

**THE VILLAGE OF COPENHAGEN BOARD OF TRUSTEES
BOARD PACKET
AT THE VILLAGE HALL
NOVEMBER 12, 2025
18:30:00/6:30 PM**

**PLEDGE OF ALLEGIANCE
APPROVAL OF OCTOBER MEETING MINUTES
APPROVAL OF OCTOBER SPECIAL MEETING MINUTES**

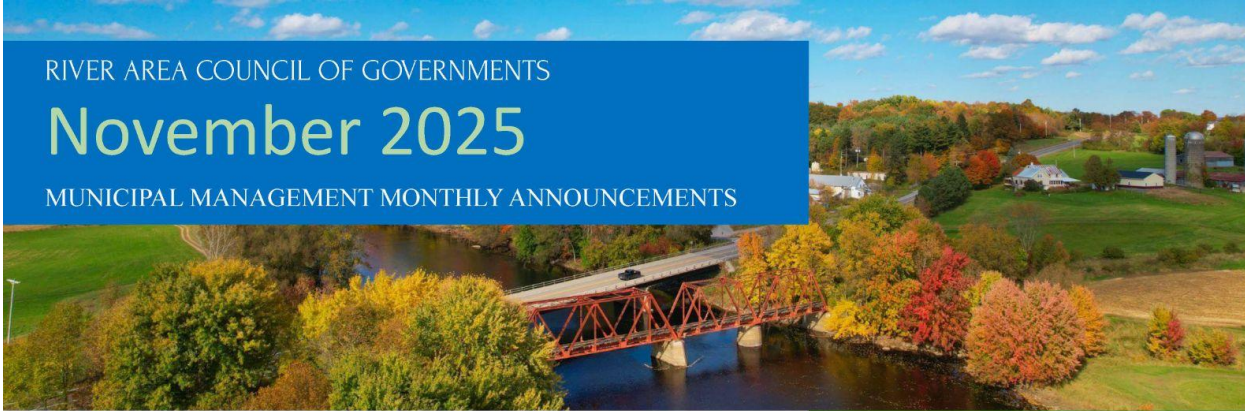
**UPDATES
RACOG**

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RIVER AREA COUNCIL OF GOVERNMENTS

November 2025

MUNICIPAL MANAGEMENT MONTHLY ANNOUNCEMENTS



RACOG UPDATES

- **RACOG Economic Visioning Summit**

Scheduled for March 19, 2026 at the Howard G. Sackett Technical Center.

- **Student Activity & Outreach**

RACOG Youth Committee - They met on October 29, 2026. Going to look at start a monthly youth activity focused on the arts. They are interested in also developing a RACOG welcome packet for new residents.

Civic Service Student Activity Program (CSSAP) - We had 11 students total from Copenhagen, Lowville, and South Lewis attend the program on October 23, 2025. Next program date will be May 21, 2026.

- **Strategic Plan**

Looking to see if this is something the commission can assist with if needed.

- **Comprehensive Plan Updates**

Upon the completion of the comprehensive plans for Wilna, Carthage, Deferiet and Denmark, Castorland, Copenhagen, I will pass along the new executive summary layout that we are using.

- **Dog Control**

Town of Wilna waiting for the grant to open up. Communities are working through the new contracts and changes with Lewis County Humane Society and the Jefferson County SPCA.



UPCOMING

Next RACOG Meeting

January 22, 2026 @ 6:00 PM

Town of Wilna Municipal Building

Presenters - ?

OTHER

2024-25 Snowmobile Report

The NYS Office of Parks, Recreation, and Historic Preservation (OPRHP), who develops, maintains, and oversees the statewide snowmobile program, has published the 2024-25 report.

[Click Here](#)

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TRAININGS

- **Non-Profit Bootcamp**

Training: Join us for a session on Financial Oversight for Nonprofits, designed to help board members, treasurers, and nonprofit leaders strengthen their financial management skills.

Location: Virtual

Dates: November 6, 2025 @ 12:00pm - 1:00pm

Website/Registration: [Click Here](#)

- **Snow Place Like Tug Hill: Exploring Winter's Impact In A Multi-Use Landscape**

Training: Join the Northeast Regional Climate Center and NYS Tug Hill Commission for a two-part workshop series focused on weather- and climate-related challenges of winter activities in the Tug Hill region.

Location: October 22 - Webinar, November 6 - Howard G. Sackett Technical Center

Dates: October 22, 2025 - Webinar, November 6, 2025 - Howard G. Sackett Technical Center

Website/Registration: [Click Here](#)

- **Land Use Training Event**

Training: Housing In Your Community

Location: Mohawk Valley Community College Wilcox Hall - Room 225, 1101 Sherman Dr. Utica, NY 13501

Dates: November 10, 2026 @ 5:00pm to 8:00pm

Website/Registration: 239apps@oneida-countyny.gov

- **Cornell Local Roads Training**

Training: Cornell Local Roads Training

Location: Webinar

Dates: Various Dates

Website/Registration: [Click Here](#)

GRANTS

- **New York State Council on the Arts Capital Projects Fund**

Capital funding is now available to nonprofit arts and cultural organizations through the New York State Council on the Arts Capital Projects Fund.

Due Date: January 13, 2026

Website: [Click Here](#)

- **Community Development Block Grants**

The NYS Office of Homes and Community Renewal has several Community Development Block Grant (CDBG) grants currently open.

Due Date:

Website: [Click Here](#)

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DPW

- Turned off water at both cemetery's
- Pulled all the plugs on all the big flower pots
- Pumped out rain barrel at bandstand and hanging flower pots
- Changed out stage #1 and #2 with prewashed filters
- Washed two sets of stage #1 and put two sets in brine solution
- Put away all big flowerpots for the season
- Put away all five wooden benches for the season
- Rest of hanging flowerpots are all put away for the season
- Picked up two sheets of plywood for sewer plant
- Covered pits with plywood up to the sewer plant
- Called in UFPO for water service at 9807 River road
- Put away rain barrel
- Put away water tank
- Picked up more Hypo
- Called in UFPO for stump grinding at 10010 st. rt.12
- Put new tarp on F-450
- Put wiper on loader
- Changed out injector at Stoddard water plant
- Had meeting with Claude DOH
- Turned off well #5 and turned on well #3 to give 5 a break
- Tightened up back up camara on F-450
- Had the Insurance adjuster here to check all building
- Installed handicap rail in bathroom
- Had Eric Shambo check on furnace at Woodbatttle it would come on and go off
- Turned on furnaces at sewer plant and three bay shop
- Removed all cork board on bulletin board
- Stained bulletin board
- Washed mirrors on F-450
- Read all Village and Denmark meters
- Had mower serviced for the season
- Turned off UV building for the season and pulled bulbs and put the up inside sewer plant to stay warm
- Took down pink ribbons at bandstand and took them up to sewer plant
- Took off mower deck off for the season and put snowblower on and brought over spare blower
- Water is shut off at 3078 Mechanic st.
- Put both flags at half staff
- Located water main break with the help of Jacob O'brian and Steve Freeman
- Water main break on Cataract street infront of 2977 Kim Votes house
- Water main break all fixed with the help of Powis Contracting
- Took two water samples one from Kim Votes house and one from Village Hall and sewer samples to Converse Labs
- Picked up road cones that were left out after water main break
- Swept stones back into hole where water main break was
- Did Annual Fire Inspection

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S.T.P. Main Flow Control Chamber Open Grid



S.T.P. Main Flow Control Chamber Covered



S.T.P. Secondary Flow Control Chamber Open Grid



S.T.P. Secondary Flow Control Chamber Covered

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Curb Stop Required 16015 St 12, Vincent



Curb Stop Required 2970 Cataract Street, Brantford

CATARACT ST WATER LINE BREAK

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BCA- WATER INFRASTRUCTURE PROJECT
AGREEMENT

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November 12, 2025

Mr. Mark Souva, Mayor
Village of Copenhagen
P.O. Box 237
Copenhagen, NY 13626

**Re: Village of Copenhagen
Agreement for Professional Engineering Services
Water Infrastructure Improvements Project
Project No.: 2023-056**

Dear Mayor Souva:

Thank you for selecting Bernier, Carr & Associates (BCA) to assist you on the project referenced above. We propose to render Professional Engineering Services to the Village of Copenhagen in conjunction with the Water System Improvements Project hereinafter called the "Project".

Our services under this proposal are Basic Services, including Preliminary Design, Final Design, Bidding, and Construction Phase Services, Resident Project Observation Services and such Additional Services, all as set forth in the attached *Standard Form of Agreement Between Owner and Engineer* for Professional Services Funding Agency Edition as supplemented in Exhibits A, B, C, D, E, G, H, J, and K thereto; all of which are attached to and made part of this Agreement,

Our services for the Professional Engineering Fees as enumerated in Exhibit C.

Basic Services:	\$ 476,000.00
Resident Project Observation:	\$ 240,000.00
Additional Services:	\$ 260,000.00
TOTAL:	\$ 976,000.00

We will bill you monthly for our services. The above financial arrangements are on the basis of a continuous progress of the project through construction, which we currently anticipate. However, should interruption occur, we will discuss with you at that time the impact of delay upon our services.

We will need from you full information and directions as to your requirements, including any special considerations for the project or special services needed. We also need pertinent existing data.

It is necessary that you advise us at an early date if you have budgetary limitations for the overall project cost. We will endeavor to work within those limitations.

15 Public Square
Watertown, NY 13601
(315) 782-8130
www.thebcgroup.com

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If this proposal satisfactorily sets forth your understanding of the arrangement between us, we would appreciate your signing the attached copy of this Agreement and returning signed copy to my attention.

Again, thank you for selecting our firm for this project. We look forward to the opportunity of working with the Village.

Very truly yours,

BERNIER, CARR & ASSOCIATES ENGINEERS, ARCHITECTS & LAND SURVEYORS, P.C.

A handwritten signature in black ink, appearing to read "Michael D. Altieri".

Michael D. Altieri, P.E.
Principal / Engineer

Enclosures: Agreement for Professional Engineering Services

Cc: File

15 Public Square
Watertown, NY 13601
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PROPERTY MAINTENANCE

FIRE DEPARTMENT
RUTLAND

NEW CONTRACT, SET PUBLIC HEARING JANUARY 1, 2026

COPENHAGEN FIRE DEPARTMENT INC

PUBLIC COMMENTS/INFORMATIONAL

OLD BUSINESS

SEWER USE LAW-LAWYERS

WINDSTREAM

ANCA

SHARED SERVICES WITH CASTORLAND:

IMA WATER & SEWER

GARBAGE TRUCK

LEWIS COUNTY DRAINAGE

CATARACT ST HYDRANT- VALVES HAVE BEEN TURNED, NEED TO GIVE POWIS HYDRANT

WOODBATTLE WATER PLANT- WATERMAN DEBRIS- WAITING FOR FROST TO KILL GRASS TO GET IT OUT

FUEL TANKS HAVE BEEN SOLD

NEW BUSINESS

MARK TABOLT REPLACEMENT

OPEN FORUM

FINANCIALS

TREASURER REPORT

PAY BILLS

ADJOURNMENT

**NEXT MEETING DECEMBER 10TH
SEE YOU THEN!**