

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
BOARD PACKET
AT THE VILLAGE HALL
MARCH 12, 2025**

**PLEDGE OF ALLEGIANCE
APPROVAL OF FEBRUARY MINUTES**

**UPDATES
RACOG**

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
BOARD PACKET
MARCH 12, 2025

RIVER AREA COUNCIL OF GOVERNMENTS

March 2025

MUNICIPAL MANAGEMENT MONTHLY ANNOUNCEMENTS

RACOG UPDATES

- **RACOG Economic Visioning Summit**

The summit will be on April 30, 2025 from 8:30 am to 2:00 pm. It will be located at Jefferson Lewis BOCES Howard G. Sackett Technical Center. Registration is free and you can register here: <https://tinyurl.com/racogeconomicsummit2025> (Agenda Included)

- **Student Activity & Outreach**

February 24, 2025 - Copenhagen Central School Board Meeting
February 27, 2025 - Lowville Academy Career Day - Mickey Dietrich, Jillian Lee, and Christopher Barboza
March 4, 2025 - AOT Seal of Civic Readiness Meeting
March 10, 2025 - Lowville School Board Meeting
March 20, 2025 - BOCES Career Day
? - Student Board Meeting
Student Survey - We have gotten about 45 surveys so far and have more coming from another school.

- **Water/Wastewater**

Wastewater Operator Training - Currently, BOCES is looking for an instructor to teach this course.

Water/Wastewater Operator - The village of Castorland is looking into a potential shared operator with other municipalities or to potentially hire a part-time operator.

- **RACOG Membership**

The village of Croghan as sent a letter to join RACOG and the town of Rutland has also expressed interest.

- **RACOG Associate Circuit Riders**

Paul Shepard is continuing as an associate for this year. Patrick Brady will be moving up to the commission staff in the near future. There has been interest from senior high school students in the position.



UPCOMING

Next RACOG Meeting

May 22, 2025 @ 6:00 PM

Town of Wilna Municipal Building

Registration is Open! Tug Hill

Commission LGC

March 31 & April 1, 2025

Turning Stone Resort

Register Online: [Click Here](#)

RACOG Economic Visioning Summit

April 30, 2025

Howard G. Sackett Technical Center

Register Online: [Click Here](#)

MetroCount

If you are interested in having traffic counts on any of your roads for 2025, you can contact Chris Barboza at the Tug Hill Commission at chris@tughill.org or you can [click here](#).

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TRAININGS

- **Wetland Webinar for Municipalities**

Training: The NYS Department of Environmental Conservation will host a wetlands webinar, Navigating New Waters: Understanding DEC's Freshwater Wetland Regulations for NY Municipalities,

Location: Webinar

Dates: March 5, 2025 10:00 a.m. to 11:00 a.m.

Website/Registration: [Click Here](#)

- **DEC Wetlands Regulations**

Training: The training session will provide an in-depth overview of the recent updates to the Article 24 Regulated Freshwater Wetlands Program regulations, which took effect on January 1, 2025.

Location: Lewis County Outdoor Services Building | 7356 East Rd Lowville, NY or Virtual

Dates: March 6, 2025 12:00 to 1:00 p.m.

Website/Registration: [Click Here](#) Virtual Registration

- **Erosion and Sediment Control Training**

Training: The Jefferson County Soil and Water Conservation District is hosting a NYS Department of Environmental Conservation (NYSDEC) approved Four-Hour Erosion and Sediment Control Training to help contractors and developers meet stormwater permit requirements.

Location: Gathering Barn at Old McDonald's Farm, 14369 County Route 145, Sackets Harbor

Dates: March 6, 2025 8:00 a.m. to 12:00 p.m.

Website/Registration: [Click Here](#)

- **RACOG Economic Visioning Summit**

Training: Economic Visioning Summit

Location: Howard G. Sackett Technical Center

Dates: April 30, 2025

Website/Registration: [Click Here](#)

GRANTS

- **Community Reforestation (CoRe) Grant Program**

Eligible projects include tree planting, site preparation, and protection from deer browse.

Due Date: March 12, 2025

Website: [Click Here](#)

- **ConnectALL Digital Equity Grant Applications Open**

This competitive initiative will provide two-year grants to organizations and partnerships working to bridge the digital divide through high-quality digital literacy training, device access programs, digital privacy skills development and inclusive support services.

Due Date: March 24, 2025

Website: [Click Here](#)

- **DEC's School Seedling Program**

Schools and youth education organizations across New York are invited to apply for 25 free seedlings through the School Seedling Program until March 28 to plant with students.

Due Date: March 28, 2025

Website: [Click Here](#)

- **Records Management Grants**

The New York State Archives has announced that they are now accepting applications for the 2025-2026 Local Government Records Management Improvement Fund (LGRMIF) grant cycle.

Due Date: March 31, 2025

Website: [Click Here](#)

- **EFC Green Innovation and Wastewater Grants**

New York State Environmental Facilities Corporation (EFC) recently announced the application period is open for the Green Innovation Grant and Wastewater Infrastructure Engineering Planning Grant programs.

Due Date: April 11, 2025

Website: [Click Here](#)

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TRAININGS

- **American Chestnut Research and Restoration Project**

Training: Join us for an exciting webinar with Dakota Matthews, molecular lab manager for the American Chestnut Research and Restoration Project at SUNY College of Environmental Science and Forestry, as we explore efforts to restore this iconic American tree.

Location: Webinar

Dates: March 12, 2025 6:00 p.m.

Website/Registration: [Click Here](#)

- **Small Wastewater Systems Funding**

Training: Join the Environmental Finance Center Network and their partners on March 18th.

Location: Webinar

Dates: March 18, 2025 1:00 p.m. to 2:00 p.m.

Website/Registration: [Click Here](#)

- **NYSLRS Record of Activities – Elected and Appointed Officials”**

Training: This webinar will explain how the New York State and Local Retirement System (NYSLRS) determines service credit for elected and appointed officials.

Location: Webinar

Dates: March 19, 2025 10:00 a.m. to 11:00 a.m.

Website/Registration: [Click Here](#)

GRANTS

- **Naturally Lewis Grant Applications**

Naturally Lewis has opened its 2025 grant applications for businesses, community organizations, school districts, and youth. Grant opportunities are available for projects that build business, support existing businesses experiencing unforeseen expenses, support startup entrepreneurs, small-scale projects, high school students, and vacant properties in downtown areas.

Due Date: Various Dates

Website: [Click Here](#)

- **SBA Loan Assistance and FEMA Disaster Aid**

Homeowners, residents, and businesses in the North Country can now apply for loans through the U.S. Small Business Administration (SBA) to aid recovery from severe weather events, including the remnants of Tropical Storm Debby and the flooding on July 10.

Due Date: Physical Property Damage - November 8, 2024 and Economic Injury - June 9, 2025

Website: [Click Here](#)

- **Cannabis Community Grants and Locator Maps Available**

The New York State Office of Cannabis Management (OCM) has announced availability of the first round of the Community Investment Program, funded by taxes on legal adult-use cannabis sales. In this first 2024 grant cycle, only 501(c)(3) nonprofit organizations who provide services for young people (individuals ages 0-24 years) in designated geographies of New York State are eligible to apply.

Due Date: Unknown

Website: [Click Here](#) or [Map Click Here](#)

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TRAININGS

- **Community Roundtables: Advancing Agrivoltaics in New York**

Training: American Farmland Trust and the Tug Hill Commission are hosting a series of roundtables to discuss agrivoltaics - integrating solar energy development and farming on the same piece of land.

Dates/Location: Roundtable #3: Wednesday, March 26, 2025, 6:00-8:00 p.m. @ Cornell Cooperative Extension of Jefferson County, 203 N Hamilton St, Watertown, NY 13601
Roundtable #4: Thursday, March 27, 2025, 6:00-8:00 p.m. @ Howard G. Sackett Technical Center, 5836 NY-12, Glenfield, NY 13343

Website/Registration: [Click Here](#)

- **Tug Hill Commission LGC**

Training: Local Government Conference

Location: Turning Stone Resort

Dates: March 31 - April 1, 2025

Website/Registration: [Click Here](#)

- **NYS Town Clerk's Association Conference**

Training: Clerk's Association Conference

Location: Marriott Downtown Syracuse

Dates: April 27 - 30, 2025

Website/Registration: [Click Here](#)

- **NYCOM Annual Meeting and Training School**

Training: NYCOM Annual Meeting and Training School

Location: Bolton Landing

Dates: May 28 - 30, 2025

Website/Registration: [Click Here](#)

GRANTS

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DPW

- Took F-250 down to Caskettets to get the oil changed
- Picked up more Hypo for the month
- Snowblowed out Woodbattle water plant and old water tower
- Cleaned out two storm drains on Cataract street
- Changed out stage one filters with new ones and stage two with prewashed
- Found curb stop at 9940 they said there water was froze
- Water withdrawal report is all done and sent out
- Took garbage truck up to Groffs it was knocking and black smoke was coming out the back
- Snowblowed front sidewalk and high lift station
- Changed air filter in blower at sewer plant
- Read all Village meters and Denmark's meters
- Moved snow from next to fuel tanks and old water tower
- Snowblowed out old water tower
- Moved snow from parking lot
- Checked storm drains on Cataract St. and Center St.
- Pushed snow up over at snow dump
- Monthly water reports sent to DOH for the month
- Topped off hydraulic oil in loader
- P&T were at water plant the transducer wire from the well #5 to the junkion box in the lawn was not good so they rana new wire from the well to the building for now
- Had to turn a Hydrant off down by high falls farm
- Put both flags back up to full staff
- Took water and sewer samples to Converse Labs for the month
- Replaced sink trap at sewer plant
- Took both plows off trucks for now
- Greased up plow on the F-450
- Did fire inspection for the month
- Snowblowed front sidewalk
- Swept out Garbage truck bay
- Brought down F-450 and put it in where the garbage truck was

BCA

WATER INFRASTRUCTURE PROJECT

COPENHAGEN CARES

MEMORIAL DAY PARADE- MAY 26TH

HAGEN HARVEST FEST 2025- SEPTEMBER 27TH

PROPERTY MAINTENANCE

FIRE DEPARTMENT

RUTLAND

COPENHAGEN FIRE DEPARTMENT INC

PUBLIC COMMENTS

OLD BUSINESS

GARBAGE TRUCK WITH CASTORLAND

OSC AUDIT RESPONSE

WINDSTREAM

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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ANCA

LED LIGHTS

SAVING TILL SPRING:

CULVERT REPAIR

DEER RIVER RETAINING WALL-COUNTY

LEWIS COUNTY DRAINAGE

NEW BUSINESS

SCHEDULE WORKSHOPS & MEETINGS FOR BUDGETS

WILLIAM MARTIN OVER PAYMENT FOR WATER & SEWER

MR. MARTIN PAID HIS BILL ONLINE, PAID \$600 FOR A \$339.61

HE ASKED IF HE COULD GET A REFUND FOR THE DIFFERENCE OF \$260.39

IMA WITH CASTORLAND

RETENTION

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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Vouchers- June 2016-May 2017
 June 2017-May 2018

Receipts Jan. – Dec. 2017
 Jan. -Dec. 2018

See Attachment for Miscellaneous box

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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	Files with 6 years retention
2003 -	Bids - 2003 - 2008
	Cable Franchise - 6 years after franchise expires
	Correspondence - Real Property
	Correspondence - Received
2005	Correspondence - Sent out
	Insurance Certificates
	Legal Notices
	Lewis County Self Insurance -
	Annual Report
	Estimate and Apportionment of Expenses
	Niagara Lighting Agreements and Reports
	Planning Board Legal Agreement and Manual
	Proposed Budget - 2007 - 2008
	Proposed Budget 2006 - 2007
	Real Property Levy
	Rural Development Correspondence
	Service Contracts for Advance Business Systems
	Files have 6 years retention
	one is after franchise expires.
Box #	6 years or more

CONGRESSIONALLY DIRECTED SPENDING

I hope you are well. I am putting together a list of projects for Congressionally Directed Spending applications (which are very easy to prepare, though highly competitive, so worth throwing things at the wall to see what sticks). Referencing our office's ongoing community projects list, I wondered about submitting an application in support of any of the following projects in the Village:

- Sidewalks/Complete Streets,
- Fire Hydrants/water system connection to West Carthage
- Street Trees

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- Digital Radar (was this intended for use at/by the school?)

Are any of these projects you'd be interested in pursuing? If so, and if you are interested in having me apply for funds to support the project, could you please take a look at the attached questions and return them to me **prior to March 24th** for any / all of these projects, and I will prepare the initial application for you. Specifically, I would need answers to the questions **highlighted in yellow**, as well as ranking the projects by priority, and the rest I could complete on your behalf. Please note that the grant may require up to a 25% project funds match, which of course could potentially be covered with supplemental grant funds. **The final application is due March 31st.**

Then, if you were to make it to next stages of grant consideration you would be contacted directly by the Congressional Office to gather supplemental information and application materials, and proceed with the project from there.

Let me know if this is of interest or if you have any follow up questions, and I look forward to hearing from you.

OPEN FORUM

FINANCIALS

TREASURER REPORT

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
BOARD PACKET
MARCH 12, 2025**

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF COPENHAGEN:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of February, 2025:

DATED: March 8, 2025

TREASURER

	Balance 01/31/2025	Increases	Decreases	Balance 02/28/2025
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	96,942.47	42,840.66	86,279.83	53,503.30
CASH - SAVINGS	572,858.18	9.12	18,681.70	554,185.60
PETTY CASH	212.27	0.00	0.00	212.27
TOTAL	670,012.92	42,849.78	104,961.53	607,901.17
F WATER FUND				
CASH - CHECKING	140,991.74	47,833.28	5,564.78	183,260.24
CASH - SAVINGS	123,172.97	3.98	0.00	123,176.95
TOTAL	264,164.71	47,837.26	5,564.78	306,437.19
G SEWER FUND				
CASH - CHECKING	285,737.08	26,786.85	130,757.10	181,766.83
CASH - SAVINGS	101,291.66	3.28	0.00	101,294.94
TOTAL	387,028.74	26,790.13	130,757.10	283,061.77
H CAPITAL FUND				
	0.00	0.00	0.00	0.00
CASH - SAVINGS	21,887.99	0.00	0.00	21,887.99
TOTAL	21,887.99	0.00	0.00	21,887.99
SF FIRE DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TA TRUST & AGENCY				
CASH - CHECKING	4,643.97	24,840.98	29,484.95	0.00
TOTAL	4,643.97	24,840.98	29,484.95	0.00
TOTAL ALL FUNDS	1,347,738.33	142,318.15	270,768.36	1,219,288.12

PAY BILLS

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
BOARD PACKET
MARCH 12, 2025

03/10/25 12:52:22

VILLAGE OF COPENHAGEN
Abstract of Unaudited Vouchers
GENERAL FUND

Total Claims: \$12,675.78 03/01/25 Number 010

Voucher #	Claimant	Account #	Amount	Check	Date
658	Advanced Business Systems, Inc 622766 2.24.25/MONTHLY PHONE	A1325.4	152.00		
659	Glider Oil 228892-2 2.24.25/VILLAGE DIESEL 185.6 GALLONS	A5110.4	537.56		
659	Glider Oil 228892-11 2.17.25/VILLAGE PROPANE 536.1 GALLONS	A1620.4	1,101.15		
659	Glider Oil 228892-1 2.7.25/VILLAGE GAS 21.5 GALLONS	A5110.4	55.28		
661	National Grid 86849-27113 3.7.25 PAID ONLINE/BANDSTAND PAID ONLINE	A1620.41	125.65		
661	National Grid 78849-27107 3.7.25 PAID ONLINE/VILLAGE OFFICE PAID ONLINE	A1620.4	166.33		
661	National Grid 10552-94106 3.21.25 PAID ONLINE/OUTDOOR ST LIGHTS PAID ONLINE	A5182.4	390.87		
662	North Country Contractors, LLC 2025-02/SNOW PLOWING 1.27, 1.28, 1.29	A5142.41	684.27		
662	North Country Contractors, LLC 2025-04/SNOW PLOWING 2.12.25	A5142.41	1,146.72		
662	North Country Contractors, LLC 2025-04/SNOW PLOWING 2.12.25	A1990.4	203.93		
663	Great America Financial Serv. 38654746 3.22.25 PAID ONLINE/COPIER & COMPUTER 393.90 TOTAL PAID ONLINE FROM A	A1010.4	65.65		
663	Great America Financial Serv. 38654746 3.22.25 PAID ONLINE/COPIER & COMPUTER 393.90 TOTAL SPLIT W/ F&G	A1325.4	65.65		
664	WATERTOWN DAILY TIMES 13645 2.28.25/AD FOR BUDGET WORKSHOP	A1325.2	34.23		
665	First National Bank of Omaha 3.22.25/SOLAR SPEED SIGN CDBG	A1620.44	3,712.36		
665	First National Bank of Omaha 3.22.25/ASSORTED OFFICE EQUIPMENT	A1325.2	776.53		
666	Postmaster BOX 237/ANNUAL PO BOX	A1325.2	100.00		
667	CASKINETTE FORD 11019 2.25.25/F-250 SERVICED	A5110.4	95.19		

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03/10/25 12:52:22

VILLAGE OF COPENHAGEN
Abstract of Unaudited Vouchers
GENERAL FUND

Total Claims: \$12,675.78

03/01/25

Number 010

Voucher #	Claimant	Account #	Amount	Check	Date
668	Advanced Business Systems, Inc 622766 4.5.25/MONTHLY PHONE IT	A1325.2	152.00		
668	Advanced Business Systems, Inc 68842290 4.2.25/MONTHLY COMPUTER COPIER IT	A1325.2	75.53		
669	Overhead Door Company 53551/GARAGE DOORS	A1640.2	1,074.50		
669	Overhead Door Company 53551/GARAGE DOORS	A1640.4	1,074.50		
670	Charter Communications 143657501020125/MONTHLY INTERNET	A1325.2	129.99		
671	Terry McKeever 1.7.25-2.25.25/INSPECTIONS	A8510.1	281.25		
672	SYDENSTRICKER NOBBE PARTNERS 11044677/CUTTING EDGE AND 10 NUTS BOLTS FOR LOADER	A5110.4	474.64		
Total:			12,675.78		

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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MARCH 12, 2025

03/10/25 12:52:36

VILLAGE OF COPENHAGEN
Abstract of Unaudited Vouchers
WATER FUND

Total Claims: \$2,644.22 03/01/25 Number 010

Voucher #	Claimant	Account #	Amount	Check	Date
386	National Grid 58143-25002 3.7.25 PAID ONLINE/WATER PIT PAID ONLINE	F8320.4	21.62		
386	National Grid 48347-97003 3.7.25 PAID ONLINE/STODDARD RD PUMP PAID ONLINE	F8320.4	1,394.86		
386	National Grid 60501-47107 3.7.25 PAID ONLINE/NY 194 REZ PAID ONLINE	F8320.4	161.91		
387	Great America Financial Serv. 38654746 3.22.25 PAID ONLINE/PAID ONLINE TOTAL 393.90 SPLIT W/ A&G	F1325.2	131.30		
388	Advanced Business Systems, Inc 623782 3.3.25/MONTHLY IT COPIER COMPUTERS	F1325.2	75.53		
389	Converse Laboratories, Inc 72597 3.7.25/MONTHLY WATER TESTING	F8330.4	32.00		
390	Slack Chemical Co, Inc 482381 3.14.25/MONTHLY WATER CHEMICALS	F8330.4	337.00		
390	Slack Chemical Co, Inc 214780/DRUM RETURN CREDIT	F8330.4	-100.00		
391	Clemons Plumbing and Heating 8611 2.3.25/STODDARD PLUGGED VACUUM LINE TO SWITCH	F8320.4	150.00		
392	P&T Supply & Services, Inc 62508 2.10.25/WELL #5 TIPPED	F8320.4	440.00		
Total:			2,644.22		

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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MARCH 12, 2025

03/10/25 12:52:49

VILLAGE OF COPENHAGEN
Abstract of Unaudited Vouchers
SEWER FUND

Total Claims: \$4,273.44 03/01/25 Number 010

Voucher #	Claimant	Account #	Amount	Check	Date
322	National Grid 35310-60002 3.7.25 PAID ONLINE/MAIN ST SEWER PLANT PAID ONLINE	G8130.4	1,690.08		
322	National Grid 06310-45004 3.7.25 PAID ONLINE/CATARACT ST PUMP PAID ONLINE	G8130.4	24.18		
322	National Grid 13141-04009 3.7.25 PAID ONLINE/WASTE WATER FACILITY PAID ONLINE	G8130.4	400.65		
322	National Grid 03410-54000 3.7.25 PAID ONLINE/ROBERTS RD PUMP PAID ONLINE	G8130.4	26.03		
323	Great America Financial Serv. 38654746 3.22.25 PAID ONLINE/PAID ONLINE TOTAL 393.90 SPLIT W/ A&F	G1325.2	131.30		
324	Ti Sales, Inc QTE0075699/CHECK 2617 SHORT \$100	G8130.4	100.00		
325	VERIZON 557321608000193 PAID ONLINE/MILL ST PHONE LINE PAID ONLINE	G1325.2	97.55		
326	Advanced Business Systems, Inc 623782 4.2.25/MONTHLY IT COPIER & COMPUTER	G1325.2	75.53		
327	Converse Laboratories, Inc 72598/MONTHLY WASTE WATER TESTING	G8130.4	94.00		
328	Farney's Inc. Home & Building 218872/1 3.6.25/REPAIR SINK TRAP FOR STP SINK	G8130.4	11.48		
329	KOESTER 0003745/2 FLEECE FILTERS 2 SETS OF DRIVE BELTS BLOWERS	G8130.4	339.10		
330	North Country Contractors, LLC 2025-03 2.18.25/SNOW PLOWING SEWER OPENED UP ROAD	G8130.4	456.18		
331	Glider Oil 99020 228892-3/BEHIND CI FUEL OIL 169.2 GALLONS	G8130.4	494.01		
331	Glider Oil 106806 228892-6/LIFT PLANT PROPANE 174.9 GALLONS	G8130.4	333.35		
Total:			4,273.44		

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ADJOURNMENT

NEXT MEETING APRIL 9TH
SEE YOU THEN!