

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
BOARD PACKET
AT THE VILLAGE HALL
APRIL 9, 2025**

**PLEDGE OF ALLEGIANCE
APPROVAL OF MARCH MINUTES
APPROVAL OF MARCH SPECIAL MEETING MINUTES**

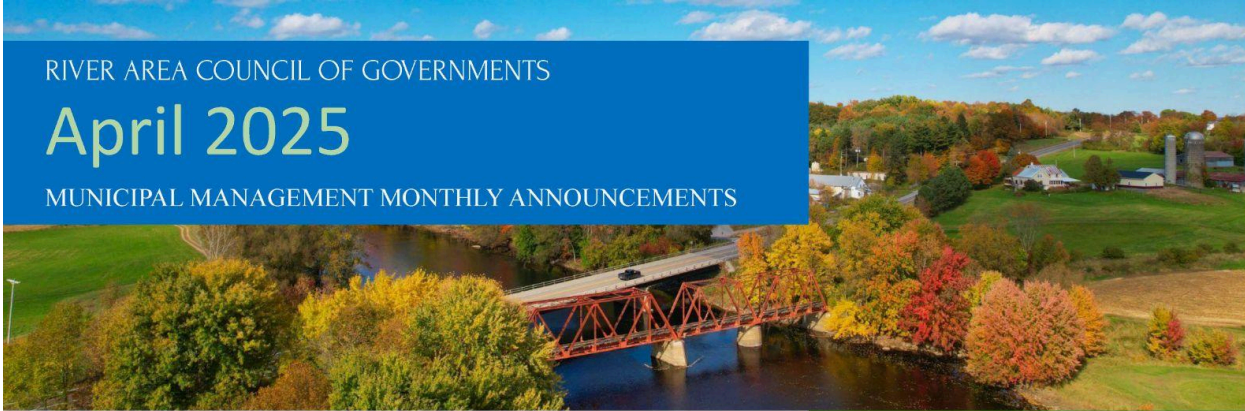
**UPDATES
RACOG**

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
BOARD PACKET
MARCH 12, 2025

RIVER AREA COUNCIL OF GOVERNMENTS

April 2025

MUNICIPAL MANAGEMENT MONTHLY ANNOUNCEMENTS



RACOG UPDATES

- **RACOG Economic Visioning Summit**

The summit will be on April 30, 2025 from 8:30 am to 2:00 pm. It will be located at Jefferson Lewis BOCES Howard G. Sackett Technical Center. Registration is free and you can register here: <https://tinyurl.com/racogeconomicsummit2025> (Agenda Included)

- **Student Activity & Outreach**

March 4, 2025 - AOT Seal of Civic Readiness Meeting
March 10, 2025 - Lowville School Board Meeting
March 20, 2025 - BOCES Career Day
April 3, 2025 - Lowville Meeting with Superintendent & Principals
April 7, 2025 - Youth Meeting with Naturally Lewis
April 8, 2025 - Guidance Counselor Meeting related to Economic Visioning Summit
Student Surveys - 106 Surveys
Student Board - Will be meeting in the beginning part of April to go over results.

- **Water/Wastewater**

Wastewater Operator Training - Currently, BOCES is looking for an instructor to teach this course.
Water/Wastewater Operator -The village of Copenhagen and Castorland are looking to shared services and operator.

- **RACOG Membership**

The village of Croghan has sent a letter to join RACOG and the town of Rutland has also expressed interest.

- **RACOG Associate Circuit Riders**

Paul Shepard is continuing as an associate for this year. May have a potential replacement associate for Patrick Brady.



RIVER AREA COUNCIL OF GOVERNMENTS

UPCOMING

Next RACOG Meeting

May 22, 2025 @ 6:00 PM

Town of Wilna Municipal Building

RACOG Economic Visioning Summit

April 30, 2025

Howard G. Sackett Technical Center

Register Online: [Click Here](#)

MetroCount

If you are interested in having traffic counts on any of your roads for 2025, you can contact Chris Barboza at the Tug Hill Commission at chris@tughill.org or you can [click here](#).

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TRAININGS

- **Spring Raptor Migration Along Lake Ontario**

Training: Join us for an exciting webinar with daena ford, a conservationist with 30+ years of raptor experience and president of braddock bay raptor research.

Location: Webinar

Dates: April 10, 2025 6:00 p.m.

Website/Registration: [Click Here](#)

- **RACOG Economic Visioning Summit**

Training: Economic Visioning Summit

Location: Howard G. Sackett Technical Center

Dates: April 30, 2025

Website/Registration: [Click Here](#)

- **NYS Town Clerk's Association Conference**

Training: Clerk's Association Conference

Location: Marriott Downtown Syracuse

Dates: April 27 - 30, 2025

Website/Registration: [Click Here](#)

- **NYCOM Annual Meeting and Training School**

Training: NYCOM Annual Meeting and Training School

Location: Bolton Landing

Dates: May 28 - 30, 2025

Website/Registration: [Click Here](#)

- **Black River Watershed Conference**

Training: Black River Watershed Conference

Location: Hilton Garden Inn, Watertown, NY

Dates: June 2 & 3, 2025

Website/Registration:

GRANTS

- **EFC Green Innovation and Wastewater Grants**

New York State Environmental Facilities Corporation (EFC) recently announced the application period is open for the Green Innovation Grant and Wastewater Infrastructure Engineering Planning Grant programs.

Due Date: April 11, 2025

Website: [Click Here](#)

- **Preservation League TAG Grants**

TAG supports discrete studies on spaces or systems within a building, structure, or site to precede repairs or limited rehabilitation projects.

Due Date: April 11th & 18th, 2025

Website: [Click Here](#)

- **Municipal Parks and Recreation Grants**

The NYS Office of Parks, Recreation, and Historic Preservation has announced the new Municipal Parks and Recreation (MPR) grant program to fund the development and improvement of municipal parks and recreation sites.

Due Date: May 2, 2025

Website: [Click Here](#)

- **Great Lakes Grants**

The NYS Department of Environmental Conservation (DEC) and New York Sea Grant (NYSG) announced \$200,000 is now available for projects benefiting the Great Lakes basin.

Due Date: May 2, 2025

Website: [Click Here](#)

- **Kubota Hometown Proud Grant Program**

Kubota seeks applications for 501(c)3 organizations located within 50 miles of an authorized Kubota dealer (Lowville, Watertown) for hometown projects and initiatives.

Due Date: May 9, 2025

Website: [Click Here](#)

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TRAININGS

- **Naturally Lewis Economic Development Conference**

Training: Economic Development Conference

Location: 3 Willows Event Center

Dates: June 11, 2025

Website/Registration: [Click Here](#)

GRANTS

- **Environmental Bond Act Grant**

State agencies, local governments, and partners can access funding to protect water quality, help communities adapt to climate change, improve resiliency and create green jobs.

Due Date: June 6, 2025

Website: [Click Here](#)

- **SBA Loan Assistance and FEMA Disaster Aid**

Homeowners, residents, and businesses in the North Country can now apply for loans through the U.S. Small Business Administration (SBA) to aid recovery from severe weather events, including the remnants of Tropical Storm Debby and the flooding on July 10.

Due Date: Physical Property Damage - November 8, 2024 and Economic Injury - June 9, 2025

Website: [Click Here](#)

- **Naturally Lewis Grant Applications**

Naturally Lewis has opened its 2025 grant applications for businesses, community organizations, school districts, and youth. Grant opportunities are available for projects that build business, support existing businesses experiencing unforeseen expenses, support startup entrepreneurs, small-scale projects, high school students, and vacant properties in downtown areas.

Due Date: Various Dates

Website: [Click Here](#)

- **Cannabis Community Grants and Locator Maps Available**

The New York State Office of Cannabis Management (OCM) has announced availability of the first round of the Community Investment Program, funded by taxes on legal adult-use cannabis sales. In this first 2024 grant cycle, only 501(c)(3) nonprofit organizations who provide services for young people (individuals ages 0-24 years) in designated geographies of New York State are eligible to apply.

Due Date: Unknown

Website: [Click Here](#) or [Map Click Here](#)

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DPW

- Changed out two meter heads one at Kristin Spaziani 3001 Mechanic St. and one at Roger Mundy 9867 Maple Ave.
- Cleaned some snow from around fire hydrants from water plant to village
- Rinsed off F-250
- Washed inside and outside of windows on both work trucks
- Both plows are at sewer plant for the season
- All Christmas light and banners are down
- Brought over Easter decoration from old white building
- Moved snow from two hydrants on Maple Ave.
- Moved snow from the corner on Maple Ave. next to brick building
- Greased up loader
- Greased up both plows
- Fixed one Christmas decoration that had a burned out light socket
- Started up all three trash pumps and let them run
- Read Virginia Hovendon mothers meter to keep track of it
- Took down 3 of the 4 christmas tree decoration from around village
- Cleaned catch basins out
- Took one more Christmas tree down to Denmark green sight
- Ware is turned on at Bill Martin house
- Called in UFPO for installing warer and sewer for Eric and Malynda Johnson on Washington St.
- Fixed cable in Lagune
- Fixed plastic power box out front of Village hall that is in the sidewalk
- Cleaned out drain next to Clemons and old Library building
- Read all Village and Denmarks meters
- Took down last Christmas Decoration and put is up to sewer plant
- New curb stop is in at Eric and Malynda Johnsons house
- Re braced up bulletin board by village hall
- Changed out meter head at 9886 Maple Ave.
- Rinsed off Kubota snowblower
- Greased and oiled up Kubota snowblower
- Cleaned inside and out of Kubota windows
- Starter up both Generators all good
- Picked up big branches at park and bandwagon and took down to Denmarks green sight
- Tighten up flag at Bandwagon
- Vacuumed out F-450 and loader and wiped down
- Picked up some trash at park
- Pennstate was here and serviced both pony motor and generator
- Moved what was left of snow next to bandstand
- Sent monthly water report to DOH for the month
- Picked up dirt over on Stoddard and took it up to the sewer plant
- Leveled it off where we picked up the dirt
- Fixed the retaining wall down at bandstand and picked up the trash that was down there
- Read the meter at 2948 Cataract St. he said there was a wrench hanging on the meter's antenna
- Picked up pavers out front of village hall and blew off sidewalk out front and infront of bay doors
- Dropped off water and sewer samples to converse labs for the month

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- Cleaned out pit in UV building
- Filled in around manhole in front of three bay shop
- Read meter at 3312 Deer River Rd.
- Picked up extension cord down next to Jacobs place picked up window from Whites Lumber for three bay shop
- Rinsed off F-450
- Dumped dye down Sam Lundys toilet to see where it dumps into the se

BCA- WATER INFRASTRUCTURE PROJECT

The Village of Copenhagen is applying for funding through the Northern Border Regional Commission's 2025 Catalyst Program to implement the Village of Copenhagen Water System Improvements Project, a transformative initiative to modernize and stabilize the Village's municipal water infrastructure. The Village is seeking \$1,250,000 in NBRC funds to support a comprehensive set of improvements that will establish a permanent interconnection with the Carthage/West Carthage Joint Water System and implement critical environmental protection measures for vulnerable wellheads along the Deer River. These upgrades will ensure long-term drought resilience, reduce operational costs, improve water quality and pressure, and eliminate the need for costly emergency water purchases.

B&L-SEWER PROJECT

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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This is **EXHIBIT K**, consisting of **2** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated **July 2, 2018**.

**AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 8**

The Effective Date of this Amendment is: March 12, 2025.

Background Data

Effective Date of Owner-Engineer Agreement: July 2, 2018.

Owner: **Village of Copenhagen**

Engineer: **Barton & Loguidice, D.P.C.**

Project: **Wastewater Treatment Facility Disinfection and Improvements**

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

- Additional Services to be performed by Engineer
- Modifications to services of Engineer
- Modifications to responsibilities of Owner
- Modifications of payment to Engineer
- Modifications to time(s) for rendering services
- Modifications to other terms and conditions of the Agreement

Description of Modifications:

The Post-Construction phase services are billed on a time and expense basis reflecting actual services provided. The previously authorized budget of \$10,700.77 has been exhausted. This amendment proposes a fee increase of \$10,000 to the post-construction phase services to cover remaining project close-out work items including final contractor pay apps, finalization of as-build drawings once contractor redlines have been received, and coordination with NYSDEC for final WQIP grant disbursement.

This Amendment includes the reissuance of the following Agreement items to reflect all services and fees to be authorized by this Amendment and all previous authorizations:

Exhibit K – Amendment to Owner-Engineer Agreement

Exhibit C, Appendix 1 – Summary of Fees & Reimbursable Expenses Schedule

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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Agreement Summary:

Original agreement amount:	\$ <u>22,900.00</u>
Net change for prior amendments:	\$ <u>184,200.00</u>
This amendment amount:	\$ <u>10,000.00</u>
Adjusted Agreement amount:	\$ <u>217,100.00</u>

Change in time for services (days or date, as applicable): _____

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER: Village of Copenhagen

ENGINEER: Barton & Loguidice, D.P.C.

By: _____
Print
name: Mark Souva

By: Matthew J. Cooper
Print
name: Matthew J. Cooper

Title: Mayor

Title: Vice President

Date Signed: _____

Date Signed: March 12, 2025

THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
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This is Appendix 1 to EXHIBIT C, consisting of 1 page, referred to in and part of the Agreement between Owner and Engineer for Professional Services dated July 2, 2018.

Summary of Fees & Reimbursable Expenses Schedule—Amendment No. 8—March 12, 2025

(Fees in bold print indicate changes in fee amounts from previous contract amounts)

Description of Service	Original Amount	Amendment 1	Amendment 2	Amendment 3	Amendment 4	Amendment 5	Amendment 6	Amendment 7	Amendment 8	Basis of Payment
1. Study and Report Phase										
a. Preliminary Engineering Reprt	\$22,900.00	\$22,900.00	\$22,900.00	\$22,900.00	\$22,900.00	\$22,900.00	\$22,900.00	\$22,900.00	\$22,900.00	Lump Sum
2. Basic Services										
a. Preliminary Design Phase	TBD	\$85,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	Lump Sum
b. Final Design Phase	TBD	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	Lump Sum
c. Bidding Phase	TBD	\$3,500.00	\$3,500.00	\$3,500.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	Lump Sum
d. Construction Phase	TBD	\$16,500.00	\$10,500.00	\$10,500.00	\$18,500.00	\$18,500.00	\$18,500.00	\$10,500.00	\$24,213.70	Hourly
e. Post-Construction Phase	TBD	\$9,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$10,700.77	\$20,700.77	Hourly
3. Additional Services										
a. Subcontract Administration	TBD	\$1,500.00	\$1,500.00	\$1,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,888.75	\$2,888.75	Hourly
b. Subcontracted Services										
b.1 Subsurface Investigation	TBD	\$7,500.00	\$7,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,357.20	\$6,357.20	Hourly
b.2 Mapping	TBD	\$6,500.00	\$6,500.00	\$6,250.00	\$6,250.00	\$6,250.00	\$6,250.00	\$8,182.50	\$6,182.50	Hourly
b.3 Special Inspections & Testing	TBD	TBD	TBD	TBD	TBD	TBD	\$10,200.00	\$1,428.15	\$3,428.15	Hourly
c. Verification of Existing Conditions	TBD	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	Hourly
d. Start-up	TBD	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	Hourly
e. Permits	TBD	\$3,000.00	\$4,000.00	\$4,000.00	\$4,500.00	\$7,000.00	\$7,000.00	\$5,120.50	\$5,120.50	Hourly
f. Funding Assistance	TBD	\$7,750.00	\$9,750.00	\$16,000.00	\$25,000.00	\$50,000.00	\$50,000.00	\$44,158.47	\$44,158.47	Hourly
g. Completed Const. Dwgs / O&M	TBD	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	Hourly
h. Reimbursable Expenses	TBD	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	Hourly
i. Other Additional Services	TBD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Hourly
4. Resident Project Representative	TBD	\$23,750.00	\$23,750.00	\$23,750.00	\$23,750.00	\$23,750.00	\$23,750.00	\$19,679.96	\$19,679.96	Hourly
Total Estimated Contract Amount	\$22,900.00	\$147,400.00	\$150,400.00	\$158,400.00	\$169,400.00	\$196,900.00	\$207,100.00	\$207,100.00	\$217,100.00	

Reimbursable Expenses are subject to review and adjustment per Exhibit C. Rates and charges for Reimbursable Expenses as of the date of the Agreement are delineated in the "Barton and Logsdice, D.P.C., Billing Rates Schedule for 2025" attached hereto.

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PROJECT BUDGET

Project Name: Village of Copenhagen
Wastewater Treatment Facility Disinfection and
System Improvements Project

Date: 03/12/25
Revised:

Funding Source(s)	Amount
DWSRF Loan	\$ 377,800.00
WQIP Grant	\$ 622,200.00
SUB TOTAL:	\$ 1,000,000.00

Report No.: 5
Actual:
Estimate:

ITEM	ORIGINAL BUDGET	MODIFIED BUDGET	PREVIOUS EXPENDITURES	EXPENDITURES THIS PERIOD	EXPENDITURES TO DATE	BALANCE REMAINING
A. ADMINISTRATIVE						
1. Local Counsel	\$ 5,000.00	\$ 5,000.00	\$ 1,092.60		\$ 1,092.60	\$ 3,907.40
2. Bonding Counsel	\$ 5,000.00	\$ 5,000.00			\$ -	\$ 5,000.00
3. Work Force						
Technical					\$ -	\$ -
Amdinistrative					\$ -	\$ -
4. Fiscal Services					\$ -	\$ -
5. Net Interest					\$ -	\$ -
6. Miscellaneous	\$ 1,500.00	\$ 1,500.00			\$ -	\$ 1,500.00
7. Land Acquisition					\$ -	\$ -
Total A. Administrative	\$ 11,500.00	\$ 11,500.00	\$ 1,092.60		\$ 1,092.60	\$ 10,407.40
B. TECHNICAL SVCS.						
Engineering Costs						
Barton & Loguidice						
1. Basic Services						
a. Preliminary Design Phase	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00		\$ 35,000.00	\$ -
b. Final Design Phase	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00		\$ 17,500.00	\$ -
c. Bidding Phase	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00		\$ 7,000.00	\$ -
d. Construction Phase	\$ 24,213.70	\$ 24,213.70	\$ 24,213.70		\$ 24,213.70	\$ -
e. Post-Construction Phase	\$ 10,700.77	\$ 20,700.77	\$ -		\$ -	\$ 20,700.77
2. Resident Project Representative	\$ 19,679.96	\$ 19,679.96	\$ 19,679.96		\$ 19,679.96	\$ -
3. Additional Services						
a. Subcontract Administration	\$ 2,888.75	\$ 2,888.75	\$ 2,888.75		\$ 2,888.75	\$ -
b.1. Subsurface Investigation	\$ 6,357.20	\$ 6,357.20	\$ 6,357.20		\$ 6,357.20	\$ -
b.2. Mapping	\$ 6,152.50	\$ 6,152.50	\$ 6,152.50		\$ 6,152.50	\$ -
b.3. Special Inspection	\$ 3,428.15	\$ 3,428.15	\$ 3,428.15		\$ 3,428.15	\$ -
c. Verification of Existing Conditions	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00		\$ 1,500.00	\$ -
d. Start up		\$ -	\$ -		\$ -	\$ -
e. Permits	\$ 5,120.50	\$ 5,120.50	\$ 5,120.50		\$ 5,120.50	\$ -
f. Funding Assistance	\$ 44,158.47	\$ 44,158.47	\$ 44,158.47		\$ 44,158.47	\$ -
g. Completed Const. Dwgs/O&M	\$ -	\$ -	\$ -		\$ -	\$ -
h. Reimbursable Expenses	\$ 500.00	\$ 500.00	\$ 500.00		\$ 500.00	\$ -
					\$ -	\$ -
Total B. Technical Svcs.	\$ 184,200.00	\$ 194,200.00	\$173,499.23	\$0.00	\$ 173,499.23	\$20,700.77
C. CONSTRUCTION						
1. General Contractor	\$ 738,396.15	\$ 731,467.12	\$ 710,289.91		\$ 710,289.91	\$ 21,177.21
2. Electrical Contractor	\$ 64,300.00	\$ 60,643.06	\$ 60,643.06		\$ 60,643.06	\$ -
					\$ -	\$ -
					\$ -	\$ -
				\$ -	\$ -	\$ -
Total C. Construction	\$ 802,696.15	\$ 792,110.18	\$ 770,932.97	\$ -	\$ 770,932.97	\$ 21,177.21
D. CONTINGENCY						
1. Contingency	\$ 1,603.85	\$ 2,189.82				
Total D. Contingency	\$ 1,603.85	\$ 2,189.82				
Total - Project Costs	\$ 1,000,000.00	\$ 1,000,000.00	\$ 945,524.80	\$ -	\$ 945,524.80	\$ 54,475.20

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COPENHAGEN CARES
MEMORIAL DAY PARADE- MAY 26TH
HAGEN HARVEST FEST 2025- SEPTEMBER 27TH

PROPERTY MAINTENANCE

FIRE DEPARTMENT
RUTLAND

COPENHAGEN FIRE DEPARTMENT INC

PUBLIC COMMENTS

OLD BUSINESS

OSC AUDIT RESPONSE-SUBMITTED
WINDSTREAM
ANCA
LED LIGHTS
SHARED SERVICES WITH CASTORLAND
IMA WATER & SEWER
GARBAGE TRUCK

SAVING TILL SPRING:

CULVERT REPAIR
DEER RIVER RETAINING WALL-COUNTY
LEWIS COUNTY DRAINAGE

NEW BUSINESS

SCHEDULE WORKSHOPS & MEETINGS FOR BUDGETS
INTERN

OPEN FORUM

FINANCIALS

TREASURER REPORT
NOT AVAILABLE AT THIS TIME

PAY BILLS

