

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES  
MEETING MINUTES  
AT THE VILLAGE HALL  
JULY 10, 2024  
18:30:00/6:30:00**

At 18:30:00/6:30:00 MAYOR SOUVA CALLED THE MEETING TO ORDER, THOSE IN ATTENDANCE RECITED THE PLEDGE OF ALLEGIANCE.

PRESENT WERE:                   MAYOR MARK SOUVA

TRUSTEES:                       KIM VOGT, KERRY COLTON, PATTY BATES, DIANE MAHAR

CLERK:                           KIMBERLY AUGUSTINE

DPW:                              ABSENT DUE TO LOWVILLE FLOODING

GUEST:                           MIKE ALTERI, LEWIS ALEXANDER, SCOTT ALEXANDER, GAIL  
ALEXANDER, GERALD CARTER

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**APPROVAL OF MAY SPECIAL MEETING MINUTES**

A MOTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE COLTON, TO APPROVE MAY SPECIAL MEETING MINUTES.

TRUSTEE VOGT	AYE
TRUSTEE COLTON	AYE
TRUSTEE BATES	AYE
TRUSTEE MAHAR	AYE
MAYOR SOUVA	AYE

ALL IN FAVOR, MOTION CARRIED.

**APPROVED JULY 10, 2024**

**APPROVAL OF JUNE MEETING MINUTES**

A MOTION WAS MADE BY TRUSTEE BATES AND SECONDED BY TRUSTEE COLTON, TO APPROVE MAY SPECIAL MEETING MINUTES.

TRUSTEE VOGT	AYE
TRUSTEE COLTON	AYE
TRUSTEE BATES	AYE
TRUSTEE MAHAR	AYE
MAYOR SOUVA	AYE

ALL IN FAVOR, MOTION CARRIED.

**APPROVED JULY 10, 2024**

**RACOG**

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES  
MEETING MINUTES  
JULY 10, 2024**

RIVER AREA COUNCIL OF GOVERNMENTS

**July 2024**

MUNICIPAL MANAGEMENT MONTHLY ANNOUNCEMENTS



## RACOG UPDATES

- **RACOG Transportation Survey**

Chris Barboza will have the plan put together for the September RACOG board meeting.

- **COG Survey**

April Roggio with the University of Albany is looking to meet with communities that need help filling out the survey. She is hoping the results could help with potential future funding.

- **Local Government Student Activity**

The Civic Service Student Activity Program (CSSAP) will be starting for the school year 2024-25. Students have until October 1, 2024 to sign up.

- **Water/Wastewater Operator Training**

This program is still being finalized, more details to come.

- **Fort Drum Intern**

We will be taking a break this summer from the internship program.

- **Associate Circuit Rider**

Paul Shepard, the previous Fort Drum intern, was approved to contract with for the Associate Circuit Rider duties. It will be done on a meeting to meeting contract.

- **Comprehensive Plans**

The town of Wilna, villages of Carthage and Deferiet survey results were gone through recently. The town of Denmark, and the villages of Castorland and Copenhagen survey is close to being sent out.



## UPCOMING

### Next RACOG Meeting

September 26, 2024 @ 6:00 PM  
Town of Wilna Municipal Building

### Tug Hill Commissioner Meeting

July 15, 2024 @ 10:00 AM  
Town of Denmark Municipal Building  
(Lunch to follow at Cottage Inn)

## OTHER INFO

### Grant Management

New York State has transitioned grantmaking activities from the Grants Gateway to the Statewide Financial System (SFS).

### NYS Tug Hill Commission Job Opening

Multiple Jobs  
[Click Here](#)

### Black River Watershed Conference Presentations

[Click Here](#)

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES  
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JULY 10, 2024**

## TRAININGS

- **Community Revitalization Conference**

**Location:** Lake Ontario Event and Conference Center in Oswego

**Dates:** July 10 - 11, 2024

**Website/Registration:** [Click Here](#)

- **Wastewater Collection Systems Operations, Maintenance, and Inspection Webinar**

Join the Syracuse University Environmental Finance Center and the Great Lakes Environmental Infrastructure Center on Tuesday, July 16, from 1:00 p.m. - 2:00 p.m., as they present a no cost webinar covering the basic overview of wastewater collection operations and maintenance (O&M).

**Location:** Webinar

**Dates:** July 16, 2024 @ 1:00 - 2:00pm

**Website/Registration:** [Click Here](#)

- **NYS Archives Microfilm Webinar**

New York State Archives is holding a webinar entitled "Maintaining your Microfilm"

**Location:** Webinar

**Dates:** July 18, 2024 @ 10:00am to 11:00am

**Website/Registration:** [Click Here](#)

- **New York Planning Federation One Day Conferences**

**Location:** Various Locations

**Dates:** August 2, 2024, September 12, 2024, and September 26, 2024

**Website/Registration:** [Click Here](#)

- **Town Budget Workshops**

These workshops are designed to assist town officials in preparing their annual budgets.

**Location:** Various Locations

**Dates:** August 5, 2024 (Altmar, NY) and August 29, 2024 (Boonville, NY)

**Website/Registration:** [Click Here](#)

## GRANTS

- **NYS 2024 Consolidated Funding Application Open**

Round XIV of the Regional Economic Development Council Initiative was announced earlier this week, including the Consolidated Funding Application (CFA), which combines the application process for multiple state agency grants through one application.

**Due Date:** July 31, 2024 6pm

**Website:** [Click Here](#)

- **Capital Improvement Grants for Pro-Housing Communities**

Empire State Development (ESD), through the Consolidated Funding Application, is offering capital improvements grants for pro-housing communities.

**Due Date:** July 31, 2024 6pm

**Website:** [Click Here](#)

- **Naturally Lewis 2024 Grants**

The Lewis County Development Corporation's Community Economic Development Program recently announced four grant programs available in 2024.

**Due Date:** Various Dates

**Website:** [Click Here](#)

- **Municipalities Zero-emission Vehicle Rebate Program Open**

The next round of DEC's Municipal Zero-emission Vehicle (ZEV) Rebate Program will provide \$750,000 to municipalities for the purchase or lease of zero-emission light- and medium-duty fleet vehicles.

**Due Date:** First Come First Serve Until September 27, 2024

**Website:** [Click Here](#)

- **NYSDEC Launches Green Purchasing Communities Program**

The program provides an easy to administer green procurement program for local governments and provides the community with recognition for implementing it.

**Due Date:** Unknown

**Website:** Unknown

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JULY 10, 2024**

## TRAININGS

- **Conference on the Environment**

Using a grassroots approach to engage, support, and assist community actions that balance conservation and rural development.

**Location:** Boonville, Lyons Falls, and Trenton

**Dates:** September 18 - 20, 2024

**Website/Registration:** [Click Here](#)

- **Cornell Local Roads Workshops**

Fall workshops are now available for registration.

**Location:** Different Locations

**Dates:** Various Dates

**Website/Registration:** [Click Here](#)

## GRANTS

- **Naturally Lewis 2024 Grants**

The Lewis County Development Corporation's Community Economic Development Program recently announced four grant programs available in 2024.

**Due Date:** Various Dates

**Website:** [Click Here](#)



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**JULY 10, 2024**

**DPW**

**DPW Report July 2024**

- Changed tubing in Chlorine Analyzer
- Called in UFPO for installing fence on the back side of Stewarts
- Picked up more Hypo
- Mowed and weed wacked all of village properties
- Picked up brushes and also wire brush for painting fire hydrants and ballards
- Picked up two new outlets for water plant
- Installed new outlet in chlorine room at water plant
- Ordered a pack of 10 bulbs 757 for water plant control panel
- Toped off all hanging flower pots
- Moved both plows and generator for blower installation
- Parked garbage truck up to sewer plant
- Picked up two new ½ ball valves for down to Stoddard water plant
- Changed ball valve for chlorine analyzer
- Air compressor sprung a leak in the same spot as the other air tank
- Cleaned all grass off lawn mower
- Checked all fluids on lawn mower
- Garbage truck all fixed passenger side head light blew
- Checked all big flower to make sure full of water
- Swept leaves from in front of village office
- Called in UFPO for installing fence at Michael McDonald house
- Picked up pea stone for village hall
- Got quote for new gas cans and drill bits
- Painted white line on Maiden Lane
- In house training on new blowers at sewer plant
- Keeping track of Phil Eggleston meter and Dean Votes trailer on Grove St.
- Retighten belt on new blower at sewer plant
- Took F-250 down to Caskinettes for oil change
- Picked up Safety red and Safety yellow from Farnies
- Flexed air lines in lagoons at sewer plant
- Kubota tractor reached 100hr.
- Took water and sewer samples to Converse labs for the month
- Sent water reports to DOH for the month

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
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**JULY 10, 2024**

**SEWER PROJECT-BARTON LOGUIDICE**

PROJECT IS COMPLETED. WRAPPING UP EFC FUNDING AND BAN WITH COMMUNITY BANK.

**WATER PROJECT-BCA**

**WATER INFRASTRUCTURE PROJECT**

THERE WAS MUCH DISCUSSION ON THE INCOME SURVEY AND WHAT THAT MEANS FOR OUR VILLAGE, THE PRELIMINARY REPORT; IF ANYONE FINDS MISTAKES IN BCAs PER, FEEL FREE TO LET THEM KNOW AND THEY WILL RESEARCH THAT. THEY ARE IN THE WORKS OF DOING THE SECOND ROUND OF THE PER. THEY ARE OPEN TO ANY DISCUSSION ON THIS PROJECT.

MIKE ALTERI DISCUSSED AGAIN FUNDING SCENARIO FOR THE PROJECT. THE QUESTION WAS ASKED, "HOW MUCH WILL THE VILLAGE WATER BILL GO UP?"

ANSWER: THEY WILL CONTINUE TO SEARCH OUT MULTIPLE GRANTS TO ASSIST IN THE FUNDING UNTIL THE COST IS WHERE IT NEEDS TO BE FOR THE RESIDENTS/TAX PAYERS.

THE PLUG ON THIS PROJECT CAN BE PULLED ANYTIME. THIS PROJECT WILL NOT BE PURSUED IF THE COST IS NOT EFFECTIVE TO THE TAXPAYERS.

**COPENHAGEN CARES**

NEXT MEETING JULY 18TH 18:00/6:00 COPENHAGEN PARK.

PLANNING FOR *HAGEN FALL FEST*, SEPTEMBER 28TH

**PROPERTY MAINTENANCE UPDATE**

MANY OF THE PROPERTY MAINTENANCE THAT HAVE BEEN ADDRESSED IN THE LAST YEAR ARE IN THE COUNTY OF LEWIS HANDS.

**FIRE DEPARTMENT UPDATE**

RUTLAND FD-NO UPDATE

COPENHAGEN FD INC- STILL IN THE COURTS HANDS

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**PUBLIC COMMENTS**

NONE

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**INFORMATIONAL**

NY RURAL WATER ASSOCIATION

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES  
MEETING MINUTES  
JULY 10, 2024**



**NEW YORK RURAL WATER ASSOCIATION, INC.**

PO BOX 487, CLAVERACK, NEW YORK 12513  
OFFICE 518-828-3155 FAX 518-828-0582  
WEBSITE ADDRESS [www.nyrruralwater.org](http://www.nyrruralwater.org)



June 20, 2024

Copenhagen, Village of  
Doran Johnson  
PO Box 237  
Copenhagen, NY 13626

**RECEIVED**

JUN 25 2024

Dear Member:

Village of Copenhagen

On behalf of the Staff and Board of Directors of the New York Rural Water Association, we thank you for your continued support to the Association.

Your system has been a member of the New York Rural Water Association, Inc. for **25 years** and we would like to recognize you. We are very proud to have the support of these members.

Enclosed you will find your certificate.

Sincerely,

*Cheryl Kearns*

Cheryl Kearns  
Member Services

Encl. certificate



TO PROVIDE ITS MEMBERS WITH THE EXPERTISE AND TRAINING TO MEET PRESENT AND FUTURE CHALLENGES AND TO REPRESENT ITS MEMBERS' INTERESTS AT THE LOCAL, STATE AND FEDERAL LEVELS.

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES  
MEETING MINUTES  
JULY 10, 2024



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**OLD BUSINESS**

**LEWIS COUNTY DRAINAGE - NO UPDATE**

**ANCA - RECEIVED A 10K GRANT FOR BATTERY OPERATED POWER EQUIPMENT FOR VILLAGE**

**LED LIGHTING - DEPARTMENT OF STATE NEEDS TO FINALIZE THE PROJECT PAPERWORK.**

**DEER RIVER RETAINING WALL - NO UPDATE**

**WINDSTREAM - ATTORNEY GENERAL IS REVIEWING VILLAGE OF COPENHAGEN CASE.**

**WINDENMARK- THE VILLAGE HAS RECEIVED FUNDS TO MOVE FORWARD WITH THE FIRE  
HYDRANT BARRELS.**



**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES  
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**SNOW BELT HOUSING CDBG GRANT - TRUSTEE MAHAR IS CURRENTLY WORKING WITH SNOW BELT HOUSING TO SEE IF THE REMAINING FUND FROM THE EARLY 2000S CDBG GRANT CAN BE USED.**

**SOLUTION FOR POOL USERS & WATER LEAKS - THE BOARD HAS DECIDED NOT GIVE A CREDIT TO THE JONES (PUBLIC LETTER IN JUNE) NOR ANYONE ELSE FOR WATER USAGE, BUT NO SEWER NOR LEAKS, OR SIMILAR CASES.**

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**NEW BUSINESS**

**OPEN BIDS FROM EQUIPMENT NEEDS**

**THE VILLAGE RECEIVED TWO BIDS FOR 'SNOW REMOVAL AND ALL OTHER EQUIPMENT NEEDS'**

- 1. NORTH COUNTRY CONTRACTORS**
- 2. POWIS EXCAVATING & CONTRACTING**

**BOTH BIDS WERE READ ALOUD BY MAYOR SOUVA IN THEIR ENTIRETY. THE BOARD UNANIMOUSLY DECIDED TO ACCEPT BOTH BIDS FOR UPCOMING YEAR OF 2024-2025.**

**RESOLUTION 51-2024**

**A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE BATES AND SECONDED BY TRUSTEE MAHAR, TO APPROVE BOTH BIDS FROM NCC AND POWIS EXCAVATING & CONTRACTING.**

<b>TRUSTEE VOGT</b>	<b>AYE</b>
<b>TRUSTEE COLTON</b>	<b>AYE</b>
<b>TRUSTEE BATES</b>	<b>AYE</b>
<b>TRUSTEE MAHAR</b>	<b>AYE</b>
<b>MAYOR SOUVA</b>	<b>AYE</b>

**ALL IN FAVOR, MOTION CARRIED.**

**RESOLUTION 51-2024 APPROVED JULY 10, 2024**

**TI SALES ANNUAL RENEWAL**

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES  
MEETING MINUTES  
JULY 10, 2024**



800-225-4616  
978-443-2002  
Fax: 978-443-7600  
www.tisales.com

<b>Quote</b>	QTE0071110
<b>Quoted To</b>	Kim
<b>Date</b>	08/01/2024

**Sold To:** Copenhagen Village Water Dept.  
9916 Main St.  
Copenhagen NY 13626

**Ship To:** Copenhagen Village Water Dept.  
9916 Main St.  
Copenhagen NY 13626

Customer Number	Telephone	Fax	Job Location	Job Name	Territory Manager
COPE7	(315) 628-4229	(315) 688-2216	Copenhagen NY	Neptune 360 Subscrip	Jim Pierce
Expires	Estimated Delivery	Freight	Terms	Master Number	
07/31/2025	4-6 Weeks	Allowed	NET 30	377904	
Item Number	Description	Quantity	Price	Extension	
N360AAMR250	Neptune 360 Advanced Module Annual SaaS Subscription for AMR (1 - 250 Cust) Per Endpoint Per Year Shipping direct from vendor  <b>YOUR CURRENT CONTRACT EXPIRES ON 7/31/2024.</b> <b>Please confirm that you will be renewing the Neptune 360 software for the period of 8/1/2024 - 7/31/2025 by signing and returning this quotation.</b>	1	\$1,307.00	\$1,307.00	
Quoted By: Ryan Hourihan					
				Subtotal	\$1,307.00
				Other Charges	\$0.00
				Tax	\$0.00
				<b>TOTAL DUE</b>	<b>\$1,307.00</b>

Visit our website @ [www.tisales.com](http://www.tisales.com)

*If you are in agreement with this quote and wish to order, please sign, date, and fax back to 978-443-7600 or email us at [orders@tisales.com](mailto:orders@tisales.com)*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RESOLUTION 52-2024**

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE COLTON, TO APPROVE THE TI SALES QUOTE FOR NEW ANNUAL CONTRACT.

TRUSTEE VOGT	AYE
TRUSTEE COLTON	AYE
TRUSTEE BATES	AYE
TRUSTEE MAHAR	AYE

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES  
MEETING MINUTES**

**JULY 10, 2024**

MAYOR SOUVA AYE  
ALL IN FAVOR, MOTION CARRIED.

**RESOLUTION 52-2024 APPROVED JULY 10, 2024**

**VOC CYBER & INTERNET POLICIES**

THE BOARD HAS APPROVED NYMIRs CYBER AND INTERNET POLICIES.

**RESOLUTION 53-2024**

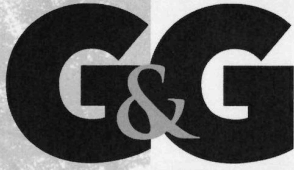
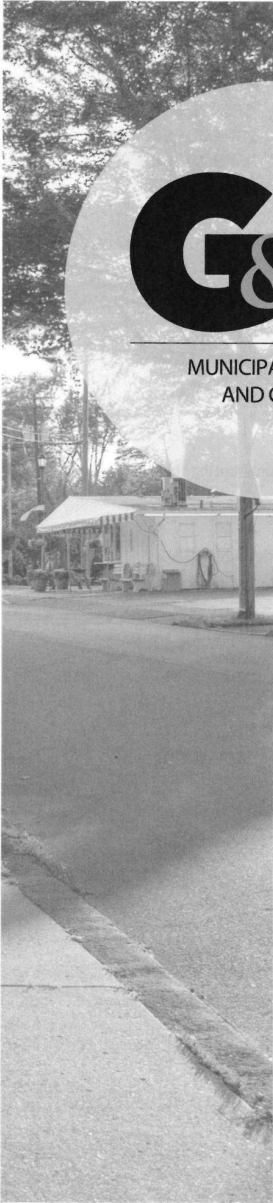
A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE COLTON,  
TO APPROVE AND ADOPT NYMIR'S CYBER AND INTERNET POLICIES.

TRUSTEE VOGT AYE  
TRUSTEE COLTON AYE  
TRUSTEE BATES AYE  
TRUSTEE MAHAR AYE  
MAYOR SOUVA AYE  
ALL IN FAVOR, MOTION CARRIED.

**RESOLUTION 53-2024 APPROVED JULY 10, 2024**

**INCOME SURVEY PROPOSAL**

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES  
MEETING MINUTES  
JULY 10, 2024**



**MUNICIPAL CONSULTING  
AND GRANT WRITING**

Jun 17, 2024

**INCOME  
SURVEY  
Proposal**

Proposed to

Village of Copenhagen, NY

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**MEETING MINUTES**  
**JULY 10, 2024**



131 S. UNION ST. | PO BOX 39  
SPENCERPORT, NY 14559  
PHONE: (585) 368 - 8866  
EMAIL: CONTACT@GGPROCESS.COM  
WEBSITE: WWW.GGPROCESS.COM

6/17/24

Mayor Mark Souva  
Village of Copenhagen  
Po box 237  
Copenhagen, New York 13626

Mayor Mark Souva,

Thank you for giving G&G Municipal Consulting and Grant Writing the opportunity to serve your community.

This letter of agreement serves to outline the terms under which G&G Municipal Consulting and Grant Writing (hereinafter referred to as "G&G") would perform services for the Village of Copenhagen, ("the Village") and the reciprocating responsibilities to be provided by the village to ensure the success of the project.

To reiterate, income surveys are essential in establishing and demonstrating grant eligibility for Federal and State funding programs.

Thank you for your consideration. We look forward to being of service to you and your community. Please do not hesitate to reach out with any questions.

Respectfully,

A handwritten signature in black ink, appearing to read 'Jay Grasso'. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Jay Grasso  
Founder & President



**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**MEETING MINUTES**  
**JULY 10, 2024**

G&G Municipal Consulting and Grant Writing

## PROPOSAL

### Our Company

Incorporated in 2014, G & G Municipal Consulting and Grant Writing has written and administered grants totaling over \$150,000,000 and over \$200,000,000 in low/zero percent interest loans. The grants and zero/low-interest loans that we facilitate are wide-ranging from USDA, FEMA, Empire State Development, Consolidated Funding Applications, to Community Block Development Grants, and more.

## SURVEYS

01

### LOW TO MODERATE INCOME (LMI) SURVEY

The LMI Survey report is required for Community Development Block Grants (CDBG) funding programs.

02

### MEDIAN HOUSEHOLD INCOME (MHI) SURVEY

The MHI survey report is required for USDA Rural Development and NYS Environmental Facilities Corporation funding applications.

### Purpose for Income Surveys

Federal and State funding agencies assess hardship and need through the income levels of communities. Income surveys are conducted to establish and determine both Low to Moderate Income (LMI) and Median Household Income (MHI) for the purpose of identifying grant and funding eligibility.

G&G utilizes a hands-on approach that is highly effective for collecting survey data. The data generated offers communities a mechanism to show the necessary and qualifying need for Federal and State grant funding. This need is not always obvious, especially in communities that are on the cusp of eligibility according to the American Community Survey (ACS). G&G's unique survey collection methods help to prove grant eligibility in cases where such a community would have otherwise been deemed ineligible.

LMI and MHI survey reports can be generated from one survey, however, the data for each report is extrapolated and published differently based on the criteria and requirements of the funding program. Therefore, these reports are handled separately.

These income surveys are good for five (5) years.

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
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**JULY 10, 2024**



### **Our Commitment**

- Meet with stakeholders, engineers, and municipal partners to learn the scope and define the project area.
- Obtain survey authorization if necessary.
- Obtain list of survey households from municipality.
- Map project area responses.
- Draft the survey per State and Federal guidelines and confidentiality mandates.
- Conduct and coordinate the survey mailing including a cover letter approved by the village. If necessary, conduct at least four (4) door to door canvassing events of non-respondents to ensure the necessary return rate percentage (per state and federal guidelines) is achieved. G&G firmly believes the only way to obtain a favorable MH/LMI is by going door to door.
- Tabulate all survey returns to calculate the MH/LMI.
- Provide to the municipality and a funding entity, a findings summary, letter report, survey methodology, and any other documentation required by the funding agencies.
- Raw survey data is confidential and proprietary to G&G, pursuant to grant funding entity rules and regulations. Raw data is kept secure to protect the identities and privacy of survey participants. This raw data cannot and will not be shared.
- G&G will extrapolate data from the overall survey into future smaller service areas (at no additional charge) with the understanding by the village that a smaller household universe size may require additional door to door canvassing, which may incur possible additional charges to be determined at that time.

### **Municipality Agreement**

- Provide a master list of all residences in the survey area in spreadsheet format (Excel). A fee of up to \$600.00 may apply if the municipality is unable to supply the list.
- Promote and advertise that G&G is performing the survey and urge all residents receiving a survey to accurately complete and return the survey form in a timely manner. The survey will be noted at municipal meetings, posted in municipal offices, local print, social media and/or other methods as appropriate. G&G will provide a sample press release.
- Review and revise as appropriate, the draft cover letter created by G&G promoting the purpose and importance of the survey. The cover letter will be on municipal letterhead and used with the mailing of the survey.
- Assist G&G with suggestions to maximize response efficiency.

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES  
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## Income Survey Cost

Income Survey: \$11,990.00 + postage  
Includes - Data collection and Median Household  
Income (MHI) Report to be used for EFC/WIIA/  
OTHER applications for approximately 350  
occupied residences.

### À La Carte Reports/Services:

Low/Moderate Income (LMI) Report for  
CDBG Report: \$500 (a \$1,250 savings)  
*for CDBG application*

Service Area Specific Report: \$1,500  
*(extrapolated/condensed from the larger report &  
does NOT include additional door to door  
canvassing)*

Municipality List Generation: \$600

TERMS: 30% Down (Billed after mailing), 70%  
upon completion

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
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**JULY 10, 2024**



131 S. Union St. | PO Box 39  
Spencerport, NY 14559  
Phone; (585) 368 - 8866  
Email: Contact@GGProcess.com  
Website: www.GGProcess.com

## Agreement

The parties hereto have executed this letter of agreement as of the date of its signing.

Village of Copenhagen

By: \_\_\_\_\_  
(Printed) (Signed)

Date: \_\_\_\_\_ Title: \_\_\_\_\_

G&G MUNICIPAL CONSULTING AND GRANT WRITING

By: \_\_\_\_\_  
(Printed) (Signed)

Date: \_\_\_\_\_ Title: \_\_\_\_\_

### RESOLUTION 54-2024

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE COLTON, TO ACCEPTED THE INCOME SURVEY PROPOSAL FROM G&G MUNICIPAL CONSULTING AND GRANT WRITING.

TRUSTEE VOGT	AYE
TRUSTEE COLTON	AYE
TRUSTEE BATES	AYE
TRUSTEE MAHAR	AYE

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**

**MEETING MINUTES**

**JULY 10, 2024**

MAYOR SOUVA  
ALL IN FAVOR, MOTION CARRIED.

AYE

**RESOLUTION 54-2024 APPROVED JULY 10, 2024**

**MURAL**



A MOTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE BATES, TO APPROVE THE PLACEMENT OF THE MURAL TO BE PUT ANYWHERE ON THE VILLAGE HALL THAT WORKS.

TRUSTEE VOGT  
TRUSTEE COLTON  
TRUSTEE BATES  
TRUSTEE MAHAR  
MAYOR SOUVA  
ALL IN FAVOR, MOTION CARRIED.

AYE  
AYE  
AYE  
AYE  
AYE

**APPROVED JULY 10, 2024**

**COMPROLLER**

THE NEW STATE COMPROLLER HAS RANDOMLY SELECTED THE VILLAGE OF COPENHAGEN TO AUDIT. THE AUDIT IS TO BEGIN THURSDAY JULY 11TH, WITH AN END DATE UNKNOWN.

**UPDATING CURRENT ATTORNEY**

THE VILLAGE ATTORNEY ON RECORD IS KENDALL, WALTON, & BURROWS. ATTORNEY WALTON HAS LEFT THE FIRM. IT WILL NOW BE KNOWN AS KENDALL, HARRIENGER, & BURROWS.

**RESOLUTION 55-2024**

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE BATES AND SECONDED BY TRUSTEE VOGT, TO MAKE THE LAW FIRM AT ENTITY KENDALL, HARRIENGER, & BURROWS THE ATTORNEY ON RECORD FOR THE VILLAGE OF COPENHAGEN UNTIL JANUARY 2025'S ORGANIZATIONAL MEETING.





**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**MEETING MINUTES**  
**JULY 10, 2024**

07/08/24 08:58:05

**MONTHLY REPORT OF TREASURER**

**TO THE VILLAGE BOARD OF THE VILLAGE OF COPENHAGEN:**

The following is a detailed statement of all moneys received AND disbursed BY me during the month of June, 2024:

DATED: July 8, 2024

\_\_\_\_\_  
TREASURER

	Balance 05/31/24	Increases	Decreases	Balance 06/30/24
<b>A GENERAL FUND - TOWNWIDE</b>				
CASH - CHECKING	-5,873.18	198,001.24	41,210.23	150,917.83
CASH - SAVINGS	649,472.91	0.00	0.00	649,472.91
PETTY CASH	212.27	0.00	0.00	212.27
TOTAL	643,812.00	198,001.24	41,210.23	800,603.01
<b>F WATER FUND</b>				
CASH - CHECKING	125,005.32	509.37	14,691.56	110,823.13
CASH - SAVINGS	123,158.56	0.00	0.00	123,158.56
TOTAL	248,163.88	509.37	14,691.56	233,981.69
<b>G SEWER FUND</b>				
CASH - CHECKING	121,976.46	3,472.11	2,422.28	123,026.29
CASH - SAVINGS	101,279.82	0.00	0.00	101,279.82
TOTAL	223,256.28	3,472.11	2,422.28	224,306.11
<b>H CAPITAL FUND</b>				
CASH - CHECKING	99,351.61	0.00	256,025.00	-156,673.39
TOTAL	99,351.61	0.00	256,025.00	-156,673.39
<b>SF FIRE DISTRICT</b>				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
<b>TA TRUST &amp; AGENCY</b>				
CASH - CHECKING	2,400.90	13,704.61	12,600.04	3,505.47
TOTAL	2,400.90	13,704.61	12,600.04	3,505.47
TOTAL ALL FUNDS	1,216,984.67	215,687.33	326,949.11	1,105,722.89

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES  
MEETING MINUTES  
JULY 10, 2024**

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**MEETING MINUTES**  
**JULY 10, 2024**

**ABSTRACT OF AUDITED VOUCHERS**

GENERAL FUND - TOWNWIDE

VILLAGE OF COPENHAGEN Page 1 of 4 LEWIS COUNTY, NEW YORK

DATE OF AUDIT: 06/01/2024 NUMBER 001 TOTAL CLAIMS: \$41,593.94

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

\_\_\_\_\_ Date

\_\_\_\_\_ Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
510	First National Bank of Omaha APRIL/MAY STATEMENT/CREDIT CARD CHAIRS	A1010.2	500.00	4828 06/14/2024
505	Johnson Newspaper Corp F336858F-0007/BID FOR SNOW REMOVAL	A1010.4	89.12	4823 06/14/2024
506	Johnson Newspaper Corp 66C18422-0003/BID FOR SNOW REMOVAL LJ&R	A1010.4	85.56	4824 06/14/2024
510	First National Bank of Omaha APRIL/MAY STATEMENT/CREDIT CARD CHAIRS	A1210.4	320.76	4828 06/14/2024
503	Great America Financial Serv. 36653720/COPIER & COMPUTERS	A1325.2	131.31	4821 06/14/2024
510	First National Bank of Omaha APRIL/MAY STATEMENT/CREDIT CARD	A1325.2	106.26	4828 06/14/2024
498	Lewis County Real Property A1355.322105 RPTS/TAX BILL PRINTING & PROCESSING AND STAMPS	A1325.41	402.00	4816 06/14/2024
505	Johnson Newspaper Corp F336858F-0003/BUDGET WORKSHOP	A1325.41	38.03	4823 06/14/2024
512	BERNIER, CARR, & ASSOCIATES 24-499/STUDY, REPORT, AND REIMBURSEMENT	A1440.4	2,500.00	4830 06/14/2024
494	National Grid 78849-27107 JUNE/VILLAGE OF COPENHAGEN	A1620.4	204.22	4812 06/03/2024
502	National Grid 78849-27107 6.5.24/VILLAGE OFFICE	A1620.4	204.22	4820 06/14/2024
513	Charter Communications 143657501060124/VILLAGE MONTHLY INTERNET	A1620.4	129.99	4831 06/14/2024
517	National Grid 78849-27107 7.5.24/VILLAGE HALL	A1620.4	182.44	4835 06/14/2024
492	National Grid 86849-27113 JUNE/BANDSTAND	A1620.41	61.26	4810 06/03/2024
501	Farney's Inc. Home & Building 212149/1 5.14.24/BAND STAND STAIN & ROLLS	A1620.41	294.42	4819 06/14/2024
511	Sherman Electric Inc 129719/UVB TEES 2 PACKAGES	A1640.2	39.90	4829 06/14/2024
504	Eastern Shore Associates 751910 3.28.24/POLICY #MPLVCPHN001 6.1.23-6.1.24 NYMIR	A1910.4	95.07	4822 06/14/2024

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**MEETING MINUTES**  
**JULY 10, 2024**

**ABSTRACT OF AUDITED VOUCHERS**

GENERAL FUND - TOWNWIDE

VILLAGE OF COPENHAGEN Page 2 of 4 LEWIS COUNTY, NEW YORK

DATE OF AUDIT: 06/01/2024 NUMBER 001 TOTAL CLAIMS: \$41,593.94

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
512	<b>BERNIER, CARR, &amp; ASSOCIATES</b> 24-499/STUDY, REPORT, AND REIMBURSEMENT	A1990.4	601.84	4830 06/14/2024
509	<b>NNY Water Works Conference</b> 08.09.2024/WASTE WATER TREATMENT EQUIPMENT SEMINAR	A5010.4	120.00	4827 06/14/2024
496	<b>Lewis County Highway Dept.</b> 4902/2 STOP SIGNS	A5110.4	70.24	4814 06/14/2024
499	<b>Glider Oil</b> 67553/75.1 GALLONS GAS VILLAGE HALL 5.10.24	A5110.4	210.16	4817 06/14/2024
499	<b>Glider Oil</b> 844044 228892-1/52.9 GALLONS GAS VILLAGE HALL 5.31.24	A5110.4	143.20	4817 06/14/2024
500	<b>Glider Oil</b> 841794 228892-2/51.9 GALLONS UNDYED DIESEL 5.28.24	A5110.4	144.19	4818 06/14/2024
516	<b>Glider Oil</b> 856036 6.12.24/VILLAGE HALL GAS 23.4 GALLONS	A5110.4	60.89	4834 06/14/2024
514	<b>SIEWERT EQUIPMENT</b> ROCH27799/LIFT STATION PUMP REPLACED	A688	14,426.00	4832 06/14/2024
515	<b>AYSO Club 1674</b> 2024 SEASON	A7310.4	400.00	4833 06/14/2024
493	<b>National Grid</b> 51146-64073 JUNE/ST RT 12 POLE	A7550.41	49.41	4811 06/03/2024
507	<b>Lewis County Solid Waste/ Rec</b> 43590/5.21.24 2.87 TONS	A8160.4	287.00	4825 06/14/2024
507	<b>Lewis County Solid Waste/ Rec</b> 44206/5.28.24 3.14 TONS	A8160.4	314.00	4825 06/14/2024
507	<b>Lewis County Solid Waste/ Rec</b> 42895/5.14.24 2.9 TONS	A8160.4	290.00	4825 06/14/2024
507	<b>Lewis County Solid Waste/ Rec</b> 42261/5.7.24 2.73 TONS	A8160.4	273.00	4825 06/14/2024
495	<b>Farney's Inc. Home &amp; Building</b> 212004/1/POTTING SOIL & HOOKS	A8810.4	119.79	4813 06/14/2024
508	<b>LC Self-Insurance Workers Comp</b> 2024/LC WORKERS COMP ASSESSMENT VILLAGE	A9040.8	1,835.00	4826 06/14/2024
508	<b>LC Self-Insurance Workers Comp</b> 2024/LC WORKERS COMP ASSESSMENT FIRE DEPT	A9040.81	2,227.00	4826 06/14/2024
497	<b>Excellus</b> 000039152701/EMPLOYEE INSURANCE	A9060.8	1,222.14	4815 06/14/2024



**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**MEETING MINUTES**  
**JULY 10, 2024**

**ABSTRACT OF AUDITED VOUCHERS**

WATER FUND

VILLAGE OF COPENHAGEN

Page 3 of 4

LEWIS COUNTY, NEW YORK

DATE OF AUDIT: 06/01/2024

NUMBER 001

TOTAL CLAIMS: \$41,593.94

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
282	Great America Financial Serv. 36653720/COPIER AND COMPUTERS	F1325.4	131.31	2749 06/14/2024
276	KENDALL, WALTON & BURROWS 7173/5.22.24 LEGAL SERVICES RENDERED	F1420.4	337.50	2743 06/14/2024
279	VERIZON 457321554000180/STODDARD ST LINE 315.688.2617	F8320.21	19.37	2746 06/14/2024
279	VERIZON 557321608000193/MILL ST LINE 315.688.0020	F8320.21	47.60	2746 06/14/2024
283	P&T Supply & Services, Inc 61013/HYPO PUMP FOR WOODBATTLE PLANT	F8320.21	2,101.24	2750 06/14/2024
271	Town of Denmark WD1-2024/ANNUAL WATER TOWER PAYMENT 6 OF 30	F8320.4	7,500.00	2738 06/03/2024
272	National Grid 66701-46108/WOODBATTLE PUMP	F8320.4	10.73	2739 06/03/2024
273	National Grid 60501-47107/NY 194	F8320.4	230.04	2740 06/03/2024
274	National Grid 58143-25002/WATER PIT	F8320.4	43.22	2741 06/03/2024
275	National Grid 48347-97003/STODDARD PUMP	F8320.4	885.05	2742 06/03/2024
280	Johnson Newspaper Corp F336858F-0005/WATER INFRASTRUCTURE WORKSHOP	F8320.4	36.61	2747 06/14/2024
280	Johnson Newspaper Corp F336858F-0006/WATER INFRASTRUCTURE SPECIAL MEETING	F8320.4	36.70	2747 06/14/2024
281	Johnson Newspaper Corp 66C18422-0002/WATER INFRASTRUCTURE SPECIAL MEETING J&R	F8320.4	19.67	2748 06/14/2024
277	Converse Laboratories, Inc 69814/MONTHLY DRINKING WATER TEST	F8330.4	30.00	2744 06/14/2024
278	Slack Chemical Co, Inc 208203/DRUM RETURN CREDIT	F8330.4	-100.00	2745 06/14/2024
278	Slack Chemical Co, Inc 469631/SUPERCHLOR CARTHAGE CARBOY/TAMPER EVIDENT	F8330.4	337.00	2745 06/14/2024

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES  
MEETING MINUTES  
JULY 10, 2024**

**ABSTRACT OF AUDITED VOUCHERS**

**SEWER FUND**

VILLAGE OF COPENHAGEN

*Page 4 of 4*

LEWIS COUNTY, NEW YORK

DATE OF AUDIT: 06/01/2024

NUMBER 001

TOTAL CLAIMS: \$41,593.94

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
237	Great America Financial Serv. 36653720/COPIER & COMPUTERS	G1325.4	131.31	2539 06/14/2024
233	National Grid 03410-54000 JUNE/ROBERTS RD PUMP	G8130.4	52.22	2535 06/03/2024
234	National Grid 06310-45004 JUNE/CATARACT PUMP	G8130.4	53.63	2536 06/03/2024
235	National Grid 13141-04009 JUNE/MAIN ST LIFT STATION	G8130.4	606.17	2537 06/03/2024
236	National Grid 35310-60002 JUNE/WASTE WATER FACILITY	G8130.4	712.13	2538 06/03/2024
238	Converse Laboratories, Inc 69815/WASTE WATER MONTHLY TESTING	G8130.4	127.00	2540 06/14/2024
239	VERIZON 457321554000180/STODDARD 315.688.2617	G8130.4	19.37	2541 06/14/2024
239	VERIZON 457321554000180/MILL ST 315.688.0020	G8130.4	47.65	2541 06/14/2024

**PAY BILLS  
JULY UNAUDITED ABSTRACTS**





**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES**  
**MEETING MINUTES**  
**JULY 10, 2024**

07/10/24 12:16:26

**VILLAGE OF COPENHAGEN**  
**Abstract of Unaudited Vouchers**  
**WATER FUND**

Total Claims: \$12,304.95                      07/01/24                      Number 002

Voucher #	Claimant	Account #	Amount	Check	Date
284	National Grid 66701-46108 7.5.24/WOODBATTLE PUMP	F8320.4	45.65	2751	07/01/24
285	National Grid 60501-47107 7.5.24/NY 194	F8320.4	222.79	2752	07/01/24
286	National Grid 58143-25002 7.5.24/RT 194 WATERPIT	F8320.4	43.54	2753	07/01/24
287	National Grid 48347-97003 7.5.24/STODDARD RD PUMP	F8320.4	469.35	2754	07/01/24
288	Farney's Inc. Home & Building 212959/BALL VALVE STODDARD PLANT	F8320.4	43.98		
288	Farney's Inc. Home & Building 213143/PAINT	F8320.4	107.98		
289	VERIZON 557-321-608-001-93/MILL ST LINE 315.688.0020	F8320.21	71.49		
290	Ti Sales, Inc 172661 COPE7/2 5/8 METER HEADS	F8340.2	178.48		
290	Ti Sales, Inc 172106 COPE7/2 3/4 METER SETS	F8340.2	260.70		
291	Sherman Electric Inc 130381/2-GFCI OUTLETS FOR STODDARD WATER PLANT	F8320.4	37.90		
292	P&T Supply & Services, Inc 61139/CALIBRATE CHLORINE ANALYZER WOODBATTLE	F8320.4	252.75		
293	KIM AUGUSTINE 4.16.24-5.31/REIMBURSEMENT FOR WATER GAS MILEAGE 19.8 @ .67	F1325.2	13.27		
294	Converse Laboratories, Inc 70088/MONTHLY WATER TESTING	F8330.4	30.00		
295	Great America Financial Serv. 36885580/MONTHLY COPIER AND COMPUTERS	F1325.2	144.43		
296	BERNIER, CARR, & ASSOCIATES 24-598/WATER INFRASTRUCTURE IMPROVEMENT PROJECT	F8320.4	3,874.04		
297	Corrosion Products & Equipment 30324764/NEW FLOW METER	F	6,319.00		
298	Slack Chemical Co, Inc 471610/MONTHLY WATER CHEMICALS	F8330.4	269.60		



