

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES  
MEETING MINUTES  
AT THE VILLAGE HALL  
JUNE 12, 2024  
18:30:00/6:30:00**

At 18:30:00/6:30:00 MAYOR SOUVA CALLED THE MEETING TO ORDER, THOSE IN ATTENDANCE RECITED THE PLEDGE OF ALLEGIANCE.

PRESENT WERE:                   MAYOR MARK SOUVA

TRUSTEES:                       KIM VOGT, KERRY COLTON, PATTY BATES, DIANE MAHAR

CLERK:                           KIMBERLY AUGUSTINE

DPW:                             SUPERINTENDENT RICHARD ROSS

GUEST:

PATRICK SULLIVAN, GRACE SCHOLLER, GRACE CROWDER, SAMANTHA STOKELY, COLTON PARKIN, LONDON SULLIVAN, CALEB GRAY, CLAY VOGT, MATT COOPER, GAIL ALEXANDER, GERALD SNYDER, PAUL SHEPERD, ADAM FULLER, LEWIS ALEXANDER, PETE JONES, BILL ST. LOUIS, JUDY ST. LOUIS, JESSICA MOSHER

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APPROVAL OF MAY MINUTES

A MOTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE BATES, TO APPROVE MAY MEETING MINUTES.

TRUSTEE VOGT                    AYE

TRUSTEE COLTON                 AYE

TRUSTEE BATES                 AYE

TRUSTEE MAHAR                 AYE

MAYOR SOUVA                  AYE

ALL IN FAVOR, MOTION CARRIED.

**APPROVED JUNE 12, 2024**

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**NYMIR/ESA/FULLER INSURANCE AGENCY-VILLAGE INSURANCE PROPOSAL**

**RESOLUTION 46-2024**

A MOTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE BATES, TO APPROVE THE INSURANCE PROPOSAL FROM ESA, PRESENTED BY ADAM FULLER.

TRUSTEE VOGT                    AYE

TRUSTEE COLTON                 AYE

TRUSTEE BATES                 AYE

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**

**JUNE 12, 2024**

**TRUSTEE MAHAR                                    AYE**

**MAYOR SOUVA                                    AYE**

**ALL IN FAVOR, MOTION CARRIED.**

**RESOLUTION 46-2024 APPROVED JUNE 12, 2024**

**\*COMPLETE PACKET WILL BE AVAILABLE ON THE VILLAGE WEBSITE; UNDER THE CLERK INFORMATION\***

**RACOG**

# THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES

JUNE 12, 2024

RIVER AREA COUNCIL OF GOVERNMENTS

## June 2024

MUNICIPAL MANAGEMENT MONTHLY ANNOUNCEMENTS



### RACOG UPDATES

- **RACOG Transportation Survey**

The survey was closed and Chris Barboza will be putting the results together into a plan for the group. He will also include any future DOT projects happening in the communities, to help with future planning.

- **COG Survey**

April Roggio with the University of Albany should be able to meet with communities that had questions or problems with the survey, so they can start tabulating the results. If you want help coordinating with her, please let me know.

- **Local Government Student Activity**

The Civic Service Student Activity Program (CSSAP) was well received by school counselors from seven school districts that are part of BOCES in Glenfield. The RACOG board approved to cover the lunches for the students during the two day program.

- **Water/Wastewater Operator Training**

Jefferson Lewis BOCES is looking to offer this training to students through their heavy equipment classes. There is just one more thing that has to be worked out, but the hope is it would start next school year.

- **Fort Drum Intern**

We will be taking a break this summer from the internship program.

- **Associate Circuit Rider**

Paul Shepard, the previous Fort Drum intern, was approved to contract with for the Associate Circuit Rider duties. It will be done on a meeting to meeting contract.

- **Comprehensive Plans**

The town of Wilna, villages of Carthage and Deferiet survey was just completed.. The town of Denmark, and the villages of Castorland and Copenhagen survey is being prepared to go out.



### UPCOMING

#### Next RACOG Meeting

September 26, 2024 @ 6:00 PM  
Town of Wilna Municipal Building

#### Naturally Lewis Conference

June 12, 2024  
3 Willows Event Center, Lyons Falls  
[Click Here](#)

#### Black River Watershed Conference

June 13, 2024  
TBD  
[Click Here](#)

### OTHER INFO

#### Local Government Presentations

Available  
[Click Here](#)

#### NYS Tug Hill Commission Job Opening

Deadline May 23, 2024  
[Click Here](#)

Culvert Designs - Creating Right Sized Solutions

[Click Here](#)

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**JUNE 12, 2024**

## TRAININGS

- **NYS Cannabis Enforcement - Towns & Villages**

**Location:** Webinar

**Dates:** June 3, 2024 @ 3:30pm and June 4, 2024 @ 10:00am

**Website/Registration:** June 3, 2024 [Click Here](#) & June 4, 2024 [Click Here](#)

- **Land Acquisition Funding for Source Water Protection**

Did you know that acquiring lands to protect your source of drinking water is a project that the Water Quality Improvement Project (WQIP) Program funds?

**Location:** Webinar

**Dates:** June 12, 2024

**Website/Registration:** [Click Here](#)

- **Naturally Lewis Conference**

Themed "Dear Lewis County," the 2024 Naturally Lewis Economic Development Conference is a testament to the community that has served us.

**Location:** 3 Willows Event Center, Lyons Falls, NY

**Dates:** June 12, 2024

**Website/Registration:** [Click Here](#)

- **Black River Watershed Conference**

The Black River Watershed Conference provides an opportunity for citizens, local leaders, and other stakeholders from local government, conservation, and agencies to come together to discuss opportunities to protect our environment, enhance recreational opportunities, and manage developing issues within the watershed.

**Location:** The View Arts Center, Old Forge

**Dates:** June 13, 2024 @ 9:00am to 3:00pm

**Website/Registration:** [Click Here](#)

## GRANTS

- **NYS 2024 Consolidated Funding Application Open**

Round XIV of the Regional Economic Development Council Initiative was announced earlier this week, including the Consolidated Funding Application (CFA), which combines the application process for multiple state agency grants through one application.

**Due Date:** July 31, 2024 6pm

**Website:** [Click Here](#)

- **Capital Improvement Grants for Pro-Housing Communities**

Empire State Development (ESD), through the Consolidated Funding Application, is offering capital improvements grants for pro-housing communities.

**Due Date:** July 31, 2024 6pm

**Website:** [Click Here](#)

- **Naturally Lewis 2024 Grants**

The Lewis County Development Corporation's Community Economic Development Program recently announced four grant programs available in 2024.

**Due Date:** Various Dates

**Website:** [Click Here](#)

- **Municipalities Zero-emission Vehicle Rebate Program Open**

The next round of DEC's Municipal Zero-emission Vehicle (ZEV) Rebate Program will provide \$750,000 to municipalities for the purchase or lease of zero-emission light- and medium-duty fleet vehicles.

**Due Date:** First Come First Serve Until September 27, 2024

**Website:** [Click Here](#)

- **NYSDEC Launches Green Purchasing Communities Program**

The program provides an easy to administer green procurement program for local governments and provides the community with recognition for implementing it.

**Due Date:** Unknown

**Website:** Unknown

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**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**JUNE 12, 2024**

**TRAININGS**

• **Conference on the Environment**

Using a grassroots approach to engage, support, and assist community actions that balance conservation and rural development.

**Location:** Boonville, Lyons Falls, and Trenton

**Dates:** September 18 - 20, 2024

**Website/Registration:** [Click Here](#)

• **Cornell Local Roads Workshops**

Fall workshops are now available for registration.

**Location:** Different Locations

**Dates:** Various Dates

**Website/Registration:** [Click Here](#)

**GRANTS**

• **Naturally Lewis 2024 Grants**

The Lewis County Development Corporation's Community Economic Development Program recently announced four grant programs available in 2024.

**Due Date:** Various Dates

**Website:** [Click Here](#)

# THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES

JUNE 12, 2024

## DPW

### Report JUNE 2024

- Picked up tie straps, hooks, and potting soil for village office
- Braced up bulletin board by village parking lot
- Water is turned on at Bill Martins house on Rt.12
- Took down last of brush from sewer plant down to Denmark green sight
- Mowed all of village properties
- Mowed around fire hydrants from water plant to village line
- Pressured washed band stand all ready for staining
- Hung up banner at village office
- Called in UFPO for fixing manhole cover on the corner of Washington St. and Cataract St.
- Fixed curb stop at Clerks house on Cataract St.
- Installed new flag pole at Bandwagon
- Put new flag up at Bandwagon
- Picked up stain and rollers for Band stand
- Band stand and benches are all stained
- Called in UFPO for Stewarts again
- Topped off flower pots with more water
- Picked up more Hypo
- Picked up a load of Cole patch from Lewis county highway
- Man hole on the corner of Washington St. and Cataract St. is fixed
- Filled in pot holes around village
- Disconnected water and sewer at 9879 Maple Ave.
- Picked up two new STOP signs from Lewis county
- Had to shut down section of water on Cataract St. for water leak at 3007 Mickel Hamilton house
- Cut down small tree on Grove St. that laying on the road
- Had to put new tube in same tire on Kubota picked up nail
- Marked UFPO on Cataract St.
- Fixed stop sign on corner of Maple Ave. and Loud St.
- Dug out section of lawn next to village office to put down pavers
- Greased up garbage truck
- Called in UFPO on Mechanic St. and Loud St.
- Filled up flower pots at band stand and village office with water and also water drum at band stand
- Took water and sewer samples to Converse labs
- Fixed curb stop at Gaines house on Mechanic St. and curb stop down at Jones moms house
- Did monthly Inspection of Smoke Detectors and Extinguishers at village and all three buildings
- Swept out three bay garage and repainted white line for the fire truck
- Took garbage truck up to Groffs for passenger side headlight

## ENGINEERING REPORT

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**JUNE 12, 2024**



**Memo To:** Village of Copenhagen Board

**Date:** June 12, 2024

**From:** Matt Cooper

**Project No.:** 2110.001/2110.003

**Subject:** Board Update:

1. Wastewater Treatment Facility Disinfection & Improvements Project
2. Water Supply Project

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**1. Wastewater Treatment Facility Disinfection & Improvements Project:**

- Budget
  - Project Budget: \$1,000,000
- Funding
  - Water Quality Improvement Project (WQIP)
    - Covers 80% construction costs and inspection costs.
    - \$622,200 grant – Awarded
    - Disbursed as reimbursement after costs are paid by Village.
    - **First disbursement of grant is in progress, approx \$556,000**
  - Clean Water State Revolving Fund (CWSRF) – 0% interest, 30 yrs
    - Closing on long term loan at the completion of project.
  - Bond Anticipation Note (BAN)
    - Needed to cover project costs until long term financing.
- Schedule
  - Construction:
    - Start – July 2023
    - Completion – **June 2024**
      - Disinfection start-up was completed by May 1<sup>st</sup>.
      - **Awaiting delivery of blowers for installation, expected in June**
  - DEC Compliance
    - Submit Engineering Plans & Specifications – November 1, 2021
    - Begin Construction – May 1, 2022, Extended to July 1, 2023
    - Begin Disinfection – May 1, 2023, Extended to May 1, 2024
  - EFC Loan Closing – awaiting EFC to schedule closing after project completion.
- Action Items
  - **B&L - Engineering Agreement Amendment**
  - **John R Dudley Construction – Change Order**
  - **John R Dudley Construction – Payment Application**



**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**JUNE 12, 2024**



**2. Water Supply Project- Woodbattle Road WTP Rehab:**

- Budget
  - Project Budget: \$1,101,000
    - **Revised budget approximately \$800,000**
  
- Funding
  - Water Infrastructure Improvements Act (WIIA)
    - 60% grant of total project cost
    - \$660,600 grant – Awarded
    - **Grant Agreement required by September 30, 2024**
    - **Closing required by October 1, 2024**
  - Drinking Water State Revolving Fund (DWSRF)
    - Low interest loan for costs not covered by grant - \$440,400
  
- Schedule - Tasks
  - **Design – In progress (on hold)**
  - DOH Review of Drawings & Specs – Submission to DOH in Summer 2024
  - Bid – Fall 2024
  - Construction Start – Fall 2024
  - Construction Complete – Summer 2025
  
- **Action Items**
  - **Design Authorization**
  - **Complete EFC Closing Documents**



**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**JUNE 12, 2024**

**PROJECT BUDGET**

|                          |  |                    |          |
|--------------------------|--|--------------------|----------|
| <b>Project Name:</b>     | Village of Copenhagen<br>Wastewater Treatment Facility Disinfection and<br>System Improvements Project | <b>Date:</b>       | 06/07/24 |
|                          |  | <b>Revised:</b>    |          |
| <b>Funding Source(s)</b> | <b>Amount</b>  | <b>Report No.:</b> | 5        |
| DWSRF Loan               | \$ 377,800.00  | <b>Actual:</b>     |          |
| WQIP Grant               | \$ 622,200.00  | <b>Estimate:</b>   |          |
| <b>SUB TOTAL:</b>        | <b>\$ 1,000,000.00</b>   |                    |          |

| ITEM                                   | ORIGINAL BUDGET        | MODIFIED BUDGET        | PREVIOUS EXPENDITURES | EXPENDITURES THIS PERIOD | EXPENDITURES TO DATE | BALANCE REMAINING    |
|--|------------------------|------------------------|-----------------------|--------------------------|----------------------|----------------------|
| <b>A. ADMINISTRATIVE</b>               |                        |                        |                       |                          |                      |                      |
| 1. Local Counsel                       | \$ 5,000.00            | \$ 5,000.00            | \$ 1,092.60           |                          | \$ 1,092.60          | \$ 3,907.40          |
| 2. Bonding Counsel                     | \$ 5,000.00            | \$ 5,000.00            |                       |                          | \$ -                 | \$ 5,000.00          |
| 3. Work Force                          |                        |                        |                       |                          |                      |                      |
| Technical                              |                        |                        |                       |                          | \$ -                 | \$ -                 |
| Administrative                         |                        |                        |                       |                          | \$ -                 | \$ -                 |
| 4. Fiscal Services                     |                        |                        |                       |                          | \$ -                 | \$ -                 |
| 5. Net Interest                        |                        |                        |                       |                          | \$ -                 | \$ -                 |
| 6. Miscellaneous                       | \$ 1,500.00            | \$ 1,500.00            |                       |                          | \$ -                 | \$ 1,500.00          |
| 7. Land Acquisition                    |                        |                        |                       |                          | \$ -                 | \$ -                 |
| <b>Total A. Administrative</b>         | <b>\$ 11,500.00</b>    | <b>\$ 11,500.00</b>    | <b>\$ 1,092.60</b>    |                          | <b>\$ 1,092.60</b>   | <b>\$ 10,407.40</b>  |
| <b>B. TECHNICAL SVCS.</b>              |                        |                        |                       |                          |                      |                      |
| Engineering Costs                      |                        |                        |                       |                          |                      |                      |
| Barton & Loguidice                     |                        |                        |                       |                          |                      |                      |
| 1. Basic Services                      |                        |                        |                       |                          |                      |                      |
| a. Preliminary Design Phase            | \$ 35,000.00           | \$ 35,000.00           | \$ 35,000.00          |                          | \$ 35,000.00         | \$ -                 |
| b. Final Design Phase                  | \$ 17,500.00           | \$ 17,500.00           | \$ 17,500.00          |                          | \$ 17,500.00         | \$ -                 |
| c. Bidding Phase                       | \$ 7,000.00            | \$ 7,000.00            | \$ 7,000.00           |                          | \$ 7,000.00          | \$ -                 |
| d. Construction Phase                  | \$ 10,500.00           | \$ 24,213.70           | \$ 10,494.95          |                          | \$ 10,494.95         | \$ 13,718.75         |
| e. Post-Construction Phase             | \$ 3,500.00            | \$ 10,700.77           | \$ -                  |                          | \$ -                 | \$ 10,700.77         |
| 2. Resident Project Representative     | \$ 23,750.00           | \$ 19,679.96           | \$ 19,679.96          |                          | \$ 19,679.96         | \$ -                 |
| 3. Additional Services                 |                        |                        |                       |                          |                      |                      |
| a. Subcontract Administration          | \$ 2,500.00            | \$ 2,888.75            | \$ 2,495.75           |                          | \$ 2,495.75          | \$ 393.00            |
| b.1. Subsurface Investigation          | \$ 6,500.00            | \$ 6,357.20            | \$ 6,357.20           |                          | \$ 6,357.20          | \$ -                 |
| b.2. Mapping                           | \$ 6,250.00            | \$ 6,152.50            | \$ 6,152.50           |                          | \$ 6,152.50          | \$ -                 |
| b.3. Special Inspection                | \$ 10,200.00           | \$ 3,428.15            | \$ 3,428.15           |                          | \$ 3,428.15          | \$ -                 |
| c. Verification of Existing Conditions | \$ 1,500.00            | \$ 1,500.00            | \$ 1,500.00           |                          | \$ 1,500.00          | \$ -                 |
| d. Start up                            | \$ 1,000.00            | \$ -                   | \$ -                  |                          | \$ -                 | \$ -                 |
| e. Permits                             | \$ 7,000.00            | \$ 5,120.50            | \$ 5,120.50           |                          | \$ 5,120.50          | \$ -                 |
| f. Funding Assistance                  | \$ 50,000.00           | \$ 44,158.47           | \$ 43,577.97          |                          | \$ 43,577.97         | \$ 580.50            |
| g. Completed Const. Dwgs/O&M           | \$ 1,500.00            | \$ -                   | \$ -                  |                          | \$ -                 | \$ 1,500.00          |
| h. Reimbursable Expenses               | \$ 500.00              | \$ 500.00              | \$ 500.00             |                          | \$ 500.00            | \$ 500.00            |
|  |                        |                        |                       |                          | \$ -                 | \$ -                 |
| <b>Total B. Technical Svcs.</b>        | <b>\$ 184,200.00</b>   | <b>\$ 184,200.00</b>   | <b>\$158,806.98</b>   | <b>\$0.00</b>            | <b>\$ 158,806.98</b> | <b>\$27,393.02</b>   |
| <b>C. CONSTRUCTION</b>                 |                        |                        |                       |                          |                      |                      |
| 1. General Contractor                  | \$ 738,396.15          | \$ 733,646.15          | \$ 363,581.26         | \$ 256,025.00            | \$ 619,606.26        | \$ 114,039.89        |
| 2. Electrical Contractor               | \$ 64,300.00           | \$ 64,300.00           | \$ 56,002.50          |                          | \$ 56,002.50         | \$ 8,297.50          |
|  |                        |                        |                       |                          | \$ -                 | \$ -                 |
|  |                        |                        |                       |                          | \$ -                 | \$ -                 |
|  |                        |                        |                       |                          | \$ -                 | \$ -                 |
| <b>Total C. Construction</b>           | <b>\$ 802,696.15</b>   | <b>\$ 797,946.15</b>   | <b>\$ 419,583.76</b>  | <b>\$ 256,025.00</b>     | <b>\$ 675,608.76</b> | <b>\$ 122,337.39</b> |
| <b>D. CONTINGENCY</b>                  |                        |                        |                       |                          |                      |                      |
| 1. Contingency                         | \$ 1,603.85            | \$ 6,353.85            |                       |                          |                      |                      |
| <b>Total D. Contingency</b>            | <b>\$ 1,603.85</b>     | <b>\$ 6,353.85</b>     |                       |                          |                      |                      |
| <b>Total - Project Costs</b>           | <b>\$ 1,000,000.00</b> | <b>\$ 1,000,000.00</b> | <b>\$ 579,483.34</b>  | <b>\$ 256,025.00</b>     | <b>\$ 835,508.34</b> | <b>\$ 164,491.66</b> |

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**JUNE 12, 2024**



June 4, 2024

Mr. Mark Souva, Mayor  
and Village Board  
Village of Copenhagen  
9915 State Route 12  
Copenhagen, NY 13626

Re: WWTF Disinfection and System Improvements  
Contract No. 1A – General Construction

Subj: Fourth Payment

File: 2110.001.001

Dear Mayor Souva and Village Board Members:

Enclosed please find one (1) copy of Payment Request No. 4 for the above-referenced project for work done through May 30, 2024. The total amount of contract work and materials stored through the fourth payment estimate is \$652,217.12. A retainage of 5% has been withheld from the estimate per the Contract Specifications in the amount of \$32,610.56. The previous payment applications have been approved for a total of \$363,581.26. Therefore, the total amount due to the contractor for the fourth payment is \$256,025.00.

At this time, we recommend that the Village approve and process the fourth payment for this Contract in the amount of \$256,025.00 to John R. Dudley Construction, Inc.

Very truly yours,

BARTON & LOGUIDICE, D.P.C.

A handwritten signature in blue ink, appearing to read "TJ Jennings".

Taylor J. Jennings, P.E.  
Senior Project Engineer

TJJ/tlh

Enclosures

cc: Brian Dudley, Owner, John R. Dudley Construction, Inc.

2110.001.001 Contract No. 1A Rec. Pay#4

120 Washington Street, Suite 100, Watertown, NY 13601 ■ Office: 315-701-9810 ■ Fax: 315-451-0052 ■ BartonandLoguidice.com



# THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES


## JUNE 12, 2024



VILLAGE OF COPENHAGEN  
DISINFECTION AND SYSTEM IMPROVEMENTS PROJECT  
CONTRACT NO. 1 - GENERAL CONSTRUCTION  
PAYMENT NO. 4

Pay App #4

| ITEM NO.  | DESCRIPTION                  | SCHEDULED VALUE     | QUANTITY COMPLETE THIS PERIOD | VALUE COMPLETE THIS PERIOD | QUANTITY COMPLETE TO DATE | VALUE COMPLETE TO DATE |
|---|------------------------------|---------------------|-------------------------------|----------------------------|---------------------------|------------------------|
| 1   | Mobilization                 | \$30,000.00         | 0%                            | \$0.00                     | 100%                      | \$30,000.00            |
| 2   | Administration               | \$15,000.00         | 20%                           | \$3,000.00                 | 80%                       | \$12,000.00            |
| 3   | Demobilization               | \$6,000.00          | 0%                            | \$0.00                     | 0%                        | \$0.00                 |
| 4   | Concrete Footer              | \$12,000.00         | 0%                            | \$0.00                     | 100%                      | \$12,000.00            |
| 5   | Concrete Walls               | \$24,000.00         | 0%                            | \$0.00                     | 100%                      | \$24,000.00            |
| 6   | Concrete Slab                | \$18,000.00         | 0%                            | \$0.00                     | 100%                      | \$18,000.00            |
| 7   | Channel Concrete             | \$32,000.00         | 0%                            | \$0.00                     | 100%                      | \$32,000.00            |
| 8   | Rebar Installation           | \$20,000.00         | 0%                            | \$0.00                     | 100%                      | \$20,000.00            |
| 9   | Grating                      | \$14,000.00         | 71%                           | \$10,000.00                | 100%                      | \$14,000.00            |
| 10  | Wood Framing                 | \$28,500.00         | 0%                            | \$0.00                     | 100%                      | \$28,500.00            |
| 11  | Roofing and Siding           | \$23,000.00         | 0%                            | \$0.00                     | 100%                      | \$23,000.00            |
| 12  | FRP Door                     | \$11,500.00         | 100%                          | \$11,500.00                | 100%                      | \$11,500.00            |
| 13  | Effluent Sampler             | \$12,000.00         | 17%                           | \$2,000.00                 | 100%                      | \$12,000.00            |
| 14  | Foundation Excavation        | \$23,500.00         | 0%                            | \$0.00                     | 100%                      | \$23,500.00            |
| 15  | Foundation Backfill          | \$28,500.00         | 0%                            | \$0.00                     | 100%                      | \$28,500.00            |
| 16  | Access Road                  | \$25,000.00         | 8%                            | \$2,000.00                 | 100%                      | \$25,000.00            |
| 17  | Concrete Apron               | \$2,500.00          | 0%                            | \$0.00                     | 100%                      | \$2,500.00             |
| 18  | Site Restoration             | \$8,000.00          | 100%                          | \$8,000.00                 | 100%                      | \$8,000.00             |
| 19  | Fence                        | \$8,000.00          | 50%                           | \$4,000.00                 | 100%                      | \$8,000.00             |
| 20  | Pipeline Install             | \$52,500.00         | 0%                            | \$0.00                     | 100%                      | \$52,500.00            |
| 21  | Perimeter Drain              | \$3,000.00          | 0%                            | \$0.00                     | 100%                      | \$3,000.00             |
| 22  | Manhole Installation         | \$19,000.00         | 11%                           | \$2,000.00                 | 100%                      | \$19,000.00            |
| 23  | Blowers and Piping           | \$75,000.00         | 0%                            | \$0.00                     | 0%                        | \$0.00                 |
| 24  | Ultrasonic Sensor            | \$7,000.00          | 100%                          | \$7,000.00                 | 100%                      | \$7,000.00             |
| 25  | UV Installation              | \$220,000.00        | 100%                          | \$220,000.00               | 100%                      | \$220,000.00           |
| 26  | Miscellaneous Work Allowance | \$5,000.00          | 0%                            | \$0.00                     | 56%                       | \$2,820.97             |
| 27  | Change Order #2              | \$15,396.15         | 0%                            | \$0.00                     | 100%                      | \$15,396.15            |
| <b>TOTALS</b>                                     |                              | <b>\$738,396.15</b> |                               | <b>\$269,500.00</b>        |                           | <b>\$652,217.12</b>    |
| Original Contract Amount                          |                              |                     |                               |                            |                           | \$743,000.00           |
| Change Order Summary                              |                              |                     |                               |                            |                           |                        |
| Change Order No. 1                                |                              |                     |                               |                            |                           | (\$20,000.00)          |
| Change Order No. 2                                |                              |                     |                               |                            |                           | \$15,396.15            |
| Total Work Completed and Materials Stored To Date |                              |                     |                               |                            |                           | \$652,217.12           |
| Less Retainage (5%)                               |                              |                     |                               |                            |                           | \$32,610.86            |
| Less Amount Certified Previously                  |                              |                     |                               |                            |                           | \$363,581.26           |
| <b>AMOUNT DUE CONTRACTOR</b>                      |                              |                     |                               |                            |                           | <b>\$256,025.00</b>    |

Approved by:   
Taylor J. Jennings, P.E.  
Managing Engineer

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**JUNE 12, 2024**

**APPLICATION AND CERTIFICATE FOR PAYMENT**

*AIA DOCUMENT G702*

PAGE 1 OF 2 PAGES

|                  |   |          |  |                           |                     |                                    |                                     |
|------------------|---|----------|--|---------------------------|---------------------|------------------------------------|-------------------------------------|
| TO OWNER:        | VILLAGE OF COPENHAGEN<br>9915, NY-12 (MAIN STREET)<br>COPENHAGEN, NY, 13626 | PROJECT: | COPENHAGEN WWTP DISINFECTION<br>& SYSTEM IMPROVEMENTS PRL                          | APPLICATION NO:           | 4                   | Distribution to:                   | <input type="checkbox"/> OWNER      |
| FROM CONTRACTOR: | JOHN R. DUDLEY CONSTRUCTION, INC.<br>PO BOX 3076, OSWEGO, NY 13126          | VIA:     | BARTON & LOGUIDICE, D.P.C.<br>120 WASHINGTON ST - SUITE 100<br>WATERTOWN, NY 13601 | PERIOD TO:                | 05/30/24            | <input type="checkbox"/> ARCHITECT | <input type="checkbox"/> CONTRACTOR |
|                  |   |          |  | CONTRACT NO. 1A - GENERAL | CWSRF-C6-6036-02-00 | <input type="checkbox"/> ENGINEER  |                                     |
|                  |   |          |  | CONTRACT DATE:            | 07/31/23            |                                    |                                     |

**CONTRACTORS APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 743,000.00
2. Net change by Change Orders \$ (4,603.85)
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 738,396.15
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 652,217.12
5. RETAINAGE:
  - a.  $\frac{5}{100}$  % of Completed Work (Column D + E on G703) \$ 32,610.86
  - b.  $\frac{5}{100}$  % of Stored Material (Column F on G703) \$ 0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) \$ 32,610.86
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 619,606.26
8. CURRENT PAYMENT DUE (Line 7 less Line 6) \$ 363,581.26
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 86,179.03

| CHANGE ORDER SUMMARY                               | ADDITIONS   | DEDUCTIONS    |
|--|-------------|---------------|
| Total changes approved in previous months by Owner | \$15,396.15 | (\$20,000.00) |
| TOTALS   | \$15,396.15 | (\$20,000.00) |
| NET CHANGES by Change Order                        | \$15,396.15 | (\$20,000.00) |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

By:  Date: 6/5/24

State of: New York County of: Oswego  
 Subscribed and sworn to before me this 5th day of June 2024  
 Notary Public:   
 My Commission expires: 4/6/26 My Commission Expires April 6, 2026

**ARCHITECT'S CERTIFICATE FOR PAYMENT**  
 In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ \_\_\_\_\_

*(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)*  
 ARCHITECT: \_\_\_\_\_ Date: \_\_\_\_\_  
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.  
 THE AMERICAN INSTITUTE OF ARCHITECTS, 1749 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292



**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**JUNE 12, 2024**

**CONTINUATION SHEET**

APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 4  
 APPLICATION DATE: 05/30/24  
 PERIOD TO: 05/30/24  
 PROJECT NO: 06-6036-02-00

PAGE 2 of 2 PAGES

| A<br>ITEM NO. | B<br>DESCRIPTION OF WORK | C<br>SCHEDULED VALUE | D<br>WORK COMPLETED               |              | E<br>THIS PERIOD | F<br>MATERIALS PRESENTLY STORED (NOT IN D OR E) | G<br>TOTAL COMPLETED AND STORED TO DATE (D+E+H) | H<br>BALANCE TO FINISH (C - G) | I<br>RETAINAGE (IF VARIABLE RATE) |             |
|---------------|--------------------------|----------------------|-----------------------------------|--------------|------------------|---|---|--------------------------------|-----------------------------------|-------------|
|               |                          |                      | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD  |                  |   |   |                                |                                   |             |
| 1             | MOBILIZE                 | \$30,000.00          | \$30,000.00                       | \$0.00       | \$0.00           |   | \$30,000.00                                     | 100.00%                        | \$3,000.00                        | \$1,500.00  |
| 2             | ADMINISTRATION           | \$15,000.00          | \$9,000.00                        | \$3,000.00   | \$3,000.00       |   | \$12,000.00                                     | 80.00%                         | \$6,000.00                        | \$600.00    |
| 3             | DEMobilize               | \$6,000.00           |                                   | \$0.00       | \$0.00           |   | \$0.00  | 0.00%                          | \$6,000.00                        | \$0.00      |
| 4             | CONCRETE FOOTER          | \$12,000.00          | \$12,000.00                       | \$0.00       | \$0.00           |   | \$12,000.00                                     | 100.00%                        | \$600.00                          | \$600.00    |
| 5             | CONCRETE WALLS           | \$24,000.00          | \$24,000.00                       | \$0.00       | \$0.00           |   | \$24,000.00                                     | 100.00%                        | \$1,200.00                        | \$1,200.00  |
| 6             | CONCRETE SLAB            | \$18,000.00          | \$18,000.00                       | \$0.00       | \$0.00           |   | \$18,000.00                                     | 100.00%                        | \$900.00                          | \$900.00    |
| 7             | CHANNEL CONCRETE         | \$32,000.00          | \$32,000.00                       | \$0.00       | \$0.00           |   | \$32,000.00                                     | 100.00%                        | \$1,600.00                        | \$1,600.00  |
| 8             | REBAR INSTALLATION       | \$20,000.00          | \$20,000.00                       | \$0.00       | \$0.00           |   | \$20,000.00                                     | 100.00%                        | \$1,000.00                        | \$1,000.00  |
| 9             | GRATING                  | \$14,000.00          | \$4,000.00                        | \$10,000.00  | \$0.00           |   | \$14,000.00                                     | 100.00%                        | \$700.00                          | \$700.00    |
| 10            | WOOD FRAMING             | \$28,500.00          | \$28,500.00                       | \$0.00       | \$0.00           |   | \$28,500.00                                     | 100.00%                        | \$1,425.00                        | \$1,425.00  |
| 11            | ROOFING AND SIDING       | \$23,000.00          | \$23,000.00                       | \$0.00       | \$0.00           |   | \$23,000.00                                     | 100.00%                        | \$1,150.00                        | \$1,150.00  |
| 12            | FRP DOOR                 | \$11,500.00          | \$11,500.00                       | \$0.00       | \$11,500.00      |   | \$11,500.00                                     | 100.00%                        | \$575.00                          | \$575.00    |
| 13            | EFFLUENT SAMPLER         | \$12,000.00          | \$10,000.00                       | \$2,000.00   | \$2,000.00       |   | \$12,000.00                                     | 100.00%                        | \$600.00                          | \$600.00    |
| 14            | FOUNDATION EXCAVATION    | \$23,500.00          | \$23,500.00                       | \$0.00       | \$0.00           |   | \$23,500.00                                     | 100.00%                        | \$1,175.00                        | \$1,175.00  |
| 15            | FOUNDATION BACKFILL      | \$28,500.00          | \$28,500.00                       | \$0.00       | \$0.00           |   | \$28,500.00                                     | 100.00%                        | \$1,425.00                        | \$1,425.00  |
| 16            | ACCESS ROAD              | \$23,000.00          | \$23,000.00                       | \$2,000.00   | \$2,000.00       |   | \$25,000.00                                     | 100.00%                        | \$1,250.00                        | \$1,250.00  |
| 17            | CONCRETE APRON           | \$2,500.00           | \$2,500.00                        | \$0.00       | \$0.00           |   | \$2,500.00                                      | 100.00%                        | \$125.00                          | \$125.00    |
| 18            | SITE RESTORATION         | \$8,000.00           | \$8,000.00                        | \$0.00       | \$8,000.00       |   | \$8,000.00                                      | 100.00%                        | \$400.00                          | \$400.00    |
| 19            | FENCE                    | \$8,000.00           | \$4,000.00                        | \$4,000.00   | \$4,000.00       |   | \$8,000.00                                      | 100.00%                        | \$400.00                          | \$400.00    |
| 20            | PIPELINE INSTALL         | \$3,500.00           | \$3,500.00                        | \$0.00       | \$0.00           |   | \$3,500.00                                      | 100.00%                        | \$2,625.00                        | \$2,625.00  |
| 21            | PERIMETER DRAIN          | \$3,000.00           | \$3,000.00                        | \$0.00       | \$0.00           |   | \$3,000.00                                      | 100.00%                        | \$150.00                          | \$150.00    |
| 22            | MANHOLE INSTALLATION     | \$19,000.00          | \$17,000.00                       | \$2,000.00   | \$2,000.00       |   | \$19,000.00                                     | 100.00%                        | \$950.00                          | \$950.00    |
| 23            | BLOWERS AND PIPING       | \$75,000.00          | \$75,000.00                       | \$0.00       | \$0.00           |   | \$75,000.00                                     | 0.00%                          | \$75,000.00                       | \$0.00      |
| 24            | ULTRA SONIC SENSOR       | \$7,000.00           | \$7,000.00                        | \$0.00       | \$7,000.00       |   | \$7,000.00                                      | 100.00%                        | \$350.00                          | \$350.00    |
| 25            | UV INSTALLATION          | \$220,000.00         | \$220,000.00                      | \$0.00       | \$220,000.00     |   | \$220,000.00                                    | 100.00%                        | \$11,000.00                       | \$11,000.00 |
| 26            | MISC WORK ALLOWANCE      | \$5,000.00           | \$3,820.97                        | \$0.00       | \$0.00           |   | \$2,820.97                                      | 56.42%                         | \$2,179.03                        | \$141.05    |
| 27            | CHANGE ORDER #2          | \$15,396.15          | \$15,396.15                       | \$0.00       | \$0.00           |   | \$15,396.15                                     | 100.00%                        | \$769.81                          | \$769.81    |
|               |                          | \$738,396.15         | \$382,717.12                      | \$269,500.00 | \$0.00           | \$0.00  | \$652,217.12                                    | 89.86%                         | \$86,179.03                       | \$32,610.86 |



**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**JUNE 12, 2024**

This is **EXHIBIT K**, consisting of **2** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated **July 2, 2018**.

**AMENDMENT TO OWNER-ENGINEER AGREEMENT**  
**Amendment No.   7**

The Effective Date of this Amendment is: June 12, 2024.

Background Data

Effective Date of Owner-Engineer Agreement: July 2, 2018.

Owner: **Village of Copenhagen**

Engineer: **Barton & Loguidice, D.P.C.**

Project: **Wastewater Treatment Facility Disinfection and Improvements**

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

- Additional Services to be performed by Engineer
- Modifications to services of Engineer
- Modifications to responsibilities of Owner
- Modifications of payment to Engineer
- Modifications to time(s) for rendering services
- Modifications to other terms and conditions of the Agreement

Description of Modifications:

*This amendment is a no cost increase fee shift. Several agreement line items have exceeded the current budget while other line items have fee available with no scope of work remaining. This amendment will shift available fee to cover overages in several line items as well as transfer the balance of remaining fee to the post construction phase.*

*This Amendment includes the reissuance of the following Agreement items to reflect all services and fees to be authorized by this Amendment and all previous authorizations:*

- Exhibit K – Amendment to Owner-Engineer Agreement*
- Exhibit C, Appendix 1 – Summary of Fees & Reimbursable Expenses Schedule*

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**JUNE 12, 2024**

Agreement Summary:

|                                  |                      |
|----------------------------------|----------------------|
| Original agreement amount:       | \$ <u>22,900.00</u>  |
| Net change for prior amendments: | \$ <u>184,200.00</u> |
| This amendment amount:           | \$ <u>0.00</u>       |
| Adjusted Agreement amount:       | \$ <u>207,100.00</u> |

Change in time for services (days or date, as applicable): \_\_\_\_\_

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER: Village of Copenhagen

ENGINEER: Barton & Loguidice, D.P.C.

\_\_\_\_\_  
By: \_\_\_\_\_  
Print  
name: Mark Souva  
Title: Mayor  
Date Signed: \_\_\_\_\_

\_\_\_\_\_  
By: Matthew J. Cooper  
Print  
name: Matthew J. Cooper  
Title: Senior Associate  
Date Signed: June 7, 2024

# THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES

## JUNE 12, 2024

This is Appendix 1 to EXHIBIT C, consisting of 1 page, referred to in and part of the Agreement between Owner and Engineer for Professional Services dated July 2, 2018.

### Summary of Fees & Reimbursable Expenses Schedule – Amendment No. 7 – June 12, 2024

(Fees in Bold print indicate changes in fee amounts from previous contract amounts)

| Description of Service                    | Original Amount    | Amendment 1         | Amendment 2         | Amendment 3         | Amendment 4         | Amendment 5         | Amendment 6         | Amendment 7         | Basis of Payment |
|---|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------------------|
| <b>1. Study and Report Phase</b>          |                    |                     |                     |                     |                     |                     |                     |                     |                  |
| a. Preliminary Engineering Reprt          | <b>\$22,900.00</b> | \$22,900.00         | \$22,900.00         | \$22,900.00         | \$22,900.00         | \$22,900.00         | \$22,900.00         | \$22,900.00         | Lump Sum         |
| <b>2. Basic Services</b>                  |                    |                     |                     |                     |                     |                     |                     |                     |                  |
| a. Preliminary Design Phase               | TBD                | <b>\$35,000.00</b>  | \$35,000.00         | \$35,000.00         | \$35,000.00         | \$35,000.00         | \$35,000.00         | \$35,000.00         | Lump Sum         |
| b. Final Design Phase                     | TBD                | <b>\$17,500.00</b>  | \$17,500.00         | \$17,500.00         | \$17,500.00         | \$17,500.00         | \$17,500.00         | \$17,500.00         | Lump Sum         |
| c. Bidding Phase                          | TBD                | <b>\$3,500.00</b>   | \$3,500.00          | \$3,500.00          | <b>\$7,000.00</b>   | \$7,000.00          | \$7,000.00          | \$7,000.00          | Lump Sum         |
| d. Construction Phase                     | TBD                | <b>\$10,500.00</b>  | \$10,500.00         | \$10,500.00         | \$10,500.00         | \$10,500.00         | \$10,500.00         | <b>\$24,213.70</b>  | Hourly           |
| e. Post-Construction Phase                | TBD                | <b>\$3,500.00</b>   | \$3,500.00          | \$3,500.00          | \$3,500.00          | \$3,500.00          | \$3,500.00          | <b>\$10,700.77</b>  | Hourly           |
| <b>3. Additional Services</b>             |                    |                     |                     |                     |                     |                     |                     |                     |                  |
| a. Subcontract Administration             | TBD                | <b>\$1,500.00</b>   | \$1,500.00          | \$1,500.00          | <b>\$2,500.00</b>   | \$2,500.00          | \$2,500.00          | <b>\$2,888.75</b>   | Hourly           |
| <b>b. Subcontracted Services</b>          |                    |                     |                     |                     |                     |                     |                     |                     |                  |
| b.1 Subsurface Investigation              | TBD                | <b>\$7,500.00</b>   | \$7,500.00          | <b>\$6,500.00</b>   | \$6,500.00          | \$6,500.00          | \$6,500.00          | <b>\$6,357.20</b>   | Hourly           |
| b.2 Mapping                               | TBD                | <b>\$6,500.00</b>   | \$6,500.00          | <b>\$6,250.00</b>   | \$6,250.00          | \$6,250.00          | \$6,250.00          | <b>\$6,152.50</b>   | Hourly           |
| b.3 Special Inspections & Testing         | TBD                | TBD                 | TBD                 | TBD                 | TBD                 | TBD                 | <b>\$10,200.00</b>  | <b>\$3,428.15</b>   | Hourly           |
| c. Verification of Existing Conditions    | TBD                | <b>\$1,500.00</b>   | \$1,500.00          | \$1,500.00          | \$1,500.00          | \$1,500.00          | \$1,500.00          | \$1,500.00          | Hourly           |
| d. Start-up                               | TBD                | <b>\$1,000.00</b>   | \$1,000.00          | \$1,000.00          | \$1,000.00          | \$1,000.00          | \$1,000.00          | <b>\$0.00</b>       | Hourly           |
| e. Permits                                | TBD                | <b>\$3,000.00</b>   | <b>\$4,000.00</b>   | \$4,000.00          | <b>\$4,500.00</b>   | <b>\$7,000.00</b>   | \$7,000.00          | <b>\$5,120.50</b>   | Hourly           |
| f. Funding Assistance                     | TBD                | <b>\$7,750.00</b>   | <b>\$9,750.00</b>   | <b>\$16,000.00</b>  | <b>\$25,000.00</b>  | <b>\$50,000.00</b>  | \$50,000.00         | <b>\$44,158.47</b>  | Hourly           |
| g. Completed Const. Dwgs / O&M            | TBD                | <b>\$1,500.00</b>   | \$1,500.00          | \$1,500.00          | \$1,500.00          | \$1,500.00          | \$1,500.00          | <b>\$0.00</b>       | Hourly           |
| h. Reimbursable Expenses                  | TBD                | <b>\$500.00</b>     | \$500.00            | \$500.00            | \$500.00            | \$500.00            | \$500.00            | \$500.00            | Hourly           |
| i. Other Additional Services              | TBD                | <b>\$0.00</b>       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | Hourly           |
| <b>4. Resident Project Representative</b> | TBD                | <b>\$23,750.00</b>  | \$23,750.00         | \$23,750.00         | \$23,750.00         | \$23,750.00         | \$23,750.00         | <b>\$19,679.96</b>  | Hourly           |
| <b>Total Estimated Contract Amount</b>    | <b>\$22,900.00</b> | <b>\$147,400.00</b> | <b>\$150,400.00</b> | <b>\$155,400.00</b> | <b>\$169,400.00</b> | <b>\$196,900.00</b> | <b>\$207,100.00</b> | <b>\$207,100.00</b> |                  |

Reimbursable Expenses are subject to review and adjustment per Exhibit C. Rates and charges for Reimbursable Expenses as of the date of the Agreement are delineated in the "Barton and Loguidice, D.P.C., Billing Rates Schedule for 2024" attached hereto.

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**JUNE 12, 2024**

SECTION 00 63 63

CHANGE ORDER

Change Order No. 4

|  |  |
|--|--|
| Date of Issuance: 6/12/24                    | Effective Date: 6/12/24                  |
| Owner: Village of Copenhagen                 | Owner's Contract No.:                    |
| Contractor: John R. Dudley Construction Inc. | Contractor's Project No.:                |
| Engineer: Barton & Loguidice, D.P.C.         | Engineer's Project No.: 2110.001.001     |
| Project: WWTF Disinfection & Improvements    | Contract Name: 1A – General Construction |

The Contract is modified as follows upon execution of this Change Order:

Description: Credit back to Owner due to not installing new flow meter per original contract and time extension for delay of blower delivery from manufacturer.

Attachments: Flow Meter Credit Letter from Dudley

| CHANGE IN CONTRACT PRICE  | CHANGE IN CONTRACT TIMES<br><i>[note changes in Milestones if applicable]</i>  |
|---|--|
| Original Contract Price:<br>\$ 743,000.00                                       | Original Contract Times:<br>Substantial Completion: <u>Jan 27, 2024</u><br>Ready for Final Payment: <u>Feb 26, 2024</u>                            |
| Decrease from previously approved Change Orders No. 1 to No. 3 :<br>\$ 4,603.85 | Increase from previously approved Change Orders No. 1 to No. 3:<br>Substantial Completion: <u>95</u><br>Ready for Final Payment: <u>96</u><br>days |
| Contract Price prior to this Change Order:<br>\$ 738,396.15                     | Contract Times prior to this Change Order:<br>Substantial Completion: <u>May 1, 2024</u><br>Ready for Final Payment: <u>June 1, 2024</u>           |
| Decrease of this Change Order:<br>\$ 4,750.00                                   | Increase <del>+</del> Decrease of this Change Order:<br>Substantial Completion: <u>60</u><br>Ready for Final Payment: <u>43</u><br>days            |
| Contract Price incorporating this Change Order:<br>\$ 733,646.15                | Contract Times with all approved Change Orders:<br>Substantial Completion: <u>June 30, 2024</u><br>Ready for Final Payment: <u>July 14, 2024</u>   |

|  |  |   |
|--|--|---|
| RECOMMENDED:<br>By: <u>[Signature]</u><br>Title: <u>Managing Engineer</u><br>Date: <u>6/5/2024</u> | ACCEPTED:<br>By: _____<br>Title: <u>Mayor</u><br>Date: _____ | ACCEPTED:<br>By: <u>[Signature]</u><br>Title: <u>Project Manager</u><br>Date: <u>6-5-24</u> |
|--|--|---|

06.24  
2110.001.001

CHANGE ORDER  
00 63 63-1

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES  
JUNE 12, 2024



May 28, 2024

Barton and Loguidice  
120 Washington St. Suite 100  
Watertown, New York 13601

Attn: Matthew J. Cooper

Re: Village of Copenhagen Wastewater Treatment Facility Disinfection and System Improvements.  
Contract No. 1A – General Construction  
Flow Meter Credit

Dear Sir:

We will provide a credit of \$4,750.00 for not including the proposed flow meter in the parshall flume.

Sincerely,

*Adam J. Witherell*

Adam J. Witherell  
John R. Dudley Construction, Inc.



**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**

**JUNE 12, 2024**

**RESOLUTION 47-2024**

A MOTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE BATES, TO APPROVE AMENDMENT #7.

TRUSTEE VOGT AYE

TRUSTEE COLTON AYE

TRUSTEE BATES AYE

TRUSTEE MAHAR AYE

MAYOR SOUVA AYE

ALL IN FAVOR, MOTION CARRIED.

**RESOLUTION 47-2024 APPROVED JUNE 12, 2024**

**RESOLUTION 48-2024**

A MOTION WAS MADE BY TRUSTEE BATES AND SECONDED BY TRUSTEE COLTON, TO APPROVE THE CHANGE ORDER FROM DUDLEY CONSTRUCTION

TRUSTEE VOGT AYE

TRUSTEE COLTON AYE

TRUSTEE BATES AYE

TRUSTEE MAHAR AYE

MAYOR SOUVA AYE

ALL IN FAVOR, MOTION CARRIED.

**RESOLUTION 48-2024 APPROVED JUNE 12, 2024**

**RESOLUTION 49-2024**

A MOTION WAS MADE BY TRUSTEE BATES AND SECONDED BY TRUSTEE COLTON, TO APPROVE TO PAY BILL #4 FROM DUDLEY CONSTRUCTION \$256, 025.

TRUSTEE VOGT AYE

TRUSTEE COLTON AYE

TRUSTEE BATES AYE

TRUSTEE MAHAR AYE

MAYOR SOUVA AYE

ALL IN FAVOR, MOTION CARRIED.

**RESOLUTION 49-2024 APPROVED JUNE 12, 2024**

**COPENHAGEN CARES**

NEXT MEETING JUNE 13TH @ COPENHAGEN PARK; 18:00/6:00 PM

TOPIC OF DISCUSSION WILL BE PLANNING THE FALL FEST

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**

**JUNE 12, 2024**

**PROPERTY MAINTENANCE UPDATE-NO UPDATE**

**FIRE DEPARTMENT UPDATE**

RUTLAND FD- MAYOR SOUVA ATTENDED THE RUTLAND MEETING, AND OSHA WOULD TO IMPLEMENT NEW RULES TO VOLUNTEER FIREFIGHTERS. ONE MAJOR CHANGE WOULD BE DOUBLE THE TRAINING.

COPENHAGEN FD INC- STILL IN THE COURTS HANDS

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**PUBLIC COMMENTS**

**PETE AND SANDY JONES**

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES  
JUNE 12, 2024**

Peter & Sandy Jones  
3119 Cataract Street  
Copenhagen, NY 13626  
June 12, 2024

To: The Copenhagen Village Board Members,

This letter is regarding the water and sewer charges that we will incur in the future. We understand the sewer charges are based on water usage. During the summer we frequently use village water to bring our pool water level up to a sufficient level for the filter to function properly. We also have a hot tub that is cleaned and filled at least four times a year. Sewer service is not used for filling our pool and hot tub. Is it possible to examine some of the past months' water bills, when the pool is not in use, to compute average monthly usage to determine sewer charges?

The cost to bring the water level up three inches is between eight and nine dollars for the water. The sewer rate for that water use is over thirteen dollars. The amount for sewer services would add up decently through the summer. Would you please consider an option for removing the sewer charges on the pool refills?

Thank you for your consideration on this request.

Sincerely,

Peter & Sandy Jones

**THERE WAS DISCUSSION ON WHAT TO DO. THE BOARD WILL BE DISCUSSING THIS ISSUE FURTHER, TO SEE IF THERE IS A REASONABLE FAIR THING TO DO FOR EVERYONE IN THE VILLAGE.**

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**INFORMATIONAL**

**EXCELLUS HEALTH INSURANCE POTENTIAL PREMIUM RATE NOTICE  
PREMIUM RATE CHANGE 10.5% TO 13.2% for 2025**

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**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**

**JUNE 12, 2024**

**OLD BUSINESS**

**LEWIS COUNTY DRAINAGE- NO UPDATE**

**ANCA- THE VILLAGE WAS APPROVED FOR A 10K GRANT TO BE USED ON ENVIRONMENTALLY FRIENDLY PURPOSE.**

**LED CAMERAS- MAYOR SOUVA DISCUSSED HAPPENINGS FROM FRIDAY JUNE 7TH, IN FRONT OF THE DAVENPORT. THE CAMERAS HAVE BEEN REVIEWED, AND SAW ALL VEHICLES INVOLVED. MAYOR SOUVA HAS BEEN IN TOUCH WITH THE SHERIFF'S OFFICE; THEY ARE AWARE AND WILL BE MONITORING.**

**DEER RIVER RETAINING WALL- HAS BEEN DISCUSSED WITH TIM HUNT AND IS IN COUNTY HANDS.**

**WINDSTREAM- THEY HAVE TURNED ARE BILL INTO COLLECTIONS. MAYOR SOUVA WILL BE CONTACTING THE VILLAGE ATTORNEY, AND IS STILL COMMUNICATING WITH THE ATTORNEY GENERAL ON THIS MATTER.**

**SNOW BELT HOUSING CDBG GRANT- TRUSTEE MAHAR IS COLLECTING INFORMATION AND IS IN DISCUSSION WITH SNOW BELT HOUSING TO POSSIBLY BE THE NON-PARTISAN DELEGATE OF THE CDBG GRANT REMAINDERS.**

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**NEW BUSINESS**

NO NEW BUSINESS

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**OPEN FORUM**

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**FINANCIALS**

**TREASURER REPORT**

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**JUNE 12, 2024**

06/07/2024 10:06:24

**MONTHLY REPORT OF TREASURER**

**TO THE VILLAGE BOARD OF THE VILLAGE OF COPENHAGEN:**

The following is a detailed statement of all moneys received AND disbursed BY me during the month of May, 2024:

DATED: June 7, 2024

\_\_\_\_\_  
TREASURER

|                                  | Balance<br>04/30/2024 | Increases        | Decreases        | Balance<br>05/31/2024 |
|----------------------------------|-----------------------|------------------|------------------|-----------------------|
| <b>A GENERAL FUND - TOWNWIDE</b> |                       |                  |                  |                       |
| CASH - CHECKING                  | 22,801.88             | 0.00             | 28,675.06        | -5,873.18             |
| CASH - SAVINGS                   | 649,461.90            | 11.01            | 0.00             | 649,472.91            |
| PETTY CASH                       | 212.27                | 0.00             | 0.00             | 212.27                |
| <b>TOTAL</b>                     | <b>672,476.05</b>     | <b>11.01</b>     | <b>28,675.06</b> | <b>643,812.00</b>     |
| <b>F WATER FUND</b>              |                       |                  |                  |                       |
| CASH - CHECKING                  | 128,159.95            | 8,025.88         | 11,180.51        | 125,005.32            |
| CASH - SAVINGS                   | 123,156.48            | 2.08             | 0.00             | 123,158.56            |
| <b>TOTAL</b>                     | <b>251,316.43</b>     | <b>8,027.96</b>  | <b>11,180.51</b> | <b>248,163.88</b>     |
| <b>G SEWER FUND</b>              |                       |                  |                  |                       |
| CASH - CHECKING                  | 111,025.29            | 13,163.67        | 2,212.50         | 121,976.46            |
| CASH - SAVINGS                   | 101,278.10            | 1.72             | 0.00             | 101,279.82            |
| <b>TOTAL</b>                     | <b>212,303.39</b>     | <b>13,165.39</b> | <b>2,212.50</b>  | <b>223,256.28</b>     |
| <b>H CAPITAL FUND</b>            |                       |                  |                  |                       |
| CASH - CHECKING                  | 131,862.27            | 0.00             | 32,510.66        | 99,351.61             |
| <b>TOTAL</b>                     | <b>131,862.27</b>     | <b>0.00</b>      | <b>32,510.66</b> | <b>99,351.61</b>      |
| <b>SF FIRE DISTRICT</b>          |                       |                  |                  |                       |
|                                  | 0.00                  | 0.00             | 0.00             | 0.00                  |
| <b>TOTAL</b>                     | <b>0.00</b>           | <b>0.00</b>      | <b>0.00</b>      | <b>0.00</b>           |
| <b>TA TRUST &amp; AGENCY</b>     |                       |                  |                  |                       |
| CASH - CHECKING                  | 2,503.45              | 18,502.12        | 18,604.67        | 2,400.90              |
| <b>TOTAL</b>                     | <b>2,503.45</b>       | <b>18,502.12</b> | <b>18,604.67</b> | <b>2,400.90</b>       |

**MAY AUDITED ABSTRACTS**



**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**JUNE 12, 2024**

**ABSTRACT OF AUDITED VOUCHERS**

GENERAL FUND - TOWNWIDE

VILLAGE OF COPENHAGEN

Page 1 of 4

LEWIS COUNTY, NEW YORK

DATE OF AUDIT: 05/01/2024

NUMBER 013

TOTAL CLAIMS: \$13,470.48

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

June 10, 2024  
Date

W. J. Boonin, Jr.  
Town Clerk/Comptroller

| Voucher # | Claimant/Invoice/Description  | Account # | Amount   | Check              |
|-----------|---|-----------|----------|--------------------|
| 469       | National Grid<br>86849-27113 5.5.2024/BANDSTAND                               | A1620.41  | 32.89    | 4789<br>05/01/2024 |
| 470       | TERRY GROFF<br>108044/2021 FORD INSPECTION                                    | A1640.4   | 21.00    | 4790<br>05/01/2024 |
| 470       | TERRY GROFF<br>107729 4.1.24/2009 ISUZU REPLACED BRAKE PADS FRONT & DRAG LINK | A1640.4   | 1,169.58 | 4790<br>05/01/2024 |
| 470       | TERRY GROFF<br>107737 4.3.24/2020 FORD, REPLACED BACK-UP ALARM                | A1640.4   | 149.95   | 4790<br>05/01/2024 |
| 471       | National Grid<br>809038 228892-2/VILLAGE HALL UNDYED DIESEL                   | A5110.4   | 298.68   | 4791<br>05/01/2024 |
| 472       | Farney's Inc. Home & Building<br>211659/1/BOLTS FOR FLOWER POTS               | A1640.4   | 88.57    | 4792<br>05/01/2024 |
| 473       | Earth Planter<br>V205520/3 FLOWER POTS OUTSIDE VILLAGE HALL                   | A8810.4   | 721.00   | 4793<br>05/01/2024 |
| 474       | Glider Oil<br>798693 228892-11/VILLAGE HALL PROPANE                           | A1620.4   | 702.91   | 4794<br>05/01/2024 |
| 475       | National Grid<br>78849-27107 5.5.24/VILLAGE HALL                              | A1620.4   | 109.24   | 4795<br>05/01/2024 |
| 476       | Excellus<br>000038828235/EMPLOYEE INSURANCE                                   | A9060.8   | 1,222.14 | 4796<br>05/01/2024 |
| 477       | All Seasons Power Equipment<br>17806 4.5.24/F-250 PLOW REPAIR                 | A5110.4   | 175.00   | 4797<br>05/01/2024 |
| 478       | Gail Alexander<br>4.25.24/REIMBURSEMENT FOR SCOTCH TAPE                       | A1325.2   | 3.50     | 4798<br>05/02/2024 |
| 479       | David Potocki<br>5.7.24/REIMBURSEMENT FOR A FUSE                              | A1640.2   | 18.99    | 4799<br>05/02/2024 |
| 480       | CHOSEN FLAGS<br>CF17300712 5.6.24/FLAG POLE AT BAND WAGON                     | A8810.4   | 1,617.60 | 4800<br>05/02/2024 |
| 481       | First National Bank of Omaha<br>5.22.24/CC,TUBES,LEAFLETS,FLAGS,PAPER,WATER   | A1990.4   | 1,163.71 | 4801<br>05/02/2024 |
| 482       | Farney's Inc. Home & Building<br>211659/1 ACC 494/SUN/SHADE SEED              | A8810.4   | 88.57    | 4802<br>05/02/2024 |
| 483       | Lewis County Solid Waste/ Rec<br>40951/4.23.24 2.76 TONS                      | A8160.4   | 276.00   | 4803<br>05/02/2024 |

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**JUNE 12, 2024**

**ABSTRACT OF AUDITED VOUCHERS**

GENERAL FUND - TOWNWIDE

VILLAGE OF COPENHAGEN

Page 2 of 4

LEWIS COUNTY, NEW YORK

DATE OF AUDIT: 05/01/2024

NUMBER 013

TOTAL CLAIMS: \$13,470.48

| Voucher # | Claimant/Invoice/Description   | Account # | Amount | Check              |
|-----------|--|-----------|--------|--------------------|
| 483       | Lewis County Solid Waste/ Rec<br>41606/4.30.24 3.02 TONS                   | A8160.4   | 302.00 | 4803<br>05/02/2024 |
| 483       | Lewis County Solid Waste/ Rec<br>39169/4.2.24 3.19 TONS                    | A8160.4   | 319.00 | 4803<br>05/02/2024 |
| 483       | Lewis County Solid Waste/ Rec<br>39744/4.9.24 3.05 TONS                    | A8160.4   | 305.00 | 4803<br>05/02/2024 |
| 483       | Lewis County Solid Waste/ Rec<br>40275/4.16.24 3.14 TONS                   | A8160.4   | 314.00 | 4803<br>05/02/2024 |
| 484       | Charter Communications<br>143657501050124/143657501 INTERNET               | A1620.4   | 129.99 | 4804<br>05/02/2024 |
| 485       | Great America Financial Serv.<br>36470995/003-1975524-000 OFFICE EQUIPMENT | A1325.2   | 172.96 | 4805<br>05/02/2024 |
| 486       | National Grid<br>10552-94106/VILLAGE OFFICE                                | A5182.4   | 183.14 | 4806<br>05/02/2024 |
| 487       | Terry McKeever<br>4.2.24/50 MILES  | A8510.4   | 31.25  | 4807<br>05/02/2024 |
| 487       | Terry McKeever<br>4.26.24/50 MILES   | A8510.4   | 31.25  | 4807<br>05/02/2024 |
| 487       | Terry McKeever<br>4.16.24/50 MILES   | A8510.4   | 31.25  | 4807<br>05/02/2024 |
| 487       | Terry McKeever<br>4.30.24/50 MILES   | A8510.4   | 31.25  | 4807<br>05/02/2024 |
| 487       | Terry McKeever<br>4.9.24/50 MILES  | A8510.4   | 31.25  | 4807<br>05/02/2024 |
| 487       | Terry McKeever<br>3.12.24/50 MILES   | A8510.4   | 31.25  | 4807<br>05/02/2024 |
| 487       | Terry McKeever<br>3.1.24/50 MILES  | A8510.4   | 31.25  | 4807<br>05/02/2024 |
| 487       | Terry McKeever<br>3.19.24/50 MILES   | A8510.4   | 31.25  | 4807<br>05/02/2024 |
| 487       | Terry McKeever<br>3.29.24/50 MILES   | A8510.4   | 31.25  | 4807<br>05/02/2024 |
| 487       | Terry McKeever<br>3.25.24/50 MILES   | A8510.4   | 31.25  | 4807<br>05/02/2024 |
| 490       | Advanced Business Systems, Inc<br>68842290 5.9.24/ELECTRICAL REVAMP        | A1325.41  | 947.83 | 4808<br>05/02/2024 |

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**JUNE 12, 2024**

**ABSTRACT OF AUDITED VOUCHERS**

**WATER FUND**

**VILLAGE OF COPENHAGEN**

*Page 3 of 4*

**LEWIS COUNTY, NEW YORK**

DATE OF AUDIT: 05/01/2024

NUMBER 013

TOTAL CLAIMS: \$13,470.48

| Voucher # | Claimant/Invoice/Description  | Account # | Amount | Check              |
|-----------|---|-----------|--------|--------------------|
| 263       | <b>National Grid</b><br>60501-47107 5.5.24/NY 194 REZ                             | F8320.4   | 115.68 | 2730<br>05/01/2024 |
| 264       | <b>National Grid</b><br>48347-97003 5.5.2024/STODDARD RD PUMP                     | F8320.4   | 451.79 | 2731<br>05/01/2024 |
| 265       | <b>National Grid</b><br>58143-25002 5.5.24/WATER PIT CR 194                       | F8320.4   | 21.45  | 2732<br>05/01/2024 |
| 266       | <b>Glider Oil</b><br>804995 228892-9/WOODBATTLE SOUTH-PROPANE                     | F8320.4   | 88.45  | 2733<br>05/01/2024 |
| 267       | <b>National Grid</b><br>804990- 228892-8/WOODBATTLE NORTH PROPANE                 | F8320.4   | 138.08 | 2734<br>05/01/2024 |
| 268       | <b>VERIZON</b><br>557-321-608-0001-93 5.8.24/MILL ST LINE 315.688.0020            | F8320.21  | 47.64  | 2735<br>05/14/2024 |
| 268       | <b>VERIZON</b><br>457-321-554-0001-80 5.8.24/STODDARD ST LINE 315.688.2617        | F8320.21  | 18.99  | 2735<br>05/14/2024 |
| 269       | <b>Great America Financial Serv.</b><br>36470995/003-1975524-000 OFFICE EQUIPMENT | F1325.2   | 172.96 | 2736<br>05/14/2024 |
| 270       | <b>Converse Laboratories, Inc</b><br>69555 5.3.24/MONTHLY DRINKING WATER TESTING  | F8330.4   | 30.00  | 2737<br>05/14/2024 |

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**JUNE 12, 2024**

**ABSTRACT OF AUDITED VOUCHERS**

SEWER FUND

VILLAGE OF COPENHAGEN

Page 4 of 4

LEWIS COUNTY, NEW YORK

DATE OF AUDIT: 05/01/2024

NUMBER 013

TOTAL CLAIMS: \$13,470.48

| Voucher # | Claimant/Invoice/Description  | Account # | Amount | Check              |
|-----------|---|-----------|--------|--------------------|
| 225       | National Grid<br>06310-45004 5.5.24/CATARACT ST PUMP                      | G8130.4   | 26.21  | 2527<br>05/01/2024 |
| 226       | National Grid<br>03410-54000 5.5.24/ROBERTS RD PUMP                       | G8130.4   | 26.36  | 2528<br>05/01/2024 |
| 227       | National Grid<br>13141-04009 5.5.24/WASTE WATER FACILITY                  | G8130.4   | 308.98 | 2529<br>05/01/2024 |
| 228       | National Grid<br>35310-60002 5.5.24/MAIN ST BUILDING WASTE WATER FACILITY | G8130.4   | 633.28 | 2530<br>05/01/2024 |
| 229       | Glider Oil<br>804941 228892-6/LIFT PLANT PROPANE                          | G8130.4   | 185.27 | 2531<br>05/01/2024 |
| 230       | Great America Financial Serv.<br>36470995/003-1975524-000                 | G1325.2   | 172.96 | 2532<br>05/14/2024 |
| 231       | VERIZON<br>557-321-608-0001-93 5.8.24/MILL ST LINE 315.688.0020           | G8130.4   | 47.64  | 2533<br>05/14/2024 |
| 231       | VERIZON<br>457-321-554-001-80 5.8.24/STODDARD ST LINE 315.688.2617        | G8130.4   | 18.99  | 2533<br>05/14/2024 |
| 232       | Converse Laboratories, Inc<br>69556 5.3.24/MONTHLY WASTE WATER TESTING    | G8130.4   | 120.00 | 2534<br>05/14/2024 |

**PAY BILLS**

**JUNE UNAUDITED ABSTRACTS**

**RESOLUTION 50-2024**

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE BATES AND SECONDED BY TRUSTEE COLTON, TO PAY JUNE'S BILLS WITH THE ADDITIONAL TWO BILLS THAT CAME FROM NATIONAL GRID AND GLIDER FUEL ON 6.12.24.

TRUSTEE VOGT

AYE

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**

**JUNE 12, 2024**

TRUSTEE COLTON                    AYE  
TRUSTEE BATES                    AYE  
TRUSTEE MAHAR                   AYE  
MAYOR SOUVA                    AYE  
ALL IN FAVOR, MOTION CARRIED.

**RESOLUTION 50-2024 APPROVED JUNE 12, 2024**

**ADJOURNMENT**

A MOTION WAS MADE BY TRUSTEE BATES AND SECONDED BY TRUSTEE COLTON, TO  
ADJOURN THE MEETING.

TRUSTEE VOGT                    AYE  
TRUSTEE COLTON                   AYE  
TRUSTEE BATES                    AYE  
TRUSTEE MAHAR                   AYE  
MAYOR SOUVA                    AYE  
ALL IN FAVOR, MOTION CARRIED.

**MEETING ENDED AT 20:00:12/8:00 PM**

**NEXT MEETING JULY 10TH  
SEE YOU THEN!**

---

**KIMBERLY AUGUSTINE-VILLAGE CLERK**

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**

**JUNE 12, 2024**

**NOTICE FROM THE CLERK**

IT WAS BROUGHT TO MY ATTENTION THAT I FAILED TO PUT TWO MOTIONS IN MAY'S REGULAR MEETING MINUTES.

**SETTING UP A WORKSHOP**

A MOTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE BATES, TO HAVE A WORKSHOP FOR THE PURPOSE OF HEARING ABOUT THE CARTHAGE WATER PROJECT. BCA WILL BE AT THE WORKSHOP TO ANSWER ANY QUESTIONS THE RESIDENTS MAY HAVE. WORKSHOP IS TO BE MAY 22, 2024, AT 18:00/6 PM.

|                |     |
|----------------|-----|
| TRUSTEE VOGT   | AYE |
| TRUSTEE COLTON | AYE |
| TRUSTEE BATES  | AYE |
| TRUSTEE MAHAR  | AYE |
| MAYOR SOUVA    | AYE |

ALL IN FAVOR, MOTION CARRIED.

**APPROVED MAY 8, 2024**

THIS MOTION WAS IN THE WATERTOWN DAILY TIMES 05/15/2024.

POSTERS WERE HUNG AROUND THE VILLAGE:

POST OFFICE

STEWARTS

VILLAGE HALL WINDOW

VILLAGE HALL COMMUNITY BOARD

DOLLAR GENERAL

**SETTING A SPECIAL MEETING FOR SEQR II & III**

A MOTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE BATES, TO HAVE A SPECIAL MEETING MAY 29, 2024, AT 18:30/6:30 PM. ANY AND ALL OTHER BUSINESS MAY BE HEARD AT THIS TIME AS WELL.

|                |     |
|----------------|-----|
| TRUSTEE VOGT   | AYE |
| TRUSTEE COLTON | AYE |
| TRUSTEE BATES  | AYE |
| TRUSTEE MAHAR  | AYE |
| MAYOR SOUVA    | AYE |

ALL IN FAVOR, MOTION CARRIED.

**APPROVED MAY 8, 2024**

THIS MOTION WAS IN THE WATERTOWN DAILY TIMES 05/22/2024.

AN AD RAN IN THE LOWVILLE JOURNAL & REPUBLICAN 05/22/2024.

POSTERS WERE HUNG AROUND THE VILLAGE:

POST OFFICE

STEWARTS

VILLAGE HALL WINDOW

VILLAGE HALL COMMUNITY BOARD

DOLLAR GENERAL

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**KIMBERLY AUGUSTINE-VILLAGE CLERK**