

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
AT THE VILLAGE HALL
AUGUST 14, 2024
18:30:00/6:30:00**

At 18:30:00/6:30:00 MAYOR SOUVA CALLED THE MEETING TO ORDER, THOSE IN ATTENDANCE RECITED THE PLEDGE OF ALLEGIANCE.

PRESENT WERE: MAYOR MARK SOUVA

TRUSTEES: KIM VOGT, KERRY COLTON, PATTY BATES, DIANE MAHAR

CLERK: KIMBERLY AUGUSTINE

DPW: RICHARD ROSS

GUEST: LEWIS ALEXANDER, PAUL SHEPARD (RACOG)

APPROVAL OF JULY MEETING MINUTES

A MOTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE BATES, TO APPROVE JULY MEETING MINUTES.

TRUSTEE VOGT AYE
TRUSTEE COLTON AYE
TRUSTEE BATES AYE
TRUSTEE MAHAR AYE
MAYOR SOUVA AYE
ALL IN FAVOR, MOTION CARRIED.

APPROVED AUGUST 14, 2024

**UPDATES
RACOG**

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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AUGUST 14, 2024

RIVER AREA COUNCIL OF GOVERNMENTS

August 2024

MUNICIPAL MANAGEMENT MONTHLY ANNOUNCEMENTS



RACOG UPDATES

- **RACOG Transportation Survey**

The RACOG Transportation Initiative plan was recently sent out to the RACOG board members. If there are any changes, please send them to Chris Barboza or Mickey Dietrich.

- **Websites**

I am looking to put together a website training for those who have their websites through RACOG. I am also looking at having a second part of this training that would be open to anyone to learn more about the ADA Compliance deadline for website.

- **LED Lighting**

For those municipalities that went through the NYPA program, the LGEG grant funds were disbursed to West Carthage as lead applicant. They will be sending the funds out to the individual municipalities.

- **COG Survey**

April Roggio with the University of Albany is looking at some possible funding projects that might be able to help municipalities. She also is willing to meet with anyone who needs help with the COG surveys.

- **Local Government Student Activity**

The Civic Service Student Activity Program (CSSAP) will be starting for the school year 2024-25. Students have until October 1, 2024 to sign up.

- **Water/Wastewater Operator Training**

This program is still being finalized, more details to come. Hope to get more information here in August on what is happening with this program.

- **Associate Circuit Rider**

Paul Shepard, the previous Fort Drum intern, was approved to contract with for the Associate Circuit Rider duties. It will be done on a meeting to meeting contract.



UPCOMING

Next RACOG Meeting

September 26, 2024 @ 6:00 PM
Town of Wilna Municipal Building

Venerable Folks of Tug Hill Display

August 10, 2024
Greystone Manor
Martinsburg, NY

Tug Hill Commission Annual Dinner

September 19, 2024
Hayloft at Moonshine Farm
Port Leyden, NY

OTHER INFO

Black River Watershed Conference

Presentations

[Click Here](#)

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
AUGUST 14, 2024**

TRAININGS

- **New York Planning Federation One Day Conferences**

Location: Various Locations

Dates: August 2, 2024, September 12, 2024, and September 26, 2024

Website/Registration: [Click Here](#)

- **Cemetery 101**

The workshop will cover the basic aspects of successful cemetery operations, provide an opportunity to meet with Division of Cemeteries staff and ask questions and gain insight into best practices.

Location: Adams Fire Department, 6 North Main St., Adams, 13605

Dates: August 7, 2024 from 4 to 7pm

Website/Registration: [Click Here](#)

- **Town Budget Workshops**

These workshops are designed to assist town officials in preparing their annual budgets.

Location: Various Locations

Dates: August 7, 2024 (Altmar, NY) and August 29, 2024 (Boonville, NY)

Website/Registration: [Click Here](#)

- **State Comptroller Webinars**

Location: Webinar

Dates: Various Dates (August and September)

Website/Registration: [Click Here](#)

- **Local Government Upcoming Training (NYCOM & AOT)**

Training: NYCOM Fall Training School for City and Village Officials

Location: Saratoga Springs

Dates: September 16 - 20, 2024

Website/Registration: [Click Here](#)

GRANTS

- **Septic System Replacement Funds**

Round four of the Septic System Replacement Fund was recently announced and all four counties in the Tug Hill region are now eligible for funding.

Due Date: NA

Website: Lewis County [Click Here](#) Jefferson County [Click Here](#)

- **Vacant Property Clearance Grant Program**

Eligible applicants are non-entitlement units of general local government (county, town, city, or village), excluding metropolitan cities, urban counties, and Indian Tribes that are designated entitlement communities.

Due Date: December 31, 2024 (Rolling Basis)

Website: [Click Here](#)

- **Naturally Lewis 2024 Grants**

The Lewis County Development Corporation's Community Economic Development Program recently announced four grant programs available in 2024.

Due Date: Various Dates

Website: [Click Here](#)

- **Municipalities Zero-emission Vehicle Rebate Program Open**

The next round of DEC's Municipal Zero-emission Vehicle (ZEV) Rebate Program will provide \$750,000 to municipalities for the purchase or lease of zero-emission light- and medium-duty fleet vehicles.

Due Date: First Come First Serve Until September 27, 2024

Website: [Click Here](#)

- **NYSDEC Launches Green Purchasing Communities Program**

The program provides an easy to administer green procurement program for local governments and provides the community with recognition for implementing it.

Due Date: Unknown

Website: Unknown

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TRAININGS

- **Local Government Upcoming Training (NYCOM & AOT) - Continued**

Training: NYCOM Public Works Training School

Location: Saratoga Springs

Dates: October 21 - 23, 2024

Website/Registration: [Click Here](#)

Training: AOT Annual Training School

Location: NYC

Dates: February 16 - 19, 2025

Website/Registration: [Click Here](#)

Training: NYCOM Annual Meeting and Training School

Location: Bolton Landing

Dates: May 28 - 30, 2025

Website/Registration: [Click Here](#)

- **Conference on the Environment**

Using a grassroots approach to engage, support, and assist community actions that balance conservation and rural development.

Location: Boonville, Lyons Falls, and Trenton

Dates: September 18 - 20, 2024

Website/Registration: [Click Here](#)

- **Community Scale Wasted Food Reduction in Municipalities**

You are invited to join the Development Authority of the North Country (DANC), ANCA's Compost for Good team, Syracuse University, and Clarkson University for a gathering of North Country municipal leaders and champions to share your goals, plans, needs and curiosities about wasted food

Location: Unknown

Dates: August 7, 2024

Website/Registration:

GRANTS

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DPW

DPW Report August 2024

- Annual fire inspection on smoke alarms and extinguishers
- Ordered CL-17 solution, DPD tabs and fire hydrants out of service bags
- Picked up flags from down at Bandstand
- Checked catch basins around village
- One fire extinguisher needs to be recharged from Woodbottle water plant
- Dean Vote found another leak just down from his last repair
- Dean Vote leak is all fixed
- Topped off hanging flowerpots down at bandstand
- Mowed and weed wacked all village properties
- Picked up piles of weeds down at Bandstand
- Cleaned air filters in new blowers at sewer plant
- Mowed around fire hydrants from Stoddard to village line
- Weed wacked under bridge rails
- Weed wacked around village signs and man hole covers
- In house training with Steve Freeman from NYRW
- Painted all Ballard's yellow at water plant, high lift station, and sewer plant
- Started painting fire hydrants
- Changed out two meters at 2929 Stoddard St. in the village
- Put reflective tape on Ballard's at water plant, high lift station, and sewer plant
- Read village meters for records
- Dropped of paper at 2938 Cataract street about garbage and recycling pick up
- Called in UFPO for utility pole work on Deer River road
- Did a recheck on the meters that we put in over at 2929 Stoddard St.
- Refixed rain gauge down at Stoddard water plant
- Did spot check on big flower pots on main drag
- Brought up pressure washed up to the shop for doing sidewalks and pressure washing the front of Village hall
- Cut some branches off big tree out back of shop
- Painted striping on Loud St. with the help of West Carthage
- Blew off sidewalk at Bandstand and Bandwagon
- Called in UFPO on the corner of Mechanic St. and Stoddard St. for cellar wall repair
- Keeping track of Cynthia Pridell meter at 2953 Cataract St.
- Fixed side of road on Maple Ave. in front of Andrea Wheelers house where it washed out
- Fixed side of road on Mill street across from Cottage Inn
- Went to Alexandra Bay for Water Conference at the Edgewood hotel

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**SEWER PROJECT-BARTON LOGUIDICE
LOCAL COUNSEL AGREEMENT**

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LEGAL SERVICES AGREEMENT – LOCAL COUNSEL

THIS AGREEMENT made this 14 of August 2024 between the **Village of Copenhagen** (the "Village"), 9915 State Route 12, PO Box 237, Copenhagen, NY 13626 and **James A Burrows**, attorney at law, of Kendall, Harrienger & Burrows, 120 Washington Street, Suite 500A, Watertown, NY 13601.

WITNESSETH:

WHEREAS, the Village has upgraded, or intends to complete the **Village of Copenhagen – WWTP Project No.: 6036-20-00**, (the "Project"), in the Village of Copenhagen, County of Jefferson, County of Jefferson, under the provisions of the Village Law and Local Finance Law of the State of New York;

WHEREAS, the Village wishes to retain the Attorney in connection with various legal matters related to said improvement district, excluding bond-related or financing matters; and

WHEREAS, the Attorney has been selected to provide the desired legal services on the terms and conditions set forth herein;

NOW, THEREFORE, in consideration of the promises and mutual covenants contained herein, the parties do hereby agree as follows:

Section 1. Authorization to Proceed as the Attorney. The Village shall by appropriate resolution adopt and ratify this Agreement, and the Attorney is hereby authorized to provide legal services as described in this Agreement and for the professional fees specified herein.

Section 2. Legal Services. The Attorney agrees to provide its professional services in connection with the Village's improvement service area subject to the conditions and in consideration of the payment of fees set forth herein. The Attorney agrees, at the request of the Village, to:

(A) Prepare, and supervise and assist in the taking of such actions as may be necessary or incidental to cause the Village to become duly organized and to be authorized to undertake the service area's proposed improvements;

(B) Advise and assist the Village in connection with (i) the notice and conduct of meetings; (ii) the preparation of minutes of meetings; (iii) the preparation and enactment of such resolutions as may be necessary in connection with the authorization, construction, and initial operation of the service area; (iv) entering into construction contracts; (v) preparation and adoption of by-laws, rules and regulations, and rate schedules; and (vi) such other corporate actions as may be necessary in connection with the construction and initial operation of the service area

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(C) Review construction contracts, bid-letting procedures, and surety and contractual bonds in connection therewith;

(D) Prepare, negotiate, and review any contract with another Village, Town or other source of water supply when necessary;

(E) Prepare, where necessary, and review deeds, easements and other rights-of-way documents and other instruments for sites for source of water supply, pumping stations, treatment plants, and other facilities necessary to the service area, provide continuous rights-of-way therefore, render title opinions with reference thereto, and provide for the recordation thereof;

(F) Assist in obtaining necessary permits and certificates from county and municipal bodies, State regulatory agencies, and from other public or private sources with respect to the approval of the service area, the construction and operation thereof, pipeline crossings, and the like; and

(G) Cooperate with the engineer employed by the Village in connection with preparation of tract sheets, easements, and other necessary title documents, construction contracts, water supply contracts, health permits, crossing permits, and other such instruments.

Section 3. Professional Fees and Expenses. The Village shall pay to the Attorney for professional services rendered hereunder the following fees: \$225.00 per hour with a \$3,000.00 maximum. Reimbursement of expenses shall be made by the Village for reasonable out-of-pocket expenses including, but not limited to, photocopying, postage, court costs, and travel costs incurred by the Attorney in the performance of the duties hereunder. Said fees and expenses shall be payable monthly as billed.

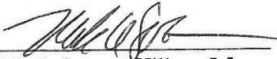
Section 4. Construction and Amendments. This Agreement shall be governed and construed in accordance with the laws of the State of New York. This Agreement may be amended only by a writing duly entered into by the Village and the Attorney.

IN WITNESS WHEREOF, the Village and the Attorney have executed this Agreement as of the date first written above.

ATTORNEY:

James A. Burrows, Esq.,

VILLAGE OF COPENHAGEN


Mark Souva, Village Mayor

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RESOLUTION 58-2024

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE BATES, TO RETAIN THE SERVICES OF JIM BURROWS, OF KENDALL, HARRIENGER, & BURROWS, WITH VARIOUS LEGAL MATTERS RELATED TO WWTP- PROJECT NO.: 6036-20-00.

TRUSTEE VOGT	AYE
TRUSTEE COLTON	AYE
TRUSTEE BATES	AYE
TRUSTEE MAHAR	AYE
MAYOR SOUVA	AYE

ALL IN FAVOR, MOTION CARRIED.

RESOLUTION 58-2024 APPROVED AUGUST 14, 2024

BOND COUNSEL AGREEMENT

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
AUGUST 14, 2024

**KENDALL,
HARIENGER
& BURROWS**

Attorneys-at-Law

120 Washington Street, Suite 500A
Watertown, NY 13601
Phone: 315-753-8080
Fax: 315-753-8090

*Service of Papers by Email
or Fax is Not Authorized*

August 6, 2024

VIA EMAIL TO: clerk@villageofcopenhagen.com

Village of Copenhagen
ATTN: **Village Board**
PO Box 237
Copenhagen, New York 13626

RE: Bond Counsel – Copenhagen (V) 6036-02-00
KWB File # 46448.0000

Dear Mayor Souva and Village Board Members

Kendall Harrienger and Burrows is pleased to assist the Village in providing general obligation bond counsel services to the Village of Copenhagen, acting as bond counsel. This letter will set forth a summary of the services which we would expect to provide and an estimate of the proposed fees that we would charge to the Village for such services.

Experience

We have acted as bond counsel for several municipalities and local school districts.

Services

As bond counsel to the Village, Kendall, Harrienger & Burrows would act as a recognized independent counsel with respect to the authorization of the obligations being issued, and undertake all legal services associated with that responsibility. In particular, we would draft or review all resolutions to be adopted by the Village Board to authorize the bond and/or noted to be issued, and all associated legal notices and certificates. We would work closely with the Village in structuring the financing, provide counsel regarding municipal finance questions raised in connection with a project and advise the Village as to alternatives available under any particular scenario.

For each bond anticipation note issue (other than a short-term loan from the Environmental Facilities Corporation (the "EFC"), we would prepare or review, as appropriate, the Notice of Sale, if any, for the financing' and if an Official Statement is published for such transaction, would

Megan S. Kendall

Kathryn J. Harrienger

James A. Burrows

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assist in the preparation of such document by reviewing those sections describing the notes, the project being financed, and the legality and tax exempt status of the notes. For the closing on the notes, we would prepare all of the necessary documentation, including the certificate of determination or authorizing resolution, as appropriate, the note, the arbitrage and tax certificates, the material events disclosure agreement, if required, and all other certificates and documents customarily provided in this type of transaction. We would also file the necessary information return with the Internal Revenue Service. Finally, we would render our approving opinions regarding the validity, enforceability, and tax-exempt status of the notes.

For each bond anticipation note or bond financing undertaking through the EFC, we will review and comment on all of the EFC loan documents, participate in conference calls with EFC personnel, prepare all additional documents that may be necessary and will arrange for delivery of the bonds or BANS, as applicable, to EFC, OR ITS DESIGNEE. If applicable, we will complete or review, as appropriate, the tax questionnaire provided by EFC for the financing and will address any tax issues that may be posed by EFC and its counsel. We will also calculate any minimum required annual payments to be made on a short-term financing prior to the closing of a long-term financing.

For each serial bond or statutory installment bond transaction (other than through the United States Department of Agriculture, Office of Rural Development ("RD")), we expect to be primarily responsible for the preparation of the notice of sale for the bond issue. We would also assist the Village in the preparation of any official statement financed, and the legality and tax-exempt status of the bonds. For the closing on the bond issue, we would prepare all the documentation customarily entered into for this type of transaction, including the certificate of determination; the form of bond, the tax and arbitrage certificates, the continuing disclosure agreement, if required, and all other certificates and documents to be entered into in connection with the financing. If the bond issue is to be insured by a municipal bond issuance policy, we would review the documents provided by the bond insurer, including the policy, closing certificates and legal opinion. We would also conduct the closing on the bonds and arrange for the delivery of the bonds to the purchaser (or if the bonds are in book entry form, to the depository for the bonds) and file the necessary information return with the Internal Revenue Service. Finally, we would render their approving bond counsel opinions regarding the validity, enforceability and tax-exempt status of the bond.

In connection with any bond financing undertaken through RD, in addition to the services described above with respect to statutory installment bonds, we would prepare all other necessary closing documents required in accordance with RD's policies and requirements.

Please note that in connection with each bond and note transaction, we do not anticipate being primarily responsible for the preparation of either the official statement (or other disclosure document) or any debt statement prepared and filed in accordance with New York Law. It is our assumption that these documents will be prepared either by the Village or by its fiscal advisor, if any, as is customarily the case. We will, however, review these documents and comment, as necessary, to ensure that the Village has complied with all applicable disclosure and filing requirements in connection with the bond issue.

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Fees and Charges

Set forth below is the proposed schedule for fees that we would charge the Village for bond counsel services.

Bond Anticipation Notes: For each original issue bond anticipation note issue, we counsel would charge a fee not to exceed \$750 plus \$.40 per thousand dollars for note issued. For each renewal bond anticipation note issue, we counsel would charge a fee not to exceed \$600 plus \$.40 per thousand dollars for note issued, plus out-of-pocket reimbursements.

For EFC Short Term Loan: For the short-term financing through EFC, we would charge a fee of \$2,800, plus disbursements.

RD Loan: For a long-term bond issue through RD, we estimate a fee not to exceed \$2,800.

Serial Bonds (competitive bid): For a serial bond issue, we estimate a fee not to exceed \$3,500 plus \$.80 per thousand dollars of bond issued, plus hourly fees as described below and out-of-pocket disbursements, subject to a negotiated maximum fee, if desired by the Village.

Statutory Installment Bond: For a statutory installment bond of \$5 million or less, we would charge a fee not to exceed \$1,500 plus \$.80 per thousand dollars of bonds issued plus disbursements, subject to a negotiated maximum fee, if desired by the Village.

For EFC Long Term Loan: For the long-term bond issue through EFC (including any hardship assistance grants), we would charge a fee of \$5,000 plus \$.80 per thousand dollars of bonds issued, plus disbursements, subject to a negotiated maximum fee, if desired by the Village.

Refunding Bonds: For each refunding bond issue, our fee will be as specifically agreed upon with the Village at the time of the refunding.

Bond Resolutions: Fees for preparation of bond resolutions will be \$500 for preparation of each resolution, provided that with the Village's approval, additional fees may be charged in the event that a particular resolution involves unusual research and complexity.

Hourly Fees: In addition to the foregoing fees, a fee of \$210 per hour for partners and \$160 for Paralegals will be charges for time spent in meetings with Village officials in the Village or elsewhere, for attendance at rating agency sessions, for working group sessions with the Village's financial advisor and its own finance team and for working on drafting and reviewing disclosure materials and any documentation which is required in connection with the negotiation by private sale of any Village obligations. **Our fee will not exceed \$10,000.**

For matters apart from the foregoing, including research, analysis and rendering of advice to the Village and attendance at meetings in connection with development proposals, new financing alternatives for the Village and review of proposals submitted to the Village relating to other than routine financings, we will charge the above hourly rates, subject to a maximum agreed upon fee for each other.

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Disbursements. Disbursements for direct out-of-pocket costs, such as telephone calls, photocopying and facsimile charges, postage and courier charges, and travel costs, if any, will be billed to the Village in additions to the fees for services rendered. The above fee quotes are based upon our understanding of the scope of services customarily provided on the financing transactions. In the event that there is a change in circumstances which warrants significantly greater bond counsel services than which are normally required in connection with the types of transactions outlined above, we will contact you to arrange for an appropriate adjustment to the fee, in an amount to be agreed upon with the Village at that time.

The above fee quotes are based upon our understanding of the projects being financed and the Village's current needs. In the event that there is a change in circumstances which warrants significantly greater bond counsel services than which are normally required in connection with the types of transactions outlined above, we would contact you to arrange for an appropriate adjustment in the fee, in an amount to be agreed upon with the Village.

Billing and Collection Information

For services not associated with a specific financing transaction, such as review of proposals submitted to the Village relating to project development proposals and proposals submitted to the Village relating to other than routine financings, we will bill the Village periodically as such specific services are rendered. For services performed in connection with the issuance of bonds or notes, our fees are normally billed after the closing of each transaction. We will not submit an invoice for services until that time, unless there is a substantial delay in completing the financing or the financing is not completed.

Termination of Engagement

Either the Village or Kendall, Harrienger & Burrows may terminate this Engagement at any time for any reason by written notice, subject, on our part, to the rules of professional responsibility. No such termination, however, will relieve the Village of the obligation to pay the legal fees owed to Kendall, Harrienger & Burrows for services performed and other charges owed to counsel through the date of termination. After the completion of our services on the Village's behalf, changes may occur in applicable laws or regulations that could have an impact upon the Village's future rights and liabilities. Unless the Village engages Kendall, Harrienger & Burrows after completion of the Engagement to provide additional advice on issues arising from the Engagement or related matters, there shall be no continuing obligation to advise the Village with respect to future legal developments.

Conclusion of Representation; Disposition of Client Documents

Following termination of this Engagement, any otherwise nonpublic information the Village has supplied to Kendall, Harrienger & Burrows that is retained will be kept confidential in accordance with applicable rules of professional conduct. At the Village's request, papers and property will be returned promptly after receipt of payment for any outstanding fees and costs. Kendall, Harrienger & Burrows files pertaining to the matters worked on for the Village will be retained. These firm files include, for example, firm administrative records; internal lawyers' work

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product such as drafts, notes, internal memoranda; and legal and factual research, including investigative reports, prepared by or for the internal use of lawyers. We will retain all remaining documents for a certain period of time but reserve the right for various reasons including the minimization of unnecessary storage expenses, to destroy or otherwise dispose of them within a reasonable time after the termination of the engagement.

Client Responsibilities

The Village agrees to cooperate fully with Kendall, Harrienger & Burrows and to provide promptly all information known or available relevant to our representation. The Village also agrees to pay in a timely manner our statements for services and expenses as provided above.

Kendall, Harrienger & Burrows looks forward to working with you and appreciate the opportunity to represent the Village as bond counsel. If you find the terms of this Engagement acceptable, please have the enclosed copy of this letter signed on the signature line provided below and return it to my attention. Please call me with any questions regarding the foregoing.

Very truly yours,

KENDALL, HARIENGER & BURROWS

/s/ Megan S. Kendall

Megan S. Kendall
mkendall@khblawyers.com

Agreed to and accepted this
14 day of August 2024

VILLAGE OF COPENHAGEN



~~John Moran~~, Mayor
MARK A. SOWMA

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE BATES, TO RETAIN THE SERVICES OF JIM BURROWS, OF KENDALL, HARRIENGER, & BURROWS, FOR BOND COUNSEL RELATED TO WWTP- PROJECT NO.: 6036-20-00.

TRUSTEE VOGT	AYE
TRUSTEE COLTON	AYE
TRUSTEE BATES	AYE
TRUSTEE MAHAR	AYE
MAYOR SOUVA	AYE

ALL IN FAVOR, MOTION CARRIED.

RESOLUTION 59-2024 APPROVED AUGUST 14, 2024

SPENCER ELECTRIC PAYMENT #3

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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August 9, 2024

Mr. Mark Souva, Mayor
and Village Board
Village of Copenhagen
9915 State Route 12
Copenhagen, NY 13626

Re: WWTF Disinfection and System Improvements
Contract No. 1B – Electrical Construction

Subj: Third Payment

File: 2110.001.001

Dear Mayor Souva and Village Board Members:

Enclosed please find one (1) copy of Payment Request No. 3 for the above-referenced project for work done through July 26, 2024. The total amount of contract work and materials stored through the third payment estimate is \$64,300.00. A retainage of 5% has been withheld from the estimate per the Contract Specifications in the amount of \$3,215.00. The amount previously certified for the second payment application is \$56,002.50. Therefore, the total amount due to the contractor for the third payment is \$5,082.50.

At this time, we recommend that the Village approve and process the third payment for this Contract in the amount of \$5,082.50 to S.C. Spencer Electric, Inc.

Very truly yours,

BARTON & LOGUIDICE, D.P.C.

A handwritten signature in blue ink, appearing to read "TJ Jennings".

Taylor J. Jennings, P.E.
Managing Engineer

TJJ/tlh

Enclosures

cc: Jolene Chrzanowski, Owner, S.C. Spencer, Inc.

2110.001.001 Contract No. 1B Rec. Pay #3 5.3.24

120 Washington Street, Suite 100, Watertown, NY 13601 ■ Office: 315-701-9810 ■ Fax: 315-451-0052 ■ BartonandLoguidice.com



RESOLUTION 60-2024

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AUGUST 14, 2024**

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE BATES, TO PAY SPENCER ELECTRIC THE 3RD AND FINAL PAYMENT FROM SAID VENDOR TO BE PAID OUT OF G FUND G8130.21, IN THE AMOUNT OF \$5,082.50. THE BOARD FULLY PLANS TO REPLENISH SAID AMOUNT TO THAT FUND WITH PAYMENT MADE BY EFC RELATED TO WWTP- PROJECT NO.: 6036-20-00.

TRUSTEE VOGT	AYE
TRUSTEE COLTON	AYE
TRUSTEE BATES	AYE
TRUSTEE MAHAR	AYE
MAYOR SOUVA	AYE

ALL IN FAVOR, MOTION CARRIED.

RESOLUTION 60-2024 APPROVED AUGUST 14, 2024

WATER PROJECT-BCA

WATER INFRASTRUCTURE PROJECT

NO UPDATE AT THIS TIME. BCA IS WORKING HARD TO REVISE THE PER.

COPENHAGEN CARES

NO UPDATE AT THIS TIME. COPENHAGEN CARES IS WORKING HARD ON THE HAGEN HARVEST FEST, SEPTEMBER 28TH.

PROPERTY MAINTENANCE

THERE WAS DISCUSSION ABOUT SIDEWALK VEGETATION MAINTENANCE; SPECIFICALLY UNKEMPT SIDEWALKS IN FRONT VILLAGE BUSINESS.

FIRE DEPARTMENTS

RUTLAND

NO UPDATE

THE BOARD DISCUSSED STARTING ANNUAL CONTRACT TALKS WITH RUTLAND. THE FINALIZED CONTRACT NEEDS TO BE FINISHED BY NOVEMBER.

COPENHAGEN FD INC.

NO UPDATE

PUBLIC COMMENTS

THE MAYOR SHARED THAT HE RECEIVED A PERSONAL POSTCARD FROM SENATOR MARK WALCZYK, WHOM IS CURRENTLY SERVING OUR COUNTRY AS AN ARMY RESERVE OFFICER

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AUGUST 14, 2024

OVERSEAS. HE WANTED TO MAKE SURE ALL IS WELL WITH THE VILLAGE.

OLD BUSINESS

LEWIS COUNTY DRAINAGE

NO UPDATE

ANCA

10K GRANT

TRUSTEE VOGT WAS INFORMED THAT THIS GRANT CAN ALSO BE USED FOR DECORATIVE LED LIGHTS FOR THE VILLAGE. CLERK AUGUSTINE WILL BE TAKING CARE OF THIS TASK. DECISIONS NEED TO BE MADE ASAP, AS QUOTES ARE DUE WITHIN THE WEEK.

LED CAMERAS

SUBMITTED INVOICE TO WEST CARTHAGE

THE VILLAGE STILL NEEDS TO SUBMIT AN INVOICE TO THE TOWN OF DENMARK.

RESOLUTION 61-2024

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE BATES AND SECONDED BY TRUSTEE MAHAR, TO INVOICE THE TOWN OF DENMARK FOR \$6,129.30.

TRUSTEE VOGT AYE

TRUSTEE COLTON AYE

TRUSTEE BATES AYE

TRUSTEE MAHAR AYE

MAYOR SOUVA AYE

ALL IN FAVOR, MOTION CARRIED.

RESOLUTION 61-2024 APPROVED AUGUST 14, 2024

DEER RIVER RETAINING WALL

NO UPDATE

IT IS ON HOLD/WAITING FOR COUNTY, WHOM ARE SEVERELY BACKED UP BECAUSE OF THE STORMS THE AREA HAS HAD RECENTLY.

WINDSTREAM

NO UPDATE

SNOW BELT HOUSING CDBG GRANT

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
AUGUST 14, 2024

FW: Village of Copenhagen CDBG Grant 2000 (Grant Number 2000-155, awarded \$400,000)

jaylyn snowbelt.org <jaylyn@snowbelt.org>

Thu 8/8/2024 11:27 AM

To:Copenhagen Clerk <clerk@villageofcopenhagen.com>;LaMountain, Scott (HCR) <Scott.LaMountain@hcr.ny.gov>;Sims, E'lan (HCR) <Elan.Sims@hcr.ny.gov>

📎 5 attachments (12 MB)

Copenhagen Handbook.pdf; Village of Copenhagen Administrative Plan- 2000.pdf; Repayment 2000 CDBG.pdf; CDBG_VILLAGEOFCOPENHAGEN- Draw 1.pdf; Copenhagen CDBG- 2000-155 Loan Repayment Details.xlsx;

Good morning,

I was able to gather additional information on the Copenhagen CDBG 2000-155 grant and hope this information can assist HCR with making a determination.

I have attached the following documents for the Copenhagen CDBG 2000-155 grant:

- 1st Draw Request: These documents have the summary of the award and indicate the CDBG contract would be between HCR and the Village with Snow Belt as the sub recipient. First Page indicates the total grant awarded was \$400,000.
- Copenhagen Handbook attached indicates some homeowners were offered a low interest loan in order to contribute to the project. Any deposits made to the municipal account should be either a repayment of that loan or to pay off the grant (sale of home before 5 year declining lien agreement was satisfied).
- Administrative Plan attached, in the Housing Rehabilitation Assistance section (pages 2-3), outlines homeowners/landlords may receive a Lewis County Revolving Loan Fund loan, and in cases of extreme need the County of Lewis would offer the homeowner a grant instead of a loan. According to the retired Executive Director, CDBG would have provided program funds for construction and revolving loans. The funds would have been returned to the Village and the funds could be used if they did not exceed the \$25k per fiscal year.
- Repayment 2000 CDBG pdf attachment is a copy of the repayment letters to homeowners and Copenhagen CDBG 2000-155 Loan Repayment excel sheet summarizes the recapture plan. The loan repayments would have gone directly to the Village of Copenhagen, so Snow Belt is not able to confirm the payments were actually satisfied, details on any deposits nor can we access any deposit related information. The total amount of grant funds loaned out were \$34,923.75 (with an expected 3% interest rate added, for a total loan repayment of \$38,459.88).

From my understanding of the documents and discussing the program with our retired ED:

- The revolving loan funds were provided by CDBG as a part of the project plan.
- If the funds were obtained because a homeowner had to pay back the grant in order to release the lien early to transfer ownership of the home then the State would only recapture those funds if there were more than \$25k returned during any individual NYS fiscal year (4/1-3/31).
- The balance remaining in the Copenhagen CDBG account is \$45,552.00; if homeowners all paid on time there would only be approximately \$7k per year, which makes it unlikely there were \$25k or more deposited within one year, but I cannot confirm that.

I hope this information is helpful.

Thank you,

Jaylyn Heames | Executive Director

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
AUGUST 14, 2024**

RE: Village of Copenhagen CDBG Grant 2000 (Grant Number 2000-155, awarded \$400,000)

LaMountain, Scott (HCR) <Scott.LaMountain@hcr.ny.gov>

Thu 8/8/2024 12:15 PM

To:jaylyn.snowbelt.org <jaylyn@snowbelt.org>;Copenhagen Clerk <clerk@villageofcopenhagen.com>;Sims, E'lan (HCR) <Elan.Sims@hcr.ny.gov>

Hello

Based on the information provided, it does not appear that the Village exceeded the program income threshold.

In order to close the matter, please provide a program income report, found here:

<https://hcr.ny.gov/system/files/documents/2024/06/cdbg-program-income-report-6.7.24-1.pdf>

In that form, the Village will list the amount that it is requesting to transfer to the general fund. It must be signed by the Mayor.

Thanks,
Scott

RESOLUTION 62-2024

A MOTION FOR RESOLUTION WAS MADE BY TRUSTEE VOGT AND SECONDED BY TRUSTEE COLTON, FOR THE MAYOR TO COMPLETE & RETURN THE INCOME REPORT, SO THE CDBG GRANT FROM 2000 CAN BE CLOSED, AND THE BOARD OF TRUSTEES WILL BE ABLE TO USE THE MONIES FOR THE VILLAGE.

TRUSTEE VOGT	AYE
TRUSTEE COLTON	AYE
TRUSTEE BATES	AYE
TRUSTEE MAHAR	AYE
MAYOR SOUVA	AYE

ALL IN FAVOR, MOTION CARRIED.

RESOLUTION 62-2024 APPROVED AUGUST 14, 2024

REMOVAL OF OLD WATER TANK

LAST MEETING (JULY) THERE WAS DISCUSSION ABOUT TAKING DOWN THE OLD WATER TOWER, TRUSTEE VOGT KNEW THERE WAS REASON WHY IT HADN'T BEEN DONE YET. AFTER RESEARCH INTO THE MATTER THE FOLLOWING IS WHY:

IT IS GOING TO COST THE VILLAGE A SUBSTANTIAL AMOUNT OF MONIES TO TAKE IT DOWN. THE BOARD OF TRUSTEES NEED TO ALSO BUDGET. THE FIRST STEP WILL BE RELEASING REQUEST OF PROPOSALS FROM ENGINEERS, TO START THE PROJECT.

NY COMPTROLLER AUDIT

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES

MEETING MINUTES

AUGUST 14, 2024

THEY ARE OFFICIALLY DONE WITH THE VILLAGE OF COPENHAGEN. THEY HAVE MOVED ON TO THE NEXT VILLAGE OR TOWN. THEY PLAN TO RELEASE THEIR REPORT AS COMPILATION IS DECEMBER OF 2024.

NEW BUSINESS

WEX CARDS

NOW THAT STEWARTS HAS FINISHED THEIR RENOVATION AND ADDED DIESEL, THE MAYOR WOULD LIKE TO START THE PROCESS OF THE VILLAGE USING WEX CARDS.

FINANCIALS

TREASURER REPORT

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
AUGUST 14, 2024**

08/09/2024 11:07:28

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF COPENHAGEN:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of July, 2024:

DATED: August 9, 2024

TREASURER

	Balance 06/30/2024	Increases	Decreases	Balance 07/31/2024
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	150,917.83	64,997.03	18,686.85	197,228.01
CASH - SAVINGS	649,483.55	10.98	5,789.77	643,704.76
PETTY CASH	212.27	0.00	0.00	212.27
TOTAL	800,613.65	65,008.01	24,476.62	841,145.04
F WATER FUND				
CASH - CHECKING	110,823.13	27,680.96	6,147.88	132,356.21
CASH - SAVINGS	123,160.58	2.09	0.00	123,162.67
TOTAL	233,983.71	27,683.05	6,147.88	255,518.88
G SEWER FUND				
CASH - CHECKING	123,026.29	25,542.01	12,667.51	135,900.79
CASH - SAVINGS	101,281.48	1.72	0.00	101,283.20
TOTAL	224,307.77	25,543.73	12,667.51	237,183.99
H CAPITAL FUND				
CASH - CHECKING	-156,673.39	0.00	0.00	-156,673.39
TOTAL	-156,673.39	0.00	0.00	-156,673.39
SF FIRE DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TA TRUST & AGENCY				
CASH - CHECKING	3,505.47	14,802.74	17,718.92	589.29
TOTAL	3,505.47	14,802.74	17,718.92	589.29
TOTAL ALL FUNDS	1,105,737.21	133,037.53	61,010.93	1,177,763.81

PAY BILLS

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
AUGUST 14, 2024

08/13/24 13:55:48

VILLAGE OF COPENHAGEN
Abstract of Unaudited Vouchers
GENERAL FUND

Total Claims: \$27,012.65 08/01/24 Number 003

Voucher #	Claimant	Account #	Amount	Check	Date
539	Excellus 000039804244/EMPLOYEE INSURANCE 8.1-8.31.24	A9060.8	1,222.14	4857	08/01/24
540	National Grid 5114664073 8.7.24/VILLAGE OF COPENHAGEN	A7550.41	363.92	4858	08/01/24
541	Charter Communications 143657501080124/OFFICE INTERNET	A1620.4	129.99		
542	Lewis County Solid Waste/ Rec 7.2.24/47625 3.36 TONS	A8160.4	336.00		
542	Lewis County Solid Waste/ Rec 7.9.24/48301 3.07 TONS	A8160.4	307.00		
542	Lewis County Solid Waste/ Rec 7.16.24/49109 2.76 TONS	A8160.4	276.00		
542	Lewis County Solid Waste/ Rec 7.23.24/49882 2.89 TONS	A8160.4	289.00		
542	Lewis County Solid Waste/ Rec 7.30.24/50594 2.82 TONS	A8160.4	282.00		
543	Advanced Business Systems, Inc 612133/MONTHLY PAYMENT	A1325.4	152.00		
544	National Grid 10552-94106 8.19.24/VILLAGE	A5182.4	189.96		
545	First National Bank of Omaha 8.22.24/MONTHLY STATEMENT	A1325.2	203.76		
546	National Grid 86849-27113 8.7.12/BANDSTAND	A1620.41	16.27		
547	Great America Financial Serv. 37105652/monthly copier and office equipment	A1325.2	131.30		
548	FULLER INSURANCE AGENCY 519 VILLOFC-01/YEARLY INSURANCE	A1910.4	23,113.31		
Total:			27,012.65		

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
AUGUST 14, 2024**

08/13/24 13:56:43

**VILLAGE OF COPENHAGEN
Abstract of Unaudited Vouchers**

WATER FUND

Total Claims: \$3,421.08 08/01/24 Number 003

Voucher #	Claimant	Account #	Amount	Check	Date
299	National Grid 58143-25002 8.7.24/WATER PIT	F8320.4	21.77	2766	08/01/24
300	National Grid 60501-47107 7.8.24/NY 194	F8320.4	92.96	2767	08/01/24
301	National Grid 66701-46106 8.7.24/WOODBATTLE PUMP	F8320.4	71.99	2768	08/01/24
302	National Grid 48347-97003 8.7.24/STODDARD ST PUMP	F8320.4	138.37	2769	08/01/24
303	Ti Sales, Inc 8.1.24-7.31.25/ANNUAL SUBSCRIPTION	F8320.2	653.50	2770	08/01/24
304	Glider Oil 917833 228892-5/STODDARD WATER PLANT PROPANE 449.1 GAL	F8320.4	654.71		
305	Converse Laboratories, Inc 70364/WATER MONTHLY TESTING	F8330.4	30.00		
306	NYS Dept of Environmental Cons 9990000613042/28506 SPDES	F1920.4	553.58		
307	VERIZON 557321608000193 7.31.24/MONTHLY PHONE LINE 315.688.0020	F8320.21	48.22		
308	VERIZON 457321554000180 7.31.24/MONTHLY PHONE LINE 315.688.2617	F8320.21	15.48		
309	Great America Financial Serv. 37105652 8.22.2024/MONTHLY COPIER AND COMPUTER	F1325.4	131.30		
310	Slack Chemical Co, Inc 474296 8.30.24/MONTHLY WATER CHEMICALS	F8330.4	337.00		
310	Slack Chemical Co, Inc CREDIT 8.30.24/10 5GCBYBLE RETURNED DEPOSIT	F8330.4	-100.00		
311	BERNIER, CARR, & ASSOCIATES 24-598 6.21.24/CORRECTION ON PREVIOUS PAYMENT	F8320.4	772.20		
Total:			3,421.08		

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
MEETING MINUTES
AUGUST 14, 2024**

ALL IN FAVOR, MOTION CARRIED.

RESOLUTION 63-2024 APPROVED AUGUST 14, 2024

ADJOURNMENT

A MOTION WAS MADE BY TRUSTEE BATES AND SECONDED BY TRUSTEE COLTON, TO ADJOURN THE MEETING.

TRUSTEE VOGT	AYE
TRUSTEE COLTON	AYE
TRUSTEE BATES	AYE
TRUSTEE MAHAR	AYE
MAYOR SOUVA	AYE

MEETING ENDED AT 19:34:31/7:34 PM

**NEXT MEETING
SEPTEMBER 11 TH
SEE YOU ALL THERE!**

KIMBERLY AUGUSTINE-VILLAGE CLERK