000.00	85%	\$6,800.00	\$0.00	85%	\$6,800.00
5	Power Distribution Materials	\$16,000.00	79%	\$12,673.34	\$0.00	95%	\$15,200.00
6	Power Distribution Labor	\$9,000.00	85%	\$7,650.00	\$0.00	85%	\$7,650.00
7	Lighting Materials	\$3,200.00	28%	\$886.01	\$0.00	100%	\$3,200.00
8	Lighting Labor	\$1,800.00	100%	\$1,800.00	\$0.00	100%	\$1,800.00
9	Underground Materials	\$3,500.00	10%	\$350.00	\$0.00	100%	\$3,500.00
10	Underground Labor	\$2,800.00	10%	\$280.00	\$0.00	100%	\$2,800.00
11	Demo	\$3,000.00	0%	\$0.00	\$0.00	0%	\$0.00
12	Lighting Protection	\$4,000.00	0%	\$0.00	\$0.00	0%	\$0.00
TOTALS		\$69,300.00		\$34,221.75			\$58,950.00
Original Contract Amount							\$74,300.00
Change Order Summary							
Change Order No. 1							(\$5,000.00)
Revised Contract Amount							\$69,300.00
Total Work Completed and Materials Stored To Date							\$58,950.00
Less Retainage (5%)							\$2,947.50
Less Amount Certified Previously							\$23,491.84
AMOUNT DUE CONTRACTOR							\$32,510.66

Approved by:

Taylor J. Jennings, P.E.
 Managing Engineer

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
MAY 8, 2024**



Contractor's Application for Payment No. 2

Application Period: 1/01/2024-4/29/2024	Application Date: 4/29/2024
To (Owner): Village of Copenhagen	Via (Engineer): Barton & Loguidice
From (Contractor): S.C. Spencer Electric, Inc.	Contract: Electrical
Project: Wastewater Treatment Disinfection & Systems Imp.	Owner's Contract No.:
Contractor's Project No.:	Engineer's Project No.:

**Application For Payment
Change Order Summary**

Approved Change Orders	Number	Additions	Deductions	Description	Amount
	1		\$5,000.00	1. ORIGINAL CONTRACT PRICE.....	\$ 669,300.00
				2. Net change by Change Orders.....	\$ -55,000.00
				3. Current Contract Price (Line 1 + 2).....	\$ 614,300.00
				4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 558,950.00
				5. RETAINAGE:	
				a. 5% X \$58,950.00 Work Completed.....	\$ 29,475.00
				b. 5% X Stored Material.....	\$
				c. Total Retainage (Line 5.a + Line 5.b).....	\$ 29,475.00
				6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 529,475.00
				7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 23,491.84
				8. AMOUNT DUE THIS APPLICATION.....	\$ 32,510.66
				9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 88,297.50
TOTALS			\$5,000.00		
NET CHANGE BY CHANGE ORDERS			-\$5,000.00		

Contractor's Certification
The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances), and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: [Signature] Date: 4/29/2024

Payment of: \$ 32,510.66
(Line 8 or other - attach explanation of the other amount)

is recommended by: [Signature] 5/3/2024
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

RESOLUTION 38-2024

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE BATES AND SECONDED BY TRUSTEE COLTON, TO PAY SPENCER ELECTRIC THEIR SECOND PAYMENT FOR WASTE WATER PROJECT.

- | | |
|----------------|-----|
| TRUSTEE VOGT | AYE |
| TRUSTEE COLTON | AYE |
| TRUSTEE BATES | AYE |
| TRUSTEE MAHAR | AYE |
| MAYOR SOUVA | AYE |
- ALL IN FAVOR, MOTION CARRIED.

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES

MEETING MINUTES

MAY 8, 2024

RESOLUTION 38-2024 APPROVED MAY 8, 2024

PROJECT BUDGET

Project Name: Village of Copenhagen
Wastewater Treatment Facility Disinfection and
System Improvements Project

Date: 05/08/24
Revised:

Funding Source(s)	Amount
DWSRF Loan	\$ 377,800.00
WQIP Grant	\$ 622,200.00
SUB TOTAL:	\$ 1,000,000.00

Report No.: 4
Actual:
Estimate:

ITEM	ORIGINAL BUDGET	MODIFIED BUDGET	PREVIOUS EXPENDITURES	EXPENDITURES THIS PERIOD	EXPENDITURES TO DATE	BALANCE REMAINING
A. ADMINISTRATIVE						
1. Local Counsel	\$ 5,000.00	\$ 5,000.00	\$ 1,092.60		\$ 1,092.60	\$ 3,907.40
2. Bonding Counsel	\$ 5,000.00	\$ 5,000.00			\$ -	\$ 5,000.00
3. Work Force						
Technical					\$ -	\$ -
Amdinistrative					\$ -	\$ -
4. Fiscal Services					\$ -	\$ -
5. Net Interest					\$ -	\$ -
6. Miscellaneous	\$ 1,500.00	\$ 1,500.00			\$ -	\$ 1,500.00
7. Land Acquisition					\$ -	\$ -
Total A. Administrative	\$ 11,500.00	\$ 11,500.00			\$ 1,092.60	\$ 10,407.40
B. TECHNICAL SVCS.						
Engineering Costs						
Barton & Loguidice						
1. Basic Services						
a. Preliminary Design Phase	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00		\$ 35,000.00	\$ -
b. Final Design Phase	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00		\$ 17,500.00	\$ -
c. Bidding Phase	\$ 3,500.00	\$ 7,000.00	\$ 7,000.00		\$ 7,000.00	\$ -
d. Construction Phase	\$ 10,500.00	\$ 10,500.00	\$ 10,494.95		\$ 10,494.95	\$ 5.05
e. Post-Construction Phase	\$ 3,500.00	\$ 3,500.00			\$ -	\$ 3,500.00
2. Resident Project Representative	\$ 23,750.00	\$ 23,750.00	\$ 18,395.41		\$ 18,395.41	\$ 5,354.59
3. Additional Services						
a. Subcontract Administration	\$ 1,500.00	\$ 2,500.00	\$ 2,495.75		\$ 2,495.75	\$ 4.25
b.1. Subsurface Investigation	\$ 6,500.00	\$ 6,500.00	\$ 6,357.20		\$ 6,357.20	\$ 142.80
b.2. Mapping	\$ 6,250.00	\$ 6,250.00	\$ 6,152.50		\$ 6,152.50	\$ 97.50
b.3. Special Inspections & Testing	\$ -	\$ 10,200.00	\$ 3,428.17		\$ 3,428.17	\$ 6,771.83
c. Verification of Existing Conditions	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00		\$ 1,500.00	\$ -
d. Start up	\$ 1,000.00	\$ 1,000.00			\$ -	\$ 1,000.00
e. Permits	\$ 4,000.00	\$ 7,000.00	\$ 5,120.50		\$ 5,120.50	\$ 1,879.50
f. Funding Assistance	\$ 16,000.00	\$ 50,000.00	\$ 43,577.97		\$ 43,577.97	\$ 6,422.03
g. Completed Const. Dwgs/O&M	\$ 1,500.00	\$ 1,500.00			\$ -	\$ 1,500.00
h. Reimbursable Expenses	\$ 500.00	\$ 500.00	\$ 500.00		\$ 500.00	\$ -
					\$ -	\$ -
Total B. Technical Svcs.	\$ 132,500.00	\$ 184,200.00	\$ 157,522.45	\$ 0.00	\$ 157,522.45	\$ 26,677.55
C. CONSTRUCTION						
1. General Contractor	\$ 743,000.00	\$ 738,396.15	\$ 363,581.26	\$ -	\$ 363,581.26	\$ 374,814.89
2. Electrical Contractor	\$ 69,300.00	\$ 64,300.00	\$ 23,491.84	\$ 32,510.66	\$ 56,002.50	\$ 8,297.50
				\$ -	\$ -	\$ -
Total C. Construction	\$ 812,300.00	\$ 802,696.15	\$ 387,073.10	\$ -	\$ 419,583.76	\$ 383,112.39
D. CONTINGENCY						
1. Contingency	\$ 43,700.00	\$ 1,603.85				
Total D. Contingency	\$ 43,700.00	\$ 1,603.85				
Total - Project Costs	\$ 1,000,000.00	\$ 1,000,000.00	\$ 544,595.55	\$ -	\$ 578,198.81	\$ 421,801.19

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES

MEETING MINUTES

MAY 8, 2024

DURING THE FINISHING UP OF WASTEWATER CONSTRUCTION, IT WAS REVEALED THAT THE FLOW METER WAS NO LONGER GOOD/VALID. THE FLOW METER CAN NOT BE COVERED BY THE GRANT THAT IS COVERING THE WASTE WATER PROJECT. MARK TABOLT HAS A QUOTE FROM ISCO FOR \$6319.00. THE BOARD HAS AGREED TO THAT QUOTE AND PURCHASING; IT WILL BE A SHARED COST AND IS REPLACING EXISTING FLOW METER.

RESOLUTION 39-2024

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE BATES, TO ACCEPT THE QUOTE FROM ISCO, AND PURCHASE A NEW FLOW METER FOR SEWER PLANT AT \$6319; TO BE PAID OUT OF SEWER EQUIPMENT 8130.

TRUSTEE VOGT	AYE
TRUSTEE COLTON	AYE
TRUSTEE BATES	AYE
TRUSTEE MAHAR	AYE
MAYOR SOUVA	AYE

ALL IN FAVOR, MOTION CARRIED.

RESOLUTION 39-2024 APPROVED MAY 8, 2024

WATER PROJECT- STILL ON HOLD WITH BARTON & LOGUIDICE

MATT COOPER LEFT @ 18:52:00/6:52 PM

COPENHAGEN CARES

NEXT MEETING MAY 16TH 18:00/6:00 SCHOOL CAFETERIA

LAST MEETING, THE BOARD HAD DISCUSSED POSSIBLY BUYING A QUIET GENERATOR FOR DOWN AT THE PAVILLION. THEY DECIDED TO USE THE ONE THE VILLAGE ALREADY HAS; IT WILL BE ADDED INTO THE APPLICATION USE OF PAVILLION, THERE WILL BE A DEPOSIT, AND THEY HAVE TO SHOW PROOF OF INSURANCE.

PROPERTY MAINTENANCE UPDATE

FIRE DEPARTMENT UPDATE

RUTLAND FD- TRAINING NIGHT 5.8.24

COPENHAGEN FD INC- STILL IN THE COURTS HANDS

PUBLIC COMMENTS-NONE

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
MAY 8, 2024

INFORMATIONAL



KATHY HOCHUL
Governor
MARIE THERESE DOMINGUEZ
Commissioner

April 30, 2024

RICHARD ROSS
HIGHWAY SUPERINTENDENT
VILLAGE OF COPENHAGEN
PO BOX 237
COPENHAGEN NY 13626

Dear Mr. Ross:

The 2024-25 State Budget provides funding to support the repair, rehabilitation, and modernization of local roads and bridges. The Budget includes \$598.1 million in Consolidated Local Street and Highway Improvement Program (CHIPS) funding, \$150 million in PAVE-NY funding, and \$100 million in Extreme Winter Recovery (EWR) funding and \$100 million in Pave Our Potholes (POP). Also included are reappropriations of rollover funds remaining from previous State fiscal year CHIPS, PAVE-NY, EWR and POP appropriations. Please provide a copy of this letter to the chief financial officer for your municipality.

The next quarterly SFY 2024-25 CHIPS, PAVE-NY, EWR and POP reimbursements are scheduled to be made on June 26, 2024. Requests for the June payments must be for expenditures made on or after December 26, 2022 through May 17, 2024. Refer to the Program Guidelines on the CHIPS website (www.dot.ny.gov/programs/chips) regarding eligible project activities and program requirements. The Village of Copenhagen has the following funding amounts available for the June payments.

Program	Total Balance	24-25 Apportionment Balance	Cumulative Rollover Balance
CHIPS	\$63,085.97	\$15,351.12	\$47,734.85
PAVE NY	\$10,904.07	\$3,651.09	\$7,252.98
EWR	\$8,789.22	\$2,929.74	\$5,859.48
POP	\$7,269.39	\$2,434.06	\$4,835.33

The instructions for applying for the June 26, 2024 reimbursements are located on the back of this letter and on the CHIPS website. The New York State Department of Transportation (NYSDOT) Regional Office must receive all program payment submission items no later than **May 23, 2024**. Please sign the certification on each page of the reimbursement request forms and keep a copy of the completed forms for your files. Your NYSDOT municipal code for entry on the forms is 741113.

Municipalities may mail or e-mail their Documentation Checklists, reimbursement request forms, and supporting documentation to their NYSDOT Region. Guidance for e-mail submissions may be obtained on the CHIPS website. Contact information:

Jarrold Radley
NYSDOT Regional CHIPS Representative
New York State Department of Transportation
317 Washington Street
Watertown, NY 13601
dot.sm.r07.CHIPS@dot.ny.gov

If you have any questions, please contact Jarrold Radley at 315-785-2357.

Respectfully yours,

Matthew T. Haas
Director, Office of Integrated Modal Services

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
MAY 8, 2024

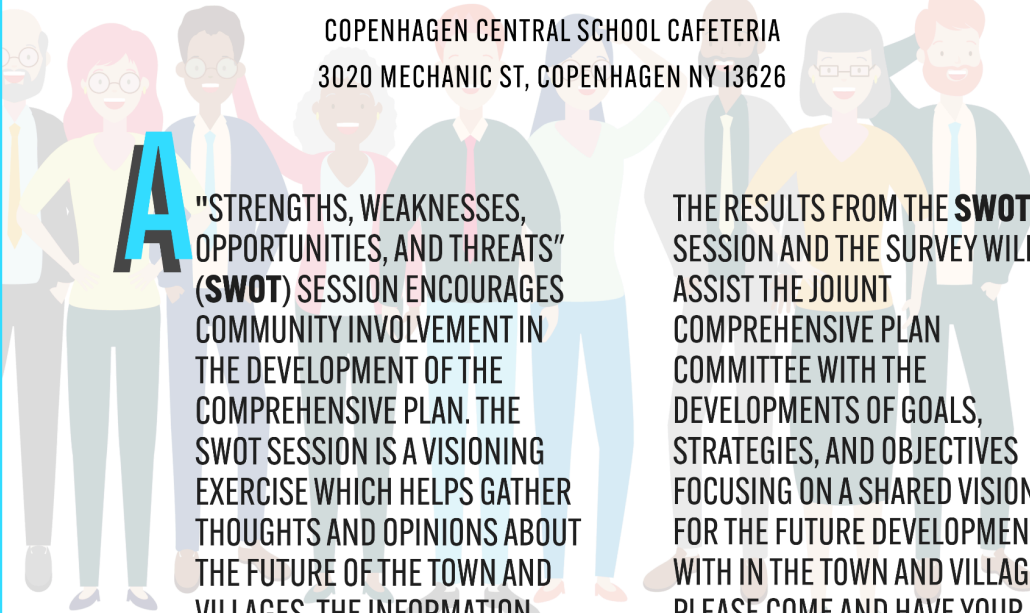
SWOT EXERCISE

THE TOWN OF DENMARK, VILLAGE OF CASTORLAND, AND VILLAGE OF COPENHAGEN
COMPREHENSIVE PLAN COMMITTEE WILL BE HOLDING A SWOT SESSION

THE VILLAGE OF COPENHAGEN:

MAY 9TH AT 6:30 PM

COPENHAGEN CENTRAL SCHOOL CAFETERIA
3020 MECHANIC ST, COPENHAGEN NY 13626



A "STRENGTHS, WEAKNESSES, OPPORTUNITIES, AND THREATS" (SWOT) SESSION ENCOURAGES COMMUNITY INVOLVEMENT IN THE DEVELOPMENT OF THE COMPREHENSIVE PLAN. THE SWOT SESSION IS A VISIONING EXERCISE WHICH HELPS GATHER THOUGHTS AND OPINIONS ABOUT THE FUTURE OF THE TOWN AND VILLAGES. THE INFORMATION GATHERED AT THE SESSION WILL BE USED TO DEVELOP A SURVEY TO GATHER FURTHER INFORMATION FROM THE PUBLIC.

THE RESULTS FROM THE SWOT SESSION AND THE SURVEY WILL ASSIST THE JOIUNT COMPREHENSIVE PLAN COMMITTEE WITH THE DEVELOPMENTS OF GOALS, STRATEGIES, AND OBJECTIVES FOCUSING ON A SHARED VISION FOR THE FUTURE DEVELOPMENT WITH IN THE TOWN AND VILLAGES. PLEASE COME AND HAVE YOUR OPINIONS HEARD!

hope to see you there!

OLD BUSINESS

LEWIS COUNTY DRAINAGE- NO UPDATE

ANCA- NO UPDATE

LED CAMERAS- THE STREET CAMERAS ARE IN AND HAVE BEEN INSTALLED

DEER RIVER RETAINING WALL- THIS WILL BE A COUNTY JOB. TIMELINE UNKNOWN.

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES

MAY 8, 2024

COMMUNITY BOARD- IT IS INSTALLED. IF YOU HAVE COMMUNITY EVENTS YOU WOULD LIKE ADVERTISED, PLEASE DROP OFF AT VILLAGE OFFICE.

WINDSTREAM- THE ACCOUNT IS CLOSED. MAYOR SOUVAS NEXT STEP IS TO GO TO THE ATTORNEY GENERAL.

WINDENMARK- SUBMITTED A REQUEST FOR 16 BARRELS AND 5 GALLONS PAINT.

NEW BUSINESS

SARAH WILDER WATER REQUEST

Scott M. Doyle, Supervisor
(315) 767-5368

Prudence I. Greene, Clerk.
(315) 493-3846 Ext: 1

Patrick Mahar, Superintendent of Highways
(315) 493-3846 Ext 2

Town of Denmark
3707 Roberts Road
Carthage, NY 13626

Council Members

Fred Wadsworth

Frank Fazio

Darlene Rowsam

Peter Jones

Village of Copenhagen
PO Box 237
Copenhagen, NY 1326

April 3, 2024

Re: Sarah Wilder Water Request

Board Members,

We have received a request from Sarah Wilder to add water service for a property at 2303 County Rte 194, that she is acquiring. Her plan is to build a new home this summer. If it helps you this is the 2nd property after the Villages old water tower on the right, there is currently a driveway and pad where a mobile home once set. The Town has not received a request for permitting yet.

I'm hoping this can be added to your May agenda, so I can advise our board at our meeting May 20, 2024.

Thanks in advance for your assistance.

Scott M. Doyle

Scott M. Doyle
Denmark Supervisor

Phone: 315-767-5368

cc: Clerk Prudence Greene

RESOLUTION 40-2024

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE BATES, TO ACCEPT THE TOWN OF DENMARK'S & SARAH WILDER'S SERVICE REQUEST TO HOOK UP TO VILLAGE WATER.

TRUSTEE VOGT AYE

TRUSTEE COLTON AYE

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
MAY 8, 2024**

TRUSTEE BATES AYE
 TRUSTEE MAHAR AYE
 MAYOR SOUVA AYE
 ALL IN FAVOR, MOTION CARRIED.

RESOLUTION 40-2024 APPROVED MAY 8, 2024

ABS



SALES QUOTE

Sales Quote No: SQ1388
 Date: 5/3/24
 Account No: 68842290

Bill To: COPENHAGEN VILLAGE OF
 P O BOX 237
 MAIN STREET
 COPENHAGEN, NY 13626

Ship To: COPENHAGEN VILLAGE OF
 P O BOX 237
 MAIN STREET
 COPENHAGEN, NY 13626

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
Cody Horbacz		UPS	NET 15	6/2/24
Notes				

Item No	Description	Quantity	UM	Price	Disc	Amount
OR700LCDRM1U	UPS - 400 Watt - 700 VA 8 Ah - RS-232, USB - output connectors: 6 - 1U	1.00	EA	\$329.95	0.00	\$329.95
PDU1215	Tripp Lite PDU Basic 120V 15A 5-15R 13 Outlet 5-15P Horizontal 1URM	1.00	EA	\$114.88	0.00	\$114.88
EC650LCD	CyberPower Ecologic Series EC650LCD - UPS - AC 120 V - 390 Watt - 650 VA - USB - output connectors:	1.00	EA	\$120.00	0.00	\$120.00
Materials	Materials and Handling	1.00	EA	\$25.00	0.00	\$25.00
Labor	Standard Labor	2.00	EA	\$179.00	0.00	\$358.00

Subtotal	\$947.83
Discount	\$0.00
Freight	\$0.00
Sales Tax	\$0.00
Sales Order Total	\$947.83

Your acceptance of this quote and signature belows signifies acceptance of the above stated terms, items and prices. Pricing shown does not include sales tax. Hardware pricing is subject to change after fourteen days from the quote date.

If leasing or HaaR, a signed agreement will be required before your order is processed. If purchasing, 100% of the hardware cost and 50% of the labor cost will be required as a deposit before your order is processed. The remaining balance will be due upon delivery of the hardware. Any order cancellations will be subject to a 20% restocking fee and will be at the discretion of ABS.

Signature: _____ Name: _____
 Title: _____ Date: _____

RESOLUTION 41-2024

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES

MEETING MINUTES

MAY 8, 2024

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE BATES AND SECONDED BY TRUSTEE VOGT, TO ACCEPT THE QUOTE FROM ABS, TO UPDATE THE VILLAGES POWER SOURCE FOR ELECTRONICS.

TRUSTEE VOGT	AYE
TRUSTEE COLTON	AYE
TRUSTEE BATES	AYE
TRUSTEE MAHAR	ABSENT
MAYOR SOUVA	AYE

ALL IN FAVOR, MOTION CARRIED.

RESOLUTION 41-2024 APPROVED MAY 8, 2024

BOARD CHAIR REPLACEMENTS

RESOLUTION 42-2024

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE BATES AND SECONDED BY TRUSTEE MAHAR, TO REPLACE THE BOARDROOM CHAIRS. THE CHAIRS HAVE BEEN IN USE BY BOARD MEMBERS SINCE THE REMOLDING OF THE BUILDING, AND PREVIOUSLY THEY WERE USED IN COPENHAGEN'S BANKS. THE COST WILL BE PULLED FROM TRUSTEES AND MAYORS BUDGET LINES.

TRUSTEE VOGT	AYE
TRUSTEE COLTON	AYE
TRUSTEE BATES	AYE
TRUSTEE MAHAR	AYE
MAYOR SOUVA	AYE

ALL IN FAVOR, MOTION CARRIED.

RESOLUTION 42-2024 APPROVED MAY 8, 2024

OPEN FORUM

FINANCIALS

TREASURER REPORT

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
MAY 8, 2024**

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF COPENHAGEN:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of April, 2024:

DATED: May 7, 2024

TREASURER

	Balance 03/31/24	Increases	Decreases	Balance 04/30/24
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	18,199.46	20,224.71	15,622.29	22,801.88
CASH - SAVINGS	649,451.26	10.64	0.00	649,461.90
PETTY CASH	212.27	0.00	0.00	212.27
TOTAL	667,862.99	20,235.35	15,622.29	672,476.05
F WATER FUND				
CASH - CHECKING	112,431.62	40,613.35	24,885.02	128,159.95
CASH - SAVINGS	123,154.46	2.02	0.00	123,156.48
TOTAL	235,586.08	40,615.37	24,885.02	251,316.43
G SEWER FUND				
CASH - CHECKING	145,782.91	31,859.53	66,617.15	111,025.29
CASH - SAVINGS	101,276.44	1.66	0.00	101,278.10
TOTAL	247,059.35	31,861.19	66,617.15	212,303.39
H CAPITAL FUND				
CASH - CHECKING	132,461.77	0.00	599.50	131,862.27
TOTAL	132,461.77	0.00	599.50	131,862.27
SF FIRE DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TA TRUST & AGENCY				
CASH - CHECKING	2,231.77	11,560.97	11,289.29	2,503.45
TOTAL	2,231.77	11,560.97	11,289.29	2,503.45
TOTAL ALL FUNDS	1,285,201.96	104,272.88	119,013.25	1,270,461.59

APRIL AUDITED ABSTRACTS

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
MAY 8, 2024**

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - TOWNWIDE

VILLAGE OF COPENHAGEN

Page 1 of 4

LEWIS COUNTY, NEW YORK

DATE OF AUDIT: 03/01/2024

NUMBER 010

TOTAL CLAIMS: \$35,300.12

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Date

Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
435	Adirondack Lightning Protect 778728/FIRE INSPECTION SPLIT 4 WAYS	A1620.4	30.00	4754 03/15/2024
435	Adirondack Lightning Protect 778728/FIRE INSPECTION SPLIT 4 WAYS	A1640.4	30.00	4754 03/15/2024
436	National Grid 10552-94106 3.18.24/STREETLIGHTS	A5182.4	525.88	4755 03/15/2024
437	Excellus 0000381161169/EMPLOYEE HEALTH INSURANCE	A9060.8	1,222.14	4756 03/15/2024
438	Advanced Business Systems, Inc 604312 4.3.24/MONTHLY CONTRACT	A1325.4	456.00	4773 03/22/2024
439	Terry McKeever 2.13.24/50 MILE INSPECTION	A8510.4	31.25	4758 03/15/2024
439	Terry McKeever 2.8.24/50 MILE INSPECTION	A8510.4	31.25	4758 03/15/2024
439	Terry McKeever 2.27.24/50 MILE INSPECTION	A8510.4	31.25	4758 03/15/2024
439	Terry McKeever 2.20.24/50 MILE INSPECTION	A8510.4	31.25	4758 03/15/2024
439	Terry McKeever 1.2.24/50 MILE INSPECTION	A8510.4	31.25	4758 03/15/2024
439	Terry McKeever 1.11.24/50 MILE INSPECTION	A8510.4	31.25	4758 03/15/2024
439	Terry McKeever 1.30.24/50 MILE INSPECTION	A8510.4	31.25	4758 03/15/2024
439	Terry McKeever 1.23.24/50 MILE INSPECTION	A8510.4	31.25	4758 03/15/2024
440	TERRY GROFF 107617/2009 ISUZU ADJUSTED REAR BRAKES & INSPECTION	A1640.4	140.00	4759 03/15/2024
441	Lewis County Solid Waste/ Rec 2.29.24/3.18 TONS	A8160.4	318.00	4760 03/15/2024
441	Lewis County Solid Waste/ Rec 2.13.24 35249/2.74 TONS	A8160.4	274.00	4760 03/15/2024
441	Lewis County Solid Waste/ Rec 2.20.24 35660/2.32 TONS	A8160.4	232.00	4760 03/15/2024

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
MAY 8, 2024**

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - TOWNWIDE

VILLAGE OF COPENHAGEN

Page 2 of 4

LEWIS COUNTY, NEW YORK

DATE OF AUDIT: 03/01/2024

NUMBER 010

TOTAL CLAIMS: \$35,300.12

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
441	Lewis County Solid Waste/ Rec 2.6.24 34654/2.59 TONS	A8160.4	259.00	4760 03/15/2024
442	Charter Communications 143657501030124/ACC:143657501 MONTHLY INTERNET FEB/MAR/APR	A1620.4	389.97	4761 03/15/2024
443	Sherman Electric Inc 428737 3.7.24/EXT LIGHT LED & 2 FIRE ALARMS	A1620.2	83.85	4762 03/15/2024
444	UNITED RADIO 610012788/4 HIGHWAYS RADIOS ARPA MONIES	A1650.44	7,720.00	4763 03/15/2024
445	Farney's Inc. Home & Building 210593/1/2 sheets treated plywood	A8810.4	93.26	4764 03/15/2024
446	Glider Oil 739315 228892-2/VILLAGE HALL 114.5 GALLONS DIESEL	A5110.4	369.75	4765 03/15/2024
447	Glider Oil 756098 228892-11/VILLAGE HALL 452.4 GALLONS PROPANE	A1620.4	803.89	4766 03/15/2024
448	Postmaster 4.1.24-4.1.25/PO BOX ANNUAL PAYMENT	A1620.4	100.00	4767 03/15/2024
449	Great America Financial Serv. 36039039/MONTHLY COPIER CONTRACT	A1325.2	248.76	4768 03/15/2024
450	First National Bank of Omaha 2.22.24-3.22.24/CC	A1325.2	921.51	4769 03/15/2024
451	National Grid 78849-27107 4.5.24/VILLAGE HALL	A1620.4	235.06	4770 03/15/2024

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
MAY 8, 2024**

ABSTRACT OF AUDITED VOUCHERS

WATER FUND

VILLAGE OF COPENHAGEN

Page 3 of 4

LEWIS COUNTY, NEW YORK

DATE OF AUDIT: 03/01/2024

NUMBER 010

TOTAL CLAIMS: \$35,300.12

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
245	Great America Financial Serv. 36039039/MONTHLY COPIER CONTRACT	F1325.2	248.76	2712 03/15/2024
246	VERIZON 457-321-554-0001-80/PHONE LINE	F1325.2	18.91	2713 03/15/2024
246	VERIZON 557-321-608-0001-93/PHONE LINE	F1325.2	48.38	2713 03/15/2024
247	Converse Laboratories, Inc 69058/MONTHLY DRINKING WATER TESTING	F8330.4	30.00	2714 03/15/2024
248	Adirondack Lightning Protect 778728/FIRE INSPECTIONS DIVIDED 4 WAYS	F1325.2	30.00	2715 03/15/2024
249	Slack Chemical Co, Inc 467299/MONTHLY CHEMICALS AND ICE MELT	F8330.4	314.45	2716 03/15/2024
249	Slack Chemical Co, Inc 207039/RETURN OF DEPOSIT	F8330.4	-80.00	2716 03/15/2024

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
MAY 8, 2024**

ABSTRACT OF AUDITED VOUCHERS

SEWER FUND

VILLAGE OF COPENHAGEN

Page 4 of 4

LEWIS COUNTY, NEW YORK

DATE OF AUDIT: 03/01/2024

NUMBER 010

TOTAL CLAIMS: \$35,300.12

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
204	Great America Financial Serv. 36039039/MONTHLY COPIER PAYMENT	G1325.4	248.76	2506 03/15/2024
205	VERIZON 557-321-608-0001-93/MONTHLY PHONE LINE	G8130.4	48.38	2507 03/15/2024
205	VERIZON 457-321-554-0001-80/MONTHLY PHONE LINE	G8130.4	18.91	2507 03/15/2024
206	PENN POWER GROUP 4570524/MOTOR SERVICED HIGH LIFT STATION	G8130.4	695.00	2508 03/15/2024
207	SIEWERT EQUIPMENT ROCH26643/POWER OUTAGE AT LIFT STATION	G8130.4	2,373.00	2509 03/15/2024
208	Converse Laboratories, Inc 69059/MONTHLY TESTING	G8130.4	90.00	2510 03/15/2024
209	Adirondack Lightning Protect 778728/FIRE INSPECTIONS	G8130.4	30.00	2511 03/15/2024
210	SIEWERT EQUIPMENT 2.8.24/GORMAN RUPP SERIES PUMP	G8130.44	14,426.00	2512 03/15/2024
211	KENDALL, WALTON & BURROWS 6559/SERVICES RENDERED	G1420.4	2,056.50	2513 03/15/2024

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
MAY 8, 2024

05/08/24 13:28:51

VILLAGE OF COPENHAGEN
Abstract of Unaudited Vouchers
GENERAL FUND

Total Claims: \$10,897.92

05/01/24

Number 013

Voucher #	Claimant	Account #	Amount	Check	Date
483	Lewis County Solid Waste/ Rec 40951/4.23.24 2.76 TONS	A8160.4	276.00		
483	Lewis County Solid Waste/ Rec 41606/4.30.24 3.02 TONS	A8160.4	302.00		
484	Charter Communications 143657501050124/143657501 INTERNET	A1620.4	129.99		
485	Great America Financial Serv. 36470995/003-1975524-000 OFFICE EQUIPMENT	A1325.2	172.96		
486	National Grid 10552-94106/VILLAGE OFFICE	A5182.4	183.14		
487	Terry McKeever 3.1.24/50 MILES	A8510.4	31.25		
487	Terry McKeever 3.12.24/50 MILES	A8510.4	31.25		
487	Terry McKeever 3.19.24/50 MILES	A8510.4	31.25		
487	Terry McKeever 3.25.24/50 MILES	A8510.4	31.25		
487	Terry McKeever 3.29.24/50 MILES	A8510.4	31.25		
487	Terry McKeever 4.2.24/50 MILES	A8510.4	31.25		
487	Terry McKeever 4.9.24/50 MILES	A8510.4	31.25		
487	Terry McKeever 4.16.24/50 MILES	A8510.4	31.25		
487	Terry McKeever 4.26.24/50 MILES	A8510.4	31.25		
487	Terry McKeever 4.30.24/50 MILES	A8510.4	31.25		
488	David Potocki 5.8.24/2 ND INSURANCE STIPEND	A9060.8	500.00		
489	KIM AUGUSTINE 5.8.24/INSURANCE STIPEND	A9060.8	500.00		

Total: 10,897.92

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
MAY 8, 2024**

AMENDMENT

IN AUGUST 2023, I MISSED A RESOLUTION. IT SHOULD HAVE BEEN RESOLUTION 42-2023. NOW IT WILL BE 57-2023.

RESOLUTION 57-2023

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE STOKLEY TO APPROVE THE TOWN OF DENMARK'S NEW WATER RATE TO BE AT \$7.45/KGAL

TRUSTEE VOGT	AYE
TRUSTEE COLTON	AYE
TRUSTEE BATES	AYE
TRUSTEE STOKLEY	AYE
MAYOR SOUVA	AYE

ALL IN FAVOR, MOTION CARRIED.

RESOLUTION 57-2023 APPROVED AUGUST 10, 2023

**KIMBERLY AUGUSTINE
VILLAGE CLERK**